

## **EAST COVENTRY HISTORIC COMMISSION**

### **SCHEDULED MEETING MINUTES**

**WEDNESDAY, JANUARY 11, 2017**

**Attendance:** Gail Brown (Chairperson), Scott Fitzgerald (Vice Chairperson, left at 8:30 p.m.), Penny Morton (Secretary), Ann Keen (Member, left at 8:30 p.m.), Larry Tietjen (Planning Commission Liaison/Member).

**Meeting called to order at 7:01 p.m. by G. Brown, Chairperson.**

#### **Pledge of Allegiance**

**Minutes:** A motion was made by S. Fitzgerald to approve the meeting minutes of Wednesday, November 9, 2016 and was seconded by A. Keen. Approved 4-1-0 Note: the Historical Commission did not meet in December, 2016.

**Public Comments:** None

#### **2017 Organizational Meeting**

1. Chairperson: P. Morton made a motion to nominate G. Brown for Chairperson and S. Fitzgerald seconded the motion. Approved 5-0-0
2. Vice Chairperson: L. Tietjen made a motion to nominate S. Fitzgerald for Vice Chairperson and was seconded by P. Morton. Approved 5-0-0
3. Secretary: S. Fitzgerald made a motion to nominate P. Morton for Secretary and was seconded by L. Tietjen. Approved 5-0-0
4. Oral History Committee: L. Tietjen made a motion to appoint S. Fitzgerald as Chairperson and was seconded by G. Brown. Approved 5-0-0
5. Archives Committee: G. Brown made a motion to appoint A. Keen as Chairperson to this committee and was seconded by L. Tietjen. Louise Tietjen will help as needed. Approved 5-0-0
6. Frick Locks Volunteer Tour Guide Committee: L. Tietjen made a motion to appoint G. Brown and P. Morton as Co-Chairpersons to this committee with S. Fitzgerald assisting and the motion was seconded by S. Fitzgerald. Approved 5-0-0
7. Historical Commission Meeting Date and Time: A motion was made by S. Fitzgerald to continue the current schedule of meeting the second Wednesday of each month at 7:00 p.m. A. Keen seconded the motion. Approved 5-0-0

#### **New Business**

1. Review of the Enclave at Ellis Woods Impact Study: the study was prepared for Timothy and Wendy Manley by Jane E. Dorchester, Architectural Historian on December 14, 2016. Wendy Manley was present for this review and copies of the study were circulated for discussion. G. Brown made a motion to recommend the three mitigation measures stated on page 12 of the

Historic Resource Impact Study of the Enclave at Ellis Woods Road Subdivision Plan dated December 14, 2016 and the Historical Commission will reserve the right to remain in the review process should there be any changes or approved variances that effect historic resources. The Historic Commission would like to do a final approval of the stone wall rebuild. S. Fitzgerald seconded the motion. Approved 5-0-0

2. TRILEAF Corporation has requested a review of a conditional use for a proposed monopine location in Parkerford, Pa. The Historical Commission reviewed and discussed the information packet provided. S. Fitzgerald made a motion to respond to Sara Levy, TRILEAF Environmental & Property Consultants, per discussion at our January 11, 2017 meeting. L. Tietjen seconded the motion. Approved 5-0-0
3. Third Draft Plan – Parks Recreation and Open Space: G. Brown will contact Mr. Rick Trales to see if he can speak to the Historical Commission to determine if there are things the Commission can work on in conjunction with him and the Comprehensive Plan and to put it in context with us.

### **Old Business**

1. The Fricks Locks Stakeholders meeting will be held Tuesday, January 17, 2017 at 10:00 a.m. in the township building.
2. The Chester County Historic Preservation Network Mid-Winter Workshop will be held on Saturday, January 21, 2017 – 8:00a.m.-12:15 p.m. – at the Soledad Mansion, 901 Old Valley Hill Rd., Exton, Pa.

### **Planning Commission Liaison Report – L. Tietjen**

No new land development reviews for the Planning Commission in December, 2016. The Whispering Woods Development comes up for review later this month.

### **Committees**

1. Oral History Committee: S. Fitzgerald (Chairperson). No activity this month.
2. Archives Committee: A. Keen (Chairperson). Some filing completed this month.
3. Fricks Locks Volunteer Tour Guide Committee: G. Brown and P. Morton (Co-Chairpersons). No activity this month.

### **Other Business**

None

### **Adjournment**

A motion was made by G. Brown to adjourn at 9:00 p.m. and was seconded by L. Tietjen. Approved 3-0-0

Respectfully Submitted,

Penny Morton, Secretary