

**EAST COVENTRY TOWNSHIP  
HISTORICAL COMMISSION  
SCHEDULED MEETING MINUTES  
December 14, 2011**

**Attendance:** Rosemarie Miller (Chairperson), Gail Brown (Vice Chairperson), Ann Keen (Member), Phyl Snyder (Member), Larry Tietjen (Member), Penny Morton (Member), Jane Davidson (East Coventry Historical Consultant (EHC)), Mariea Geho (East Coventry Twp (ECT) Supervisor liaison), Rugene Caldwell (Secretary), Dale Frens (Frens & Frens LLC)

**Meeting was called to order at 7:00 pm by Chairperson R. Miller**

**Pledge of Allegiance**

**Minutes:** A motion to approve the December 14, 2011 Minutes as amended was made by P. Snyder & seconded by P. Morton. Minutes were approved 5-0-0 (G. Brown abstained & L Tietjen had not arrived until after vote).

**Public Comments:** None

**Old Business**

**Frick's Lock**

1. J. Davidson gave all present a copy of the Demolition Building Permit for B-22 Burns Barn & Garage. G. Brown stated that on the Burns Demolition Permit, after discussion and concurrence with Dale Frens the Township had added the number of buildings to be demolished from one (1) to (2), and asked that the strike over and change be initialed and dated. Dale Frens said he would do so.
2. A motion was made by R. Miller and seconded by L. Tietjen to approve the five Building Permit Applications:
  - B-7 Manor House
  - B-11 Modern CMU Garage
  - B-14 Boxwood Lodge
  - B-16 Lock Tender's Dwelling
  - B-22 Burns Barn and Garage

The motion passed 7-0-0. A copy of the complete motion to be attached to the minutes

3. The Historical Commission will send a request to the East Coventry Supervisors to issue Certificates of appropriateness in accordance with the township's Zoning Ordinance for the above listed Building Permit Applications subject to three conditions.
  1. That all reviews are in compliance with local, state and/or federal agencies.
  2. That if in the course of construction heretofore unknown existing conditions are revealed and/or scope of activity change orders occur, revisions are brought before the Historical Commission for review, comment and approval.
  3. That the Historical Commission's suggested changes for the building permit applications be developed into a checklist and incorporated into the construction documents.

A copy of the request, "Exhibit A" will be attached to the minutes.

4. J. Davidson and G. Brown will work on a coordinated check list for detail drawings.
5. Photographs the Historical Commission has received and other files on Frick's Lock will be made available to Dale Frens upon his request
6. J. Davidson reviewed the Phase I Environmental Site Assessment for Frick's Lock Properties. A copy will be filed in the Historical Commission archives.

(over)

**Other Business:** R. Miller announced that G. Brown had been named to The Board of Directors of the Chester County Preservation Network.

**Adjournment:** A motion to adjourn the meeting was made by P. Snyder & seconded by R. Miller. Motion approved 7-0-0. The meeting adjourned at 9:25 PM.

Respectfully Submitted

Rugene Caldwell, Secretary