

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 4, 2016
(Approved January 11, 2016)

The Board of Supervisors held their annual organizational meeting on Monday, January 4, 2016. Present for the meeting were supervisors Ray Kolb, W. Atlee Rinehart, Michael Albert Moyer, Karen Nocella and Anthony Duffy. Also in attendance was Bernard A. Rodgers, Township Manager who acted as Chairman pro tem.

Mr. Rodgers called the meeting to order at 5:00 p.m. The pledge of allegiance was recited.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Rodgers asked for nominations for Chairman of the Board of Supervisors. Mr. Rinehart nominated Mr. Kolb for Chairman and Mrs. Nocella seconded the nomination. Mr. Rodgers asked if there were any other nominations and Mr. Duffy nominated Mr. Moyer for Chairman and Mr. Moyer seconded the nomination. Mr. Rodgers closed the call for nominations and called for a vote on the nomination of Mr. Kolb and **the motion** carried with a 3-2 vote with Mr. Rinehart, Mrs. Nocella and Mr. Kolb voting aye and Mr. Duffy and Mr. Moyer voting nay. Mr. Rodgers acknowledged that with a majority of the Board of Supervisors voting that the meeting would now be turned over to Mr. Kolb as Chairman.

Mr. Kolb asked for nominations for Vice Chair. Mrs. Nocella nominated Mr. Rinehart to the position of Vice Chair and Mr. Kolb seconded the nomination. Mr. Kolb asked if there were any other nominations and Mr. Duffy nominated Mr. Moyer for Vice-Chairman and Mr. Moyer seconded the motion. Mr. Kolb called for the vote on the nomination of Mr. Rinehart for Vice-Chair. **The motion** carried with a 3-2 vote with Mr. Rinehart, Mrs. Nocella and Mr. Kolb voting aye and Mr. Duffy and Mr. Moyer voting nay.

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Kolb moved to affirm Supervisor Rinehart, as a part-time township employee as well as a board member. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Rinehart abstaining.

Mr. Moyer moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Kolb abstaining.

RECOMMENDATIONS TO THE BOARD OF AUDITORS

Mr. Moyer moved that the Board of Supervisors recommend to the Board of Auditors to: (1) set Mr. Rinehart's, part-time CDL hourly rate for 2016 at \$25.53 per hour for 1/1/16 through 12/31/16; (2) set Mr. Kolb's Public Works Director 2016 salary at an hourly rate of \$41.87 to equal an annual salary of \$87,096.19 for 1/1/16 through 12/31/16 and (3) to approve Mr. Kolb's position, Public Works Director, as an exempt position with accumulation of compensatory time on an hour for hour basis and authorize Mr. Kolb's continued participation in the group life, health, hospitalization, medical service and accident insurance plan paid in whole or part by the Township. Mr. Duffy seconded the motion. Mr. Kolb

called for the vote and **the motion** carried with a 3-0-2 vote with Mr. Kolb and Mr. Rinehart abstaining.

3. APPOINTMENTS TO OFFICE

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Manager. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Secretary and Township Treasurer. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

4. ESTABLISH THE AMOUNT OF THE TREASURER'S BOND

Mrs. Nocella moved to establish the amount of the Treasurer's Bond at \$3,000,000. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

5. OTHER APPOINTMENTS

Mr. Rinehart moved to appoint Wisler Pearlstine as Township Solicitor, represented by Mark Hosterman. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint ARRO Consulting, Inc. as Township Engineer, represented by Brady Flaharty. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint Natural Lands Trust as Township Planner, represented by Richard M. Trailies, R.L.A. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint McMahon Associates as Township Traffic Engineer, represented by John Yurick. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Barry Isett & Associates, Inc. represented by Harry Weaver, Mathew C. Walter and Larry Andes as the Code and Zoning Enforcement Officer. Mrs. Nocella the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Moyer moved to appoint Barry Isett & Associates, Inc. represented by Harry Weaver and Mathew C. Walter Building Inspector. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint ARRO Consulting, Inc., represented by Brady Flaharty, as the Driveway Inspector. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Lance Parson to the Vacancy Board for a 1-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to adopt Resolution No. 2016-03 appointing Paul Manzon and Nancy Elliott-Carter to the Zoning Hearing Board. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Mr. Duffy to the Open Space Committee. Mrs. Nocella expressed her desire to be appointed as the Board's representative to the Open Space Committee given her history with Open Space and recreation activities within the Township. A short discussion ensued and Mr. Moyer withdrew his motion and Mr. Duffy moved to appoint Karen Nocella to the Open Space Committee as the representative from the Board of Supervisors. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Gail Brown and Virginia Ann Keen to the Historical Commission for a 3-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Karen Nocella as the Supervisor representative (voting member) to the Federation of Northern Chester County Communities, Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Duffy moved to appoint Mr. Rinehart as the representative for the Pottstown Area Regional Council of Governments. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Moyer to the Pottstown Metropolitan Area Regional Planning Commission. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote. Mr. Moyer abstained.

Mr. Moyer moved to appoint Mr. Duffy as the Police Liaison. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0.

Mrs. Nocella moved to appoint Mr. Duffy as Road Department Liaison. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0.

Mr. Moyer moved to appoint Mr. Kolb as General Staff Liaison. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS

Resolution No. 2015-01: Naming TD Bank as a Depository for Township Funds and Resolution No. 2015-02: Naming National Penn Bank as a Depository for Township Funds

Mr. Duffy moved to approve Resolution No. 2015-01 naming TD Bank as a depository for township funds and Resolution No. 2015-02 naming National Penn Bank as a depository for township funds. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mr. Rinehart moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

BOARD OF SUPERVISORS
(2nd Monday of each month)
(The meetings begin at 7:00 p.m.)

| | |
|------------|--------------|
| January 11 | July 11 |
| February 8 | August 8 |
| March 14 | September 12 |
| April 11 | October 10 |
| May 9 | November 14 |
| June 13 | December 12 |

8. SET THE MILEAGE REIMBURSEMENT RATE

Mr. Moyer moved to set the mileage reimbursement rate to be consistent with the rate established by the IRS. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

9. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mr. Duffy moved to establish holidays for non-unionized township employees as presented. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

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| 1. New Year's Day | (January 1) |
| 2. President's Day | (February 15) |
| 3. Good Friday | (March 25) |
| 4. Memorial Day | (May 30) |
| 5. Independence Day | (July 4) |
| 6. Labor Day | (September 5) |
| 7. Thanksgiving Day | (November 24) |
| 8. Day After Thanksgiving | (November 25) |
| 9. Day Before Christmas | (December 23) |
| 10. Christmas Day | (December 26) |

ADJOURNMENT

Mrs. Nocella moved to adjourn the annual organizational meeting at 5:24 p.m. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Respectfully submitted,

Bernard A Rodgers
Township Secretary