

East Coventry Township Parks, Recreation and Conservation Committee November 26, 2019 Meeting Minutes

Date: 11/26/2019
Time: 7:30PM

Meeting Called By: Bruce Stephens
Meeting Notes By: Flora Kapp

Attended	Name	Attended	Name
X	Bruce Stephens, Chairmen	X	Flora Kapp, Secretary
X	Cathy Carney-Horner	X	Karen Nocella, Vice Chairmen
X	Jason Stouch		Gary Hughes
X	Liz Willow	X	Frank Coppo

Guests in attendance:

Connie Coppo, Carl Kelemen - KMS Design Group

Agenda Item: Review of October 2019 Minutes

- ❖ Karen made motion to approve minutes, Jason seconded, all in favor; October 2019 minutes approved.

Agenda Item: Way Finding Trail Markers and Mileage

- ❖ Committee reviewed with Carl Kelemen, KMS Design Group, Way Finding Trail Marker and Kiosk designs and agreed on:
 - Trail Markers - Posts - 4X4, 6' high, recycled material in Antique Mahogany. Signs on posts include trail name and directional arrow.
 - Kiosk - Antique Mahogany post, Hunter green metal roof. Map of park displayed on one side, other side to include other information, pamphlets, etc.
 - Discussed possibility of having maps/pamphlets interactive with website, for access via phones by residents.
 - Discussed one sign located on Ellis Woods that commemorates all the Eagle Scout projects.
 - Signage - Carl to check with recycle material manufacturer if they make signs or have fabricated.
 - Final sign/kiosk locations and build/installation time to be determined - spring?
- ❖ Park Survey to be created by Jocelyn Canfield, Communication Results.
 - Ask Jocelyn to add pictures of the proposed kiosks.
 - Karen to inquire when survey will be posted on website.
 - Liz to mention regarding posting survey to Scott Dugen on East Coventry Neighbors website.

Agenda Item: Ellis Woods Park Enhancements

- ❖ Karen shared with the committee that East Coventry was awarded the DCNR grant of \$75,000 for Ellis Woods Park landscaping improvements per the plan designed by Natural Lands.
 - Karen to ask Rick Trailles who is to purchase the plants/tree and who is to do the planting. Does this go out to bid?
- ❖ Committee agreed provided improvements and signage are completed it would be a good idea to have a grand opening/fall walk at Ellis Woods Park in September/October to showcase the improvements: new signage, trail access and pickle ball courts.
- ❖ Getting the word out to residents:
 - Notice in Coventry Neighbors magazine - comes out 1st week/mo (advertising Frank Rezza, frezza@bestversionmedia.com, 856-296-0598)
 - Carl/Jocelyn enhance township website with park/trail information
 - Social media

Agenda Item: Miscellaneous

- ❖ Karen informed committee that Michael Lane/PARRC is preparing plan and grant application for Towpath Park.
- ❖ Spring Run - new date April 25, 2020 - 10am
 - Jason to send sponsor letter to Sue for mailing in January.

Meeting adjourned 8:55 pm.

Signed: Flora Kapp

Date: 6/23/2020

Flora Kapp/Secretary