

**EAST COVENTRY TOWNSHIP
BOARD OF SUPERVISORS**

CHESTER COUNTY, COMMONWEALTH OF PENNSYLVANIA

RESOLUTION NO. 2015-04

Resolved by the Board of Supervisors of East Coventry Township, Chester County, Pennsylvania, that

WHEREAS, by virtue of Resolution No. 2010-09, adopted February 8, 2010, East Coventry Township declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

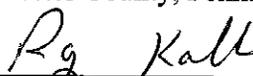
NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of East Coventry Township, Chester County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

Tax Collector

All Tax Bills, Paid Receipts for 2012, 1.75 Cubic Feet

ADOPTED this 12th day of January, 2015

BOARD OF SUPERVISORS OF
EAST COVENTRY TOWNSHIP
Chester County, Pennsylvania



Ray Kolb, Chair

ATTEST:


Bernard A. Rodgers, Secretary

Missy King, Tax Collector
East Coventry Township
10 Eleanor Drive
Spring City, PA 19475

January 5, 2015

Board of Supervisors
East Coventry Township
855 Ellis Woods Road
Pottstown, PA 19465

Dear Board,

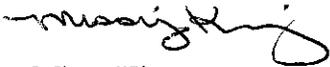
In accordance with Township Resolution 2011-09 (Adopted 2/2009) regarding Records Retention and Disposition for the Municipal Records Manual, I am requesting the following tax records to be disposed:

TA-12 Tax Bills, Paid Receipts (Retain for 2 years)

2012 Tax Bills & Paid Receipts (1.75 Cubic Feet)

If you have any questions, please feel free to contact me.

Sincerely,



Missy King
Tax Collector