

MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 4, 2010  
(Approved January 11, 2010)

The Board of Supervisors held their annual organizational meeting on Monday, January 4, 2010. Present for the meeting were supervisors W. Atlee Rinehart, Timothy Roland, Ray Kolb, Mariea Geho and Michael Albert Moyer. Also in attendance were Bernard A. Rodgers, Township Manager, Mark A. Hosterman, Esquire, and Brady L. Flaharty, Township Engineer.

Mr. Rinehart called the meeting to order at 6:00 p.m. and the pledge of allegiance was recited. The meeting was turned over to Mr. Hosterman.

**1. AFFIRMATION OF THE BOARD OF SUPERVISORS**

Mr. Hosterman asked if there are any nominations for Chairman. Mr. Kolb nominated Mr. Roland for Chairman. Mrs. Geho seconded the nomination. Mr. Hosterman asked if there were any other nominations for Chairman and Mr. Rinehart stated he would nominate himself. There was not a second to Mr. Rinehart's nomination. Mr. Hosterman stated there is a first and second nominating Mr. Roland as Chairman and asked those in favor to say aye. Mr. Hosterman stated that there were four ayes for Mr. Roland as Chairman. Mr. Rinehart abstained.

Mr. Hosterman asked for nominations for Vice Chair. Mr. Roland nominated Mr. Kolb to the position of Vice Chair and Mr. Moyer seconded the nomination. Mr. Hosterman asked all those in favor say 'aye' and all members said 'aye'.

Mr. Hosterman then turned the meeting over to Mr. Roland.

**2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP**

Mr. Roland moved to affirm Supervisor Rinehart, as a township employee as well as a board member. Mr. Moyer seconded the motion. Mr. Roland called for the vote. Mr. Rinehart abstained and **the motion** carried with a 4-0-1 vote.

Mr. Rinehart moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works. Mr. Moyer seconded the motion. Mr. Roland called for the vote. Mr. Kolb abstained and **the motion** carried with a 4-0-1 vote.

Mr. Rodgers stated that the 2<sup>nd</sup> Class Township Code requires that any Supervisor employed by the township must request to continue participation in the Township's health and accident insurance programs and that such a request had been received from Mr. Kolb.

Mr. Moyer moved to approve Mr. Kolb,s continued participation in the plans that he has been participating in. Mrs. Geho seconded the motion. Mr. Roland called for the vote. Mr. Kolb abstained due to conflict of interest. The motion carried with a 4-0-1 vote.

Mr. Rodgers stated that the Board of Supervisors had to recommend to the Board of Auditors

the amount of compensation for Mr. Rinehart's rate of pay as a part-time employee and Mr. Kolb's salary as Director of Public Works. The Board of Auditors has the duty to set the pay rate of pay for Supervisors employed by the Township. Mr. Rinehart requested his compensation rate for 2010 remain the same as it was in 2009.

Mr. Roland moved to recommend setting Mr. Rinehart's rate of pay for 2010 at \$21.77 and Mr. Kolb's compensation for 2010 to be set at \$74,233.03. Mrs. Geho seconded the motion. Mr. Kolb and Mr. Rinehart abstained. **The motion** carried with a 3-0-2.

### **3. APPOINTMENTS TO OFFICE**

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Manager. Mrs. Geho seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Secretary/Treasurer. Mr. Kolb seconded the motion. Mr. Moyer abstained, Mr. Roland voted yes and Mrs. Geho voted yes. Mr. Roland called for the vote and **the motion** carried with a 4-0-1 vote.

### **4. ESTABLISH THE AMOUNT OF THE TREASURER'S BOND**

Mr. Rinehart moved to establish the amount of the Treasurer's Bond at \$3,000,000. Mr. Kolb seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

### **5. OTHER APPOINTMENTS**

Mr. Rinehart moved to appoint Wisler Pearlstine as Township Solicitor, represented by Mark Hosterman. Mr. Kolb seconded the motion. Mr. Roland called for the vote. Mr. Moyer voted no, Mrs. Geho, Mr. Rinehart, Mr. Kolb and Mr. Roland voted yes. **The motion** carried with a 4-1-0 vote.

Mr. Kolb moved to appoint ARRO Consulting, Inc. as Township Engineer, represented by Brady Flaharty. Mr. Rinehart seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Roland moved to appoint ARRO Consulting, Inc. as Township Planner, represented by Eugene Briggs. Mr. Kolb seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Carroll Engineers as Alternate Township Planner. Mr. Kolb seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Carroll Engineers as Alternate Township Engineer. Mr. Roland seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint McMahon Associates as Township Traffic Engineer, represented by John Yurick. Mr. Kolb seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Building Inspection Underwriters as the Code and Zoning Enforcement Officer. Mr. Roland seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Building Inspection Underwriters as the Building Inspector. Mr. Roland seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint ARRO Consulting, Inc., represented by Brady Flaharty, as the Driveway Inspector. Mrs. Geho seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Lance Parson to the Vacancy Board. Mrs. Geho seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Kathryn Alexis to the Planning Commission. Mr. Roland seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Gail Brown, Phyllis Snyder, and Ann Keen to the Historical Commission. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rodgers distributed a letter from Rosemarie Miller requesting to be appointed to the Historical Commission. Mr. Kolb moved to appoint Rosemarie Miller to the Historical Commission. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Nancy Elliott-Carter to the Zoning Hearing Board as a member. Mr. Rinehart seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Sally Kolb to Emergency Management Coordinator. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Harold Kulp to the Citizen-at-Large to the Federation of Northern Chester County Communities. Mrs. Geho seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

After discussion, Mr. Kolb withdrew the motion to appoint Harold Kulp to the Citizen-at-Large to the Federation of Northern Chester County Communities. Mr. Kulp serves in this capacity as a member of the East Coventry Township Planning Commission.

