

**MINUTES OF THE  
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS  
MEETING HELD APRIL 8, 2019**  
*(Approved May 13, 2019)*

The Board of Supervisors held its regular monthly meeting on Monday, April 8, 2019. The following Supervisors were present for the meeting: W. Atlee Rinehart, Anthony Duffy, Ray Kolb, Karen Nocella and Michael Albert Moyer. Also present were David G. Kraynik, Township Manager, Brady L. Flaharty, Township Engineer and Mark A. Hosterman, Township Solicitor.

Mr. W. Atlee Rinehart called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

Mr. Hosterman stated that an executive session was held immediately preceding this meeting to discuss three personnel matters, one matter of real estate acquisition, a matter of ongoing enforcement of unauthorized water discharge and also the Township's ongoing Voluntary Inspection Program for sewers.

**1. ORDINANCES**

There were no Ordinances brought before the board.

**2. SOLICITOR'S REPORT**

Mr. Hosterman stated the Township was successful in negotiating a conservation easement preparation and processing agreement with French and Pickering Creek Conservation Trust and the property owner's known as the DiBono's on 644 Schoolhouse Road. The agreement is for the acquisition of the conservation easement on this property, which consists of 31 acres, to permanently preserve the property with no further subdivision. The cost of the conservation easement would come out of the Township Open Space Funds which is \$310,000.00. There is a trail easement that goes along with the acquisition and the cost of the trail easement is \$7,920.00 for total of \$317,920.00. The Township would also reimburse French and Pickering Creek Conservation Trust for their costs which is estimated at \$7,500.00. A motion was made by Mrs. Nocella to approve the proposed easement preparation and processing agreement and further authorize the Solicitor and Township Manager to move forward with settlement and to authorize the Township Manager to sign any documents necessary for settlement. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried with a 5-0-0.

Mr. Hosterman stated that the Township had authorized a Voluntary Inspection Program for I&I (inflow and infiltration) into the sanitary sewer system last October. The problem is that there is actually stormwater that is unauthorized in the sanitary sewer system. East Coventry Township gets charged by volume in gallons for processing that particular stormwater. It is illegal under the Township Ordinances to hook up a sump pump or a gutter to the Township sewer system and there are a lot of properties that are in violation. It is not easy to know which properties are in violation because it is typically sump pumps that are hooked up in the basement at some level. The Township had a voluntary inspection program to allow a Township Official into the home in order to inspect it and certify that the home is not in violation. There are a lot of homes that did not participate in the Voluntary Inspection Program and the Township may consider sending out a letter ending that program about a year from its inception which is approximately October 2019. To move forward with enforcement, Mr. Hosterman recommends the Township amend the Ordinance. Mrs. Nocella made a motion to end the Voluntary Inspection Program approximately one year after it began and to authorize the Township Manager and Solicitor to propose amendments to the sewer Ordinance for enforcement to make sure that we don't have illegal connections in nature of sump pumps, gutters, etc. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Walt Woessner asked if there is an upside or downside to have an inspection if you don't have a sump pump. Mr. Hosterman feels its in everybody's best interest to contact the Township to have the

inspection because its not going to cost you any money and if you don't have any illegal hookups you will essentially be certified that you don't have any illegal hookups at the time of that inspection. Additionally, if you do have an illegal hookup there is no penalty to have it unhooked and then have the inspector come out to verify that you don't have it. He feels that it's in everybody's best interest to participate in this Voluntary Inspection Program.

### **3. MINUTES**

#### March 11, 2019, Meeting Minutes

Mr. Duffy made a motion to approve the minutes. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

### **4. PUBLIC COMMENT**

Mr. Rinehart recommended the Parkerford Trail/Master Plan be moved up on the agenda and it was talked about at this time.

#### Parkerford Trail/Master Plan

Mrs. Nocella gave a little background on the Parkerford Trail/Master Plan. Elaine Paul Schaefer, Executive Director for the Schuylkill River Greenways NHA was also here to discuss the Parkerford Trail/Master Plan. Previously, the Board had approved \$3,000.00 for their portion of the cost of the Master Plan on the condition that East Vincent Township also pays \$3,000.00. Currently, East Vincent Township is not contributing their \$3,000.00 portion. A discussion ensued. A motion was made by Mr. Kolb to approve the Township investing \$6,000.00 into the Parkerford Trail/Master Plan. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0. Mrs. Nocella also stated that the two representatives from East Coventry Township for the Steering Committee for this project are Gail Brown and herself. Mr. Rinehart made a motion to accept Mrs. Nocella and Mrs. Brown as the representatives for East Coventry Township for the Parkerford Trail/Master Plan Steering Committee. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mr. Kolb stated he received a phone call from a resident on Hershey Drive who is complaining about a lot of water coming onto his property. Mr. Kolb would like Mr. Flaharty to look at Hershey Drive to see if the swale is going across or down Hershey Drive. Mr. Rinehart made a motion to have the Township Engineer look at the Hershey Drive issue. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mr. Kolb stated that numerous people have told him the trees are crooked at Whispering Woods going up Ellis Woods Road. Mr. Rinehart stated he talked to Ed Bickel and he said they will take care of the situation. Mr. Flaharty stated that before any escrow is released for the Township Planner, they will need to look at it and sign off on the trees.

