

**MINUTES OF THE  
EAST COVENTRY TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING HELD APRIL 13, 2020**  
*(Approved May 11, 2020)*

The Board of Supervisors held its regular monthly meeting on Monday, April 13, 2020 via conference call. The following Supervisors were in attendance for the meeting: Anthony Duffy, Ray Kolb, and W. Atlee Rinehart were present at the Township Building. Both Karen Nocella and Michael Albert Moyer were present by phone. Also, in attendance, was David G. Kraynik, Township Manager who was present at the Township Building. Mark Hosterman, Township Solicitor and Brady Flaharty, Township Engineer were present by phone.

Mr. Anthony Duffy called the meeting to order at 7:00 p.m. The pledge of allegiance was recited. In regards to COVID-19 a moment of silence was observed.

**1. ORDINANCES**

Ordinance No. 2020-241 – “Ordinance Amendments re: Historical Commission”

Mr. Kraynik stated the public hearing was scheduled this evening for Ordinance No. 2020-241 but in light of the way the Board meeting is being conducted both Mr. Hosterman and himself felt it was best to move the public hearing to the May Board of Supervisors meeting. Mr. Moyer made a motion to accept moving the public hearing for Ordinance No. 2020-241 to the May meeting. Mr. Rinehart seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

**2. SOLICITOR’S REPORT**

Mr. Hosterman stated he has nothing specific to report at this time except the past month has been very challenging. He stated Mr. Kraynik has exhibited exemplary leadership during this time and also wanted to thank the Township staff for doing a great job during this very challenging time. Mrs. Nocella made a motion to accept the solicitor’s report. Mr. Rinehart seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

**3. MINUTES**

March 9, 2020, Meeting Minutes

Mr. Moyer made a motion to accept the March 9, 2020 meeting minutes. Mr. Kolb seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

**4. PUBLIC COMMENT**

Missy King, 10 Eleanor Drive, stated she agrees with Mr. Hosterman’s remarks regarding Mr. Kraynik’s leadership. She also stated the residents have been very cooperative and she has not had any complaints.

**5. REPORTS**

Township Manager’s Reports

Consideration of Approval of a Professional Services Agreement with ARRO Consulting, Inc. in an amount not to exceed \$7,500 for the Ellis Woods Park Rehabilitation Project.

Mr. Kraynik stated ARRO Consulting, Inc. will be working on the bid specifications for this project. Mrs. Nocella made a motion to accept the Professional Services Agreement with ARRO Consulting, Inc not to exceed \$7,500. Mr. Kolb seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

Consideration of Approval of a Professional Services Agreement with Natural Lands Trust in an amount not to exceed \$5,000 for the Ellis Woods Park Rehabilitation Project.

Mr. Kraynik stated Natural Lands Trust will be doing the designing of the bid specifications for Ellis Woods Park. Mrs. Nocella made a motion to accept the Professional Services Agreement with Natural Lands Trust not to exceed \$5,000. Mr. Moyer seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

Consideration of Approval of a Professional Services Agreement with Natural Lands Trust in an amount not to exceed \$7,500 for the preparation of an Ordinance Amending the Zoning and SALDO Ordinances to Incorporate Standards for the Township's FR Farm Residential and R Residential Zoning Districts.

Mrs. Nocella made a motion to accept the Professional Services Agreement with Natural Lands Trust not to exceed \$7,500. Mr. Rinehart seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

Sally Kolb, asked if this is a specific area or for all farming residential properties. Mr. Kraynik stated they will be looking at the entire zone.

Consideration of Approval of a Professional Services Agreement with Communication Results Creative Services in an amount not to exceed \$3,800 for the Development of New Parks and Recreation Content for the Township's Website.

Mr. Kraynik stated this service would improve the quality of the website of Parks, Recreation, Open Space and Historic features. Mrs. Nocella made a motion to accept the Professional Services Agreement with Communication Results Creative Services not to exceed \$3,800. Mr. Kolb seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

Consideration of Awarding a Contract for Road Improvements. Bids Opened on April 8, 2020.

