

East Coventry Township Parks, Recreation and Conservation Committee Meeting Minutes

Date: 2/26/2013

Meeting Called By: Bruce Stephens

Time: 7:30

Meeting Notes By: Flora Kapp

Attended	Name	Attended	Name
X	Anne R. Sage	X	Flora Kapp
X	Bruce Stephens		Connie Megay
X	Cathy Carney-Horner		Karen Nocella

Guests in attendance: Gail Brown, Vice Chairperson, Historical Committee; Gary & Eric Hughes

Agenda Item: Call to Order

- Meeting called to order by Bruce Stephens at 7:30PM.

Agenda Item: Review of the October 2012 & January 2013 Meeting Minutes

- October 2012 minutes reviewed; Flora made motion to approve, Bruce seconded, all in favor, minutes approved.
- January 2013 minutes reviewed; Flora made motion to approve, Bruce seconded, all in favor, minutes approved.

Agenda Item: Yearly Organization Discussion/Nominations

- Bruce reviewed committee positions that were nominated and approved last meeting.
- Anne Sage was nominated as a voting member and approved by committee.
- Flora to prepare letter for presentation to BOS.

Agenda Item: Municipal Grant

- Cathy informed committee of grants available to municipalities through the Pottstown Health & Wellness foundation. (Possible grants for basketball/pickle ball court).
- Cathy to research criteria and procedure to apply for grants.

Agenda Item: 2013 Projects

- East Coventry becoming Bird Town USA.
- Ellis Woods phase 2 – tennis, basketball, pickle ball court.
 - Bruce to present to BOS
- Maack property – native wild flower/grasses meadow.

Agenda Item: Community Day

- Gail Brown/Historical Committee joined us to review plans for Community Day and tours to Fricks Locks during the event.
 - She shared some of the history of the property with the committee.
 - Asked that the tours be added to our Community Day postcard.
 - They will have tent/table for information/sign up for tour – need to determine best location to set up.
 - Shuttle service provided to and from – discussed leaving on the ½ hr starting at 12:30.
 - Hay wagon to be used to take people around at property.
- Anne will research putting event announcement on OJR community sight on internet.
- Reviewed sponsor letters and list of businesses, committee approved for mailing.
 - Flora to send letters to Bonnie for printing & mailing first week of March.
- Bruce to write letters to local representatives inviting them to event & mail in March.
- Finalize post cards for next meeting.
- Discussed ideas for scavenger hunt.
 - Need a budget of \$200-\$300 for supplies
 - native birds/plants – (work in with Angry Birds, Tweetie Bird, Daffy Duck, etc.).
- Karen has:
 - Confirmed Food vendor – Becky Bishop. Becky to check with Girl Scouts to see if they want to do deserts.
 - Confirmed Lady with animals.
 - Confirmed Pookie the Clown.
 - Confirmed Tents, tables & chairs reserved.
 - Negotiating with Mango Men.
- Committee decided not to invite Stubby back this year.
- Bruce to get pricing on various blow up/games.
- April meeting committee will need to finalize event plans.
- May – finishing touches.

Agenda Item: New Business

- Set date for Ellis Woods clean- up of non-native plants/weeds 9am-12pm on the following Saturdays: March 16th & 23th; April 13th & 20th
 - Bring gloves & shovels
 - Cathy to check with Bonnie if can be added to newsletter and if dates can be posted at entrance to trail
 - Volunteers needed
 - Cathy to inquire North Coventry Elementary Green Valley Nature Club
 - Anne to talk to OJR
 - Eric to ask his Environmental team

Agenda Item: Adjournment

- Meeting adjourned at 9:15pm

Meeting adjourned:

Signed: Flora Kapp

Flora Kapp/Secretary

Date: 3/26/2013