

## **EAST COVENTRY HISTORICAL COMMISSION**

### **SCHEDULED MEETING MINUTES**

**WEDNESDAY, JULY 11, 2018**

**Attendance:** Gail Brown (Chairperson), Penny Morton (Secretary), Kathleen McDermott (Member).  
**Absent:** Scott Fitzgerald (Vice Chairperson), Larry Tietjen (Planning Commission Liaison/Member).

**Meeting called to order at 7:00 p.m. by G. Brown, Chairperson.**

#### **Pledge of Allegiance**

**Minutes:** A motion was made by K. McDermott to approve the meeting minutes of Wednesday, May 9, 2018 and was seconded by L. Tietjen (cell phone). Approved 3-1-0. Note: No meeting held in June, 2018.

**Public Comment:** None

#### **Subdivision and Land Development – L. Tietjen (cell phone)**

1. Brand Minor Subdivision: Tom Smith, Civil Engineer, RGA Cultural Resource Consultants and Seth Hinshaw, Sr. Historian, were present to review the Brand Minor Subdivision draft. The proposed property line dissects the ramp retaining wall which is access to the upper floor of the barn and divides a historic structure onto two lots. Therefore, there is no access to the upper floor of the barn on Lot 1. The driveway is 40 ft. from the end of the ramp in the revised plan of June 18, 2018. Mr. Robert J. Wise Jr., Principal Senior Architectural Historian, prepared a Cultural Resource Survey/ Historic Resource Impact Study Waiver which was reviewed during the meeting by Mr. Hinshaw. Easement language that will allow access to the barn and provisions to conduct repairs on the property included several recommendations which were discussed. A motion was made by K. McDermott to submit a letter to the Township Manager to support the recommendations of the RGA resource consultants for the Brand Minor Subdivision as long as all mitigations are included. The Historical Commission has a preference for Recommendation A on that report to move the lot line approximately 20 feet to the west. Motion seconded by G. Brown. Approved 4-0-0
2. County Bridge #207: submitted the motion from the May, 2018 minutes to the Township Manager.

#### **New Business**

1. Board of Supervisors Meeting, July 9, 2018:
  - Approval of the Professional Services Agreement for the Schuylkill River Trailhead at Fricks Locks Village
  - Approval to go out for a bid for repairs/stabilization of Fairview School House

2. Class I and Class II historic properties: discussed a volunteer drive through bulk mailings. May pursue this next year; tabled for now.
3. The next Stakeholders meeting is scheduled for Tuesday, July 31, 2018 at 10:00 a.m.
4. Discussed the possibility of changing the Historical Commission meeting day. No action at this time.
5. A Subdivision and Land Development workshop proposal for Historic Commission members was discussed.

### **Old Business**

K. McDermott has completed the translation of the deed for Mrs. Loraine Clark's historic property.

### **Committees**

1. Archives Committee: (Position open). Ann Keen donated items for the township archives with a complete list of items received. A thank you card will be sent.
2. Oral History Committee: K. McDermott (Chairperson). A birthday card will be sent to Isabell Rosewarne for her 101th birthday.
3. Fricks Locks Volunteer Committee: G. Brown, P. Morton, S. Fitzgerald (Co-Chairpersons). Had to cancel the June 23<sup>rd</sup> tour due to inclement weather. Gail and Penny will meet on Thursday, July 12, 2018 to plan the August 16, 2018 Fricks Locks Town Tour/Village Walk.

### **Other Business**

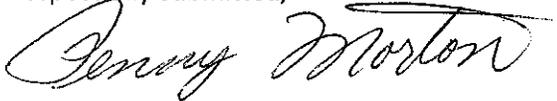
A new township administrative assistant was hired and B. Rodgers, Township Manager, will be retiring.

### **Adjournment**

A motion was made by P. Morton at 9:10 p.m. to adjourn and was seconded by K. McDermott.

Approved 3-0-0

Respectfully Submitted,



Penny Morton, Secretary