Mr. Kraynik stated five (5) bids were received. Mr. Kraynik and Mr. Kolb stated they would like to award the contract to DiRocco Bros. Inc. for \$181,104. Mr. Moyer made a motion to accept awarding the road improvements contract to DiRocco Bros. Inc. for \$181,104. Mr. Kolb seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0. Mr. Kolb stated the project should get underway the middle to the end of July.

Proclamation – Continuing Renewal Until Termination of an Emergency Declaration Proclamation Due to the Coronavirus Epidemic.

Mr. Kraynik stated that this is the 3<sup>rd</sup> Proclamation due to the pandemic that Mr. Hosterman has prepared. Mrs. Nocella made a motion to accept the Proclamation. Mr. Rinehart seconded the motion. Mr. Duffy called for a vote and the motion carried 4-1-0 with Mr. Moyer voting no.

Mr. Rinehart asked for the status of Zieber Road. Mr. Kraynik stated it was temporarily suspended the past month but since the Governor has relaxed some of the regulations and some construction of an immediate nature are now allowed to resume so the project is back underway.

Mr. Flaharty stated in regards to the Earth Day activities of the stream cleanup, he recommends it is postponed until further notice and asked that the website be updated accordingly. Mr. Moyer made a motion to accept postponing the stream cleanup. Mr. Rinehart seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

Mrs. Nocella made a motion to approve the reports from various departments and committees. Mr. Rinehart seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

**6. SUBDIVISIONS AND LAND DEVELOPMENT**

There were no Subdivision and Land Development applications brought before the board.

**7. ZONING HEARING BOARD APPLICATIONS**

There were no Zoning Hearing Board applications brought before the board.

**8. OTHER BUSINESS**

Resolution 2020-10 – A Resolution for the Pottstown Regional Park Improvement Mini-Grant Program Application.

Mr. Kraynik stated this is a standard Resolution that Pottstown Regional Planning Commission is submitting to the State for grant funding for which we participate. Mr. Moyer made a motion to approve Resolution 2020-10. Mrs. Nocella seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

Resolution 2020-11 – A Resolution Establishing New 2020 Collection Dates for Real Estate Taxes, Due to the Coronavirus Epidemic.

Mr. Kraynik stated this Resolution changes the 2% discount due date to May 31, 2020 and the face amount due date to July 31, 2020. Missy King asked if per capita is included. Mr. Hosterman stated he needs to amend the Resolution to include the per capita tax. Mr. Moyer made a motion to accept Resolution 2020-11 with the amendment as stated for the per capita tax. Mrs. Nocella seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

**9. EXONERATIONS**

Mrs. Nocella made a motion to approve the exonerations presented. Mr. Kolb seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

**10. PAYMENT OF BILLS**

Mrs. Nocella made a motion to approve the payment of bills as presented.

<u>Fund Name</u>		<u>Amount to Pay</u>
General Fund	\$	292,255.94
Benefit Escrow		-
Open Space		3,285.56
Sewer Operating Fund		16,366.08
Sewer Capital Fund		3,366.50
Traffic Impact Fee Fund		955.50
Capital Reserve		2,634.88
Highway State Aid Fund		2,104.03
TD Escrow		12,524.50
<b>Totals</b>	<b>\$</b>	<b><u>333,492.99</u></b>

Mr. Kolb seconded the motion. Mr. Duffy called for a vote and the motion carried 5-0-0.

Mr. Kraynik stated he wanted to update the public on the cancellation/postponed events as a result of the virus:

- John Doyle Rock the Wall Run - Postponed until further notice.
- Fricks Lock Tours – Suspended until further notice.
- Stream Cleanup – Postponed until further notice.

Mr. Moyer thanked Missy King for catching the per capita tax and thanked Mr. Kraynik, Mr. Kolb, Mr. Hosterman and Chief Mossman for all their work during this time.

**11. ADJOURNMENT**

Mrs. Nocella made a motion to adjourn the monthly meeting at 7:28 pm. Mr. Kolb seconded the motion. Mr. Duffy called for the vote and the motion carried 5-0-0.

Respectfully submitted,

David G. Kraynik  
Township Manager