

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 6, 2014
(Approved January 13, 2014)

The Board of Supervisors held their annual organizational meeting on Monday, January 6, 2014. Present for the meeting were supervisors Ray Kolb, Mariea Geho, and W. Atlee Rinehart. Karen Nocella participated in the meeting via telephone. Michael Albert Moyer was not present. Also in attendance was Bernard A. Rodgers, Township Manager and acted as Chairman pro tem.

Mr. Kolb called the meeting to order at 5:00 p.m. The pledge of allegiance was recited.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Rodgers asked if there are any nominations for Chairman of the Board of Supervisors. Mrs. Geho nominated Mr. Kolb for Chairman and Mr. Rinehart seconded the nomination. Mr. Rodgers called for the vote and **the motion** carried with a 3-0-1 vote with Mr. Kolb abstaining.

Mr. Kolb asked for nominations for Vice Chair. Mr. Rinehart nominated Mrs. Geho to the position of Vice Chair and Mrs. Nocella seconded the nomination. Mr. Kolb called for the vote and **the motion** carried with a 3-0-1 vote with Mrs. Geho abstaining.

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Kolb moved to affirm Supervisor Rinehart, as a part-time township employee as well as a board member. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 3-0-1 vote with Mr. Rinehart abstaining.

Mrs. Geho moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 3-0-1 vote with Mr. Kolb abstaining.

3. APPOINTMENTS TO OFFICE

Mrs. Geho moved to appoint Mr. Rodgers to the position of Township Manager. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint Mr. Rodgers to the position of Township Secretary and Township Treasurer. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

4. ESTABLISH THE AMOUNT OF THE TREASURER'S BOND

Mr. Rinehart moved to establish the amount of the Treasurer's Bond at \$3,000,000. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

5. OTHER APPOINTMENTS

Mr. Kolb moved to appoint Wisler Pearlstine as Township Solicitor, represented by Mark Hosterman. Mrs. Geho seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint ARRO Consulting, Inc. as Township Engineer, represented by Brady Flaharty. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Rinehart moved to appoint ARRO Consulting, Inc. as Township Planner, represented by Eugene Briggs. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint Carroll Engineers as Alternate Township Planner. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint Carroll Engineers as Alternate Township Engineer. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to postpone appointment of McMahon Associates as Township Traffic Engineer, represented by John Yurick to the January 13, 2014 regular Board meeting due to questions regarding the 2014 fee schedule they submitted. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Rinehart moved to appoint Building Inspection Underwriters as the Code and Zoning Enforcement Officer. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint Building Inspection Underwriters as the Building Inspector. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint ARRO Consulting, Inc., represented by Brady Flaharty, as the Driveway Inspector. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint Lance Parson to the Vacancy Board for a 1-year term. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint Kathryn Alexis to the Planning Commission for a 4-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Rinehart moved to appoint Michael Coine to the Zoning Hearing Board for a 5-year term. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint Anne Sage and Karen Nocella to the Parks, Recreation and Conservation Committee for 5-year terms. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint Larry Tietjen and Penny Morton to the Historical Commission for 3-year terms. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to handle the appointments to the Open Space Committee at the regular Board meeting scheduled for January 13, 2014. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mrs. Geho moved to appoint Sally Kolb to Emergency Management Coordinator for a 1-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint Karen Nocella as the Citizen-at-Large to the Federation of Northern Chester County Communities, Mariea Geho as the Supervisor representative (voting member) to the Federation of Northern Appointment of Citizen-at-Large to the Federation of Northern Chester County Communities and Kathryn Alexis as the Planning Commission representative (voting member) to the Federation of Northern Appointment of Citizen-at-Large to the Federation of Northern Chester County Communities. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint Mr. Rinehart as the representative for the Pottstown Area Regional Council of Governments. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint Mr. Moyer to the Pottstown Metropolitan Area Regional Planning Commission. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Mr. Kolb moved to appoint Mrs. Geho as the Police Liaison. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0.

Mr. Kolb moved to appoint Mr. Rinehart as Road Department Liaison. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0.

Mr. Rinehart moved to appoint Mr. Kolb as General Staff Liaison. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS

Resolution No. 2014-01: Naming TD Bank as a Depository for Township Funds

Mr. Rinehart moved to approve Resolution No. 2014-01 naming TD Bank as a depository for township funds. Mrs. Geho seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 4-0-0 vote.

Resolution No. 2014-02: Naming National Penn Bank as a Depository for Township Funds

Mrs. Geho moved to approve Resolution No. 2014-02 naming National Penn Bank as a depository for township funds. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 4-0-0 vote.

7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mrs. Geho moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

BOARD OF SUPERVISORS

(2nd Monday of each month)

(The meetings begin at 7:00 p.m.)

January 13	July 14
February 10	August 11
March 10	September 8
April 14	October 13
May 12	November 10
June 9	December 8

8. SET THE MILEAGE REIMBURSEMENT RATE

Mr. Kolb moved to set the mileage reimbursement rate to be consistent with the rate established by the IRS. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

9. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mrs. Geho moved to establish holidays for non-unionized township employees as presented. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

- 1. NEW YEAR’S DAY (JANUARY 1)
- 2. PRESIDENT’S DAY (FEBRUARY 17)
- 3. GOOD FRIDAY (APRIL 18)
- 4. MEMORIAL DAY (MAY 26)
- 5. JULY 4TH (JULY 4)
- 6. LABOR DAY (SEPTEMBER 1)
- 7. THANKSGIVING DAY (NOVEMBER 27)
- 8. DAY AFTER THANKSGIVING (NOVEMBER 28)
- 9. DAY BEFORE CHRISTMAS (DECEMBER 25)
- 10. CHRISTMAS DAY (DECEMBER 26)

RECOMMENDATIONS TO THE BOARD OF AUDITORS

Mr. Kolb moved that the Board of Supervisors recommend to the Board of Auditors to set Mr. Rinehart’s, part-time snow plower, hourly rate for 2014 at \$24.19 per hour for 1/1/14 through 12/31/14. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 3-0-1 vote with Mr. Rinehart abstaining.

Mrs. Geho moved that the Board of Supervisors recommend to the Board of Auditors to set Mr. Kolb, Public Works Director’s 2014 salary at and hourly rate of \$39.66 to equal annual salary of \$82,496.99 for 1/1/14 through 12/31/14. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 3-0-1 vote with Mr. Kolb abstaining.

Mr. Rinehart moved to approve Mr. Kolb’s position, Public Works Director, as an exempt position with accumulation of compensatory time on an hour to hour basis and authorize Mr. Kolb’s continued participation in the group life, health, hospitalization, medical service and accident insurance plan paid in whole or part by the Township. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 3-0-1 vote with Mr. Kolb abstaining.

ADJOURNMENT

Mrs. Geho moved to adjourn the annual organizational meeting at 5:20 p.m. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-0 vote.

Respectfully submitted,

Bernard A. Rodgers
Township Secretary