

EAST COVENTRY HISTORICAL COMMISSION

SCHEDULED MEETING MINUTES

WEDNESDAY, AUGUST 8, 2012

Attendance: Rosemarie Miller (Chairperson), Gail Brown (Vice Chairperson), Penny Morton (Secretary), Ann Keen (Member), Larry Tietjen (Member/Planning Commission Liaison), Maria Geho (Township Supervisor Liaison), Bernie Rodgers (East Coventry Township Manager). Absent: Phyllis Snyder (Member), Jane Davidson (Historical Preservation Consultant).

Meeting called to order at 7:07p.m. by R. Miller, Chairperson.

Pledge of Allegiance

Minutes: A motion to approve the July 11, 2012 minutes as amended was made by G. Brown and seconded by R. Miller. Approved 5-0-0.

Public Comment: None

Action Items

Dale Frens (Historical Architect) and Christine Kincaid (Project Manager for Construction) gave an update on Frick's Locks construction which is 37% completed.

- The wood shingle roof and cornice work are finished on the store. Masonry is moving ahead.
- There is a change in scope on the barn: \$10,800 more is needed for 250 tiles for the slate roof. Also, \$8,000 more is needed for windows on the 1757 Farm House. Asphalt shingles as per base bid for the Manor House would fund overrun costs on the barn and Farm House. A sample tile will be given to Bernie Rodgers.
- A motion to approve change of scope from the alternate bid to the base bid shingle roof on the Manor House, B-7, subject to approval by designated persons, G. Brown and R. Miller, on color of shingles, was made by L. Tietjen and seconded by P. Morton. Approved 5-0-0.
- A construction memorandum was distributed by Dale on approved mortar and stucco mixes.

Old Business

1. Karen Marshall couldn't attend our meeting this month but will attend next month.
2. Jane Davidson will report on the grant application at our next meeting.
3. The available dates for A. Keen, P. Snyder and L. Tietjen to go to Wallace Township for archival meetings in September is Tuesdays, the 4th, 18th, and 25th, 2012. Also, Thursdays, the 6th, 13th, 20th and 27th, 2012. They will decide which dates to attend and Rugene Caldwell will drive.
4. Larry Tietjen went over the Frick's Locks blueprints and specifications and will report on it at next month's meeting.

5. The next stakeholders meeting is Monday, October 22, 2012 @ 10:00a.m.

New Business

1. Gail and Rosemarie went to Frick's Locks to select colors for the pebble dash stucco on the Manor House and the 1757 House. They requested a color modification on the Wagon Shed mortar.
2. The East Coventry Township Building Inspector is being sent to Frick's Locks by Bernie to check the building permit compliance.
3. Bernie passed out copies of the East Coventry Township Budget draft. The Historical Commission's budget hasn't changed in years. The development of walking tours in Frick's Locks Village may require additional money as well as more money for archival file development.
4. Gail spoke about the Chester County Architectural Inventory Forms which need to be updated and put on archival paper. Gail offered to work on them during the winter months. Gail thought funding for training may be pursued from CHCPN, etc., as an idea. Also, perhaps we could send letters to previous EHC members inviting them back as volunteers for walking tours. Gail offered many ideas and suggestions to pursue which could affect the budgetary needs of the Historical Commission.
5. "Enabling Legislation Notebook": Bernie can compare the notebook he has with ours to see if there are any differences or updates.
6. "Foundation Information Folder": PHMC has a listing of available grants. Also, Jane is very knowledgeable on grant resources. Bernie thinks the EHC should maintain a file on grant resources as a repository of information.
7. Gail made several donations to the Township: 1) A reproduction 1873 framed Township map, 2) an original copy of an 1883 Township map, framed, and 3) a book- Survey of Chester County, Pa, 17th, 18th and 19th Centuries by Margaret B. Schiffer.
8. Mariea Geho donated materials to the Historical Commission on "Archives Without Tears" from a training course she took.

Meeting adjourned at 8:56 p.m. Motion by G. Brown and seconded by A. Keen. Approved 5-0-0.

Respectfully Submitted,

Penny Morton, Secretary