EAST COVENTRY HISTORICAL COMMISSION

SCHEDULED MEETING MINUTES

WEDNESDAY, DECEMBER 11, 2019

Attendance: Gail Brown (Chairperson), Penny Morton (Secretary), Kathleen McDermott (Member), Jeffrey Stevenson (Member). Absent: Larry Tietjen (Planning Commission Liaison/Member), Scott Fitzgerald (Vice Chairperson).

Meeting called to order at 7:01 pm by G. Brown, Chairperson.

Pledge of Allegiance

Public Comments: None

Minutes: A motion was made by P. Morton to approve the meeting minutes as amended of Wednesday, October 9, 2019 and was seconded by G. Brown. Approved 4-0-0

A motion was made by K. McDermott to approve the meeting minutes of Wednesday, November 13, 2019 and was seconded by J. Stevenson. Approved 4-0-0

New Business

1. Historical Commission membership status: P. Morton and K. McDermott are not renewing their Historical Commission appointments effective 12/31/19.
2. Township Status/Activity Report for December 9, 2019: no new activity to report.
3. Review Resolution 2019-16 – Establishment of the Fricks Locks Subcommittee including members: G. Brown made a motion to accept and concur with Resolution # 2019-16 which establishes the Fricks Locks Subcommittee and that the Historical Commission accepts the appointments and recommends to the Board of Supervisors the five voting members listed in item 4 – a, b, c, d and e and the three non-voting members listed in 7 – a, b and c. J. Stevenson seconded the motion. Approved 4-0-0
4. Review of the 2019 Fricks Locks License Agreement: G. Brown made a motion that the Historical Commission concurs with and approves the terms and conditions of the 2019 License Agreement. K. McDermott seconded the motion. Approved 4-0-0
5. Recommend members of the Fricks Locks License Subcommittee to the Board of Supervisors in accordance with the Fricks Locks License Agreement Item G and Resolution 2019-16, Item 8: G. Brown made a motion on Resolution 2019-16 of the Fricks Locks Subcommittee on items 6 and 8: the Historical Commission recommends Jeffrey Stevenson as the alternate member of the Fricks Locks Subcommittee to be addressed at the January 20, 2020 Board of Supervisors reorganization meeting. K. McDermott seconded the motion. Approved 4-0-0

6. Establish Historical Commission preference for roofing material for the Ellis House #19 original structure: we discussed the feasibility of using slate vs. asphalt shingles and have further questions on the longevity of the materials and propose to address it in a letter to the Board of Supervisors.

Old Business

1. Historical Commission meeting date, time and place for 2020 due to conflicts with other meetings: we will keep the Tuesday evening meetings at 7:00 pm in the large conference room but will meet in the small conference room in March, June and September when the Federation of Northern Chester County meets in the large conference room.
2. The Fricks Locks Stakeholders meeting of November 19, 2019 was canceled and will be rescheduled in January, 2020.
3. The Parkerford Master Plan meeting of November 15, 2019 summary: revised final plans to be issued before the end of the year and no more Task Force meetings are scheduled unless requested.

Planning Commission Liaison Report – L. Tietjen

L. Tiejen not present

Committees

1. Archives Committee: K. McDermott, G. Brown (Co-Chairpersons). No activity
2. Oral History Committee: K. McDermott (Chairperson). No activity
3. Fricks Locks Volunteer Committee: G. Brown, P. Morton, S. Fitzgerald (Co-Chairpersons). Inactive

Other Business

1. Clyde Scheib, East Vincent Historical Commission, wrote a local history book, "West Seven Stars and Beyond: Preserving Local History."
2. PHMC requests that we respond to a short survey on the Strategic Plan Pubic Survey.

Adjournment

A motion was made at 9:02 pm to adjourn by G. Brown and was seconded by J. Stevenson. Approved 4-0-0

Respectfully Submitted,

N. Gail Brown for

Penny Morton, Secretary