Mrs. Nocella discussed the John Doyle Rock the Wall Run. Jason Stouch said there are 60 runners signed up so far and that people can still sign up the day of the race. The race is this Saturday, April 13, 2019. Registration is at 8:30 am and the race starts at 10:00 am. Mrs. Nocella wanted to know why the Parks and Recreation Committee can't put their profit back into the Parks and Recreation Committee and use it towards other items, for example, park benches, etc. She stated that in the past the previous Township Manager wouldn't let them use it for those type of items. They were always told they couldn't do that. Mr. Kraynik suggested that the Board approves the profit to be used for other uses in the Parks and Recreation Committee. It was stated, however, that a formal request would still need to be put before the board when they want to purchase something. A discussion ensued regarding the Historical Commission paying for water themselves. Mr. Rinehart stated that whether it is the Parks & Recreation or Historical Commission, if it is a Township event, then they should submit reimbursement for the water, etc. that they are purchasing.

A question was asked about adjusting the budget line item. Mr. Kraynik stated upon Board approval, they can take the money out of the operating budget to reflect any recommended costs that the Parks and Recreation Committee asks for up to the proceed number. Its an accounting function that he will go over with the Financial Accountant.

Mr. Rinehart made a motion to approve the profit from the Run to be used for other items that the Parks and Recreation Committee would like to purchase upon further approval from the Board. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mrs. Nocella stated that Michael Lane, Regional Recreation Coordinator with PARRC (Pottstown Area Regional Recreation Committee), said that East Coventry Township should apply for the Schuylkill Highland Mini Grant Program. Mr. Lane would do a feasibility study for Towpath Park and also include the Heyser Tract and Faulk Tract, and also do a Master Plan. We can apply for a \$32,000 grant, of which you could get half of it, \$16,000.00, and then the Township would be required to put in the other half of \$16,000.00. Mrs. Nocella said it doesn't cost anything to apply. There is a lot of competition so we may or may not get the grant.

Larry Tietjen, asked about whether the Master Plan that was talked about earlier could include Towpath Park. Mrs. Nocella stated that the Master Plan is for Towpath Park, Heyser Tract and Faulk Tract. A question was asked about having cameras installed at Towpath Park. A discussion ensued regarding Towpath Park.

A motion was made by Mr. Moyer to approve submission of the application for the Schuylkill Highland Mini Grant Program for Towpath Park, Heyser Tract and Faulk Tract. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Walt Woessner, wants to know if anyone is keeping track of the Master Plans. Mr. Kraynik will look into keeping track of the Master Plans.

Mr. Rinehart will be going to PSATS in Hershey next week.

Mr. Duffy made a comment that the run this Saturday, April 13, 2019 is now named in memory of John Doyle who did a lot of work with the previous 5k runs and had passed away last year.

## **5. REPORTS**

### **Township Manager's Reports**

Consideration of Approval of a Grant Agreement between Pottstown Metropolitan Regional Planning Commission and East Coventry Township for a \$25,000 grant for another Pickleball Court at Ellis Woods Park.

Mr. Kraynik recommends this agreement be approved. Mr. Rinehart asked if this is for two pickleball courts or one. Mr. Kraynik stated that the agreements states it's for two. Mrs. Nocella made a motion to approve the Grant Agreement. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried with a 5-0-0.

Consideration of Approval of a Memorandum of Agreement between the Police Department and the Good Fellowship Ambulance and EMS Training Institute of Chester County to allow the Police Department's Participation in Project Narcan (Naloxone).

Mr. Kraynik stated that after a discussion with the Chief, our police department is the only department in Chester County that currently is not using the Narcan. In the transition from the old Chief to the new Chief this project fell through the cracks and to the Chief's credit he has reviewed it and recommended we participate. Mr. Kraynik agrees with the Chief and recommends this Agreement be approved. Mr. Moyer made a motion that they have the language sent to the Township's insurance carrier and get their

approval before approving this agreement. Mr. Kraynik recommended they made a motion to approve contingent on the approval from the Township's insurance carrier. Mr. Rinehart stated that he talked to the Chief about this particular item and that we are covered under the Samaritan Act should something go awry and it would be the EMT's who would supply it. Mr. Rinehart seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Award a Contract for Cornice Reconstruction of the East Coventry Schoolhouse.