Mr. Kolb moved to appoint Karen Nocella to the Citizen-at-Large to the Federation of Northern Chester County Communities. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Rinehart as the representative for the Pottstown Area Regional Council of Governments. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Mr. Roland and Lance Parson to the Pottstown Metropolitan Area Regional Planning Commission. Mr. Kolb seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Roland moved to appoint Mr. Kolb as the Police Liaison. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Roland moved to appoint Mrs. Geho as Road Department Liaison. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Mr. Roland as General Staff Liaison. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer noted that on the PSAT's website the IRS mileage reimbursement is being reduced from \$0.55 (the rate in 2009) to \$0.50 and felt that employees should receive only the IRS mileage reimbursement rate that is set. Mr. Rinehart stated that the township does follow the federal guidelines. Mr. Rodgers noted the mileage reimbursement is set with the fee schedule resolution.

Mr. Kolb moved to appoint Mr. Moyer to be the Board's representative for the Federation of Northern Chester County Communities. Mr. Rinehart seconded the motion. Mr. Moyer abstained. Mr. Roland called for the vote and **the motion** carried with a 4-0-1 vote.

## **6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS**

### Resolution No. 2010-01: Naming TD Bank as a Depository for Township Funds

Mr. Moyer noted his concern regarding the fourth paragraph of the resolution and the fact that supervisors are able to sign checks that are in their name and the use of the word may rather than shall in the third paragraph. The Board noted they make a conscious effort to not sign checks that are in their name. It was noted that this was a common practice to avoid difficulty in having checks signed depending on the availability of Supervisors.

Mr. Rinehart moved to approve Resolution No. 2010-01 naming TD Bank as a depository for township funds as amended. Mr. Kolb seconded the motion. Mr. Roland called for the vote. Mrs. Geho, Mr. Kolb, Mr. Rinehart and Mr. Roland voted yes. Mr. Moyer voted no. **The motion** carried with a 4-1-0 vote.

Amendment being, in Paragraph 3, in the third line, change ‘may’ to ‘shall’.

Resolution No. 2010-02: Naming National Penn Bank as a Depository for Township Funds  
Mr. Rinehart moved to approve Resolution No. 2010-02 naming National Penn Bank as a depository for township funds as amended. Mr. Kolb seconded the motion. Mr. Roland called for the vote. Mrs. Geho, Mr. Kolb, Mr. Rinehart and Mr. Roland voted yes. Mr. Moyer voted no. **The motion** carried with a 4-1-0 vote. Mr. Moyer noted the same concerns for this Resolution as the prior Resolution No. 2010-01

Amendment being, in Paragraph 3, in the third line, change ‘may’ to ‘shall’.

**7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES**

Mr. Rinehart moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

**BOARD OF SUPERVISORS**

(2<sup>nd</sup> Monday of each month)  
(meetings begin at 7:00 p.m.)

|            |              |
|------------|--------------|
| January 11 | July 12      |
| February 8 | August 9     |
| March 8    | September 13 |
| April 12   | October 11   |
| May 10     | November 8   |
| June 14    | December 13  |

Mr. Rodgers noted that the Committees and Commissions should set their own meeting dates.

**8. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES**

Mr. Rinehart moved to establish holidays for non-unionized township employees as presented. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

|    |                                |               |
|----|--------------------------------|---------------|
| 1. | NEW YEAR’S DAY                 | (JANUARY 1)   |
| 2. | PRESIDENT’S DAY                | (FEBRUARY 15) |
| 3. | GOOD FRIDAY                    | (APRIL 2)     |
| 4. | MEMORIAL DAY                   | (MAY 31)      |
| 5. | DAY AFTER JULY 4 <sup>TH</sup> | (JULY 5)      |
| 6. | LABOR DAY                      | (SEPTEMBER 6) |
| 7. | THANKSGIVING DAY               | (NOVEMBER 25) |
| 8. | DAY AFTER THANKSGIVING         | (NOVEMBER 26) |

- 9. DAY BEFORE CHRISTMAS (DECEMBER 24)
- 10. AFTER CHRISTMAS DAY (DECEMBER 27)

**9. PASS RESOLUTION ON EMS TERRITORIES FOR AMBULANCE SERVICES**

Resolution No. 2010-03: Designating Emergency Service Response Districts

Mr. Kolb distributed a corrected map for the emergency service response districts. The map will be attached to the resolution.

Mr. Rinehart moved to approve Resolution No. 2010-03: Designating Emergency Service Response District. Mr. Moyer seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

**10. APPOINTMENT OF AUDITORS**

Resolution No. 2010-04: Appointment of Auditors

Mr. Kolb moved to approve Resolution No. 2010-04 appointing Reinsel Kuntz Leshner, LLP to make an examination of all accounts of East Coventry Township for fiscal year ending December 31, 2009. Mr. Roland seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

**ADJOURNMENT**

Mr. Moyer moved to adjourn the annual organizational meeting at 6:55 p.m. Mr. Kolb seconded the motion. Mr. Roland called for the vote and **the motion** carried with a 5-0-0 vote.

Respectfully submitted,

Bernard A. Rodgers  
Township Secretary