Mr. Kraynik reviewed the bids that were received: R&B Restoration Carpentry, Inc. \$15,722.00, 18<sup>th</sup> Century Restorations, Inc. \$16,350.00 and CRJ Construction \$33,560.00. Our project architect, Dale Frens, has reviewed the bids and his recommendation is for the lowest bid. A discussion ensued. Mr. Moyer made a motion to award the contract to 18<sup>th</sup> Century Restorations, Inc for \$16,350.00 due to the familiarity of 18<sup>th</sup> Century's outstanding work by some of the supervisors. Mr. Duffy seconded the motion. Mr. Hosterman asked if Dale Frens has oversight of this project. It was confirmed that he does. Mr. Rinehart called for a vote and the motion carried 5-0-0. Mr. Rinehart also requested that the contractors who were not awarded the bid receive a letter notifying them.

Consideration of Adoption of Resolution 2019-09 Authorizing the Township Manager to Submit an Application for Traffic Signal Approval for Schuylkill Road (S.R. 0724) and Bethel Church/Linfield Roads (S.R. 1035).

Mr. Kraynik stated this is a requirement of the Schuylkill River Trail Phase 2 project. The application for the traffic signal is for modifications to the existing traffic signal. Mr. Kraynik is asking for approval of the Resolution and authorization to submit the application. Mr. Kolb made a motion to approve Resolution 2019-09 and authorize Mr. Kraynik to submit the application for the traffic signal approval. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0. Walt Woessner asked where the funding was coming from for the traffic signal. Mr. Kraynik said that is coming from the County.

Mr. Kraynik stated the Chief has recommended that the Board make a conditional offer for a new police officer, part-time position, to Evan D. Nafziger. Mr. Rinehart made a motion to approve making an offer for a new part-time police officer. Mr. Kolb seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Special Fire Police Services

- Ryerss Farm 5K Run on April 13, 2019 from 11:00 am to 3:00 pm.
- Meredith Manor Open House on May 5, 2019 from 12:30 pm to 4:30 pm.

Mr. Moyer made a motion to approve both special fire police services requests. Mr. Kolb seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Consideration of approval of the Township Engineer's Report.

Mr. Flaharty stated that in support of Earth Day activities this April, the Board of Supervisors is sponsoring a cleanup of Pigeon Creek between Old Schuylkill Road and the Schuylkill River. Persons interested in keeping East Coventry clean and green are invited to volunteer a few hours of their time to participate in this 12<sup>th</sup> annual community stream cleanup initiative. Interested volunteers are to gather at the Schuylkill River Trail parking lot located at the intersection of Linfield Road and Route 724 at 10:00 a.m. on Saturday, April 27, 2019. The rain date will be Saturday, May 4, 2019. For more information please contact Brady Flaharty with Arro Consulting, Inc. (the Township Engineer) via email at [brady.flaharty@arroconsulting.com](mailto:brady.flaharty@arroconsulting.com) or phone at (484) 995-7137.

Mr. Kolb made a motion to accept the Engineer's Report. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mr. Kolb made a motion to accept the various reports. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote the motion carried 5-0-0.

**6. SUBDIVISIONS AND LAND DEVELOPMENT**

There were no Subdivision and Land Development applications brought before the board.

**7. ZONING HEARING BOARD APPLICATIONS**

There were no Zoning Hearing Board applications brought before the board.

**8. OTHER BUSINESS**

Consideration to Approve the Township’s Participation in a Data Collection Survey of Ellis Woods and Towpath Parks.

Mrs. Nocella stated this Data Collection Survey is free and that Michael Lane is hiring an intern to do the data collection. Mr. Moyer made a motion to participate in the Data Collection Survey. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Consideration to Award a Contract for the Road Improvement Project.

Mr. Kolb stated there were seven bidders. The highest bidder came in at \$328,320.00. The lowest bidder was Dan Malloy Paving, Inc. at \$214,244.00. Mr. Kolb made a motion to go with the lowest bidder, Dan Malloy Paving, Inc. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0. Mr. Rinehart asked when they would start this project and Mr. Kolb stated around the third week in August.

Approve Township Manager’s Attendance at the 2019 APMM (Association of Pennsylvania Municipal Management) Conference in Manheim, PA, May 14-16, 2019.

Mr. Kolb recommended approval of the Township Manager’s attendance at the 2019 APMM Conference. Mr. Rinehart seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

**9. EXONERATIONS**

Mr. Duffy made a motion to accept the exonerations. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

**10. PAYMENT OF BILLS**

Mrs. Nocella made a motion to approve the payment of bills as presented.

<u>Fund Name</u>	<u>Amount to Pay</u>
General Fund	\$ 291,924.23
Open Space	1,349.86
Sewer Operating Fund	12,945.65
Sewer Capital Fund	-
Traffic Impact Fee Fund	-
Capital Reserve	36,787.62
Highway State Aid Fund	2,985.45
TD Escrow	-
<b>Totals</b>	<b>\$ <u>345,992.81</u></b>

Mr. Kolb seconded the motion. Mr. Rinehart called for a vote and the motion carried with a 5-0-0 vote.

**11. ADJOURNMENT**

Mr. Duffy made a motion to adjourn the monthly meeting at 8:10 pm. Mrs. Nocella seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Respectfully submitted,

David G. Kraynik  
Township Manager