

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
MEETING HELD JUNE 12, 2017
(Approved July 10, 2017)

The Board of Supervisors held its' regular monthly meeting on Monday, June 12, 2017. Present for the meeting were supervisors Ray Kolb, W. Atlee Rinehart, Karen Nocella, Michael Albert Moyer and Anthony Duffy. Also present were Bernard A. Rodgers, Township Manager, Mark A. Hosterman, Township Solicitor and Brady Flaharty, Township Engineer.

Mr. Kolb called the meeting to order at 7:07 p.m. and the pledge of allegiance was recited.

Mr. Kolb turned the meeting over to Mr. Hosterman, who stated the Board of Supervisors held an Executive Session at 6:00 pm to discuss an Administration Personnel matter; the negotiations of the Police contract; a possible appeal of a Zoning Hearing Board Order; status of the Strunk litigation; and an update on the Walsh Driveway appeal to the Attorney General, who has declined to bring suit against the Township.

Mr. Kolb swore in two new Fire Police Officers – Richard Lindberg and Christian Flynn.

Mr. Kolb turned over the meeting to Mr. Hosterman to hold the Public Hearing Resolution 2017-16, proposed changes to the East Coventry Township Parks, Recreation and Open Space Plan; Ordinance No. 213, Miscellaneous Zoning and Subdivision and Land Development; and Ordinance No. 214, FEMA Floodplain Ordinance.

PUBLIC HEARING

Public Hearing on Resolution 2017-16 – East Coventry Township Parks, Recreation and Open Space Plan

Mr. Hosterman opened the Public Hearing at 7:11 pm.

Mr. Hosterman reviewed Resolution 2017-16, which modifies the East Coventry Township Parks, Recreation and Open Space Plan. Mr. Hosterman recognized Natural Lands Trust and Toole Recreation and Planning for their work with the Township in updating the Plan.

Mr. Richard Tralies, Natural Lands Trust made a brief presentation summarizing the proposed plan to be adopted. Mr. Tralies stated the Township currently has 900 acres of preserved open space, with 5 miles of river front property. Mr. Tralies stated the Township should keep doing what it is doing. Mr. Tralies stated the Township should do little things to start and think about the big picture, including the Heyser Tract, Faulk Tract and Towpath Park all of which front the Schuylkill River.

Mr. Rodgers stated the Township sent copies of the plan to neighboring municipalities, OJRSD and Chester County for comment and received one response from Limerick Township. Mr. Rodgers stated one paragraph from the Limerick Township letter should be included in the plan. Mr. Tralies stated he did not look at Limerick Township originally, but would include the information.

Mr. Hosterman asked if there were any questions from the Board of Supervisors. There were no questions from the Board of Supervisors.

Mr. Hosterman asked if there were any questions from the audience. There were no questions from the audience.

Mr. Hosterman closed the public hearing at 7:31 pm.

Public Hearing on Ordinance 213 – Miscellaneous Zoning and Subdivision and Land Development

Mr. Hosterman opened the Public Hearing at 7:32 pm.

Mr. Hosterman review the proposed ordinance for the Miscellaneous Zoning and Subdivision and Land Development.

Mr. Hosterman asked if there were any questions from the Board of Supervisors. There were no questions from the Board of Supervisors.

Mr. Hosterman asked if there were any questions from the audience. There were no questions from the audience.

Mr. Hosterman closed the public hearing at 7:34 pm.

Public Hearing on Ordinance 214 – FEMA Floodplain Ordinance

Mr. Hosterman opened the Public Hearing at 7:34 pm.

Mr. Hosterman reviewed the proposed ordinance for the FEMA Floodplain Ordinance.

Mr. Hosterman asked if there were any questions from the Board of Supervisors. There were no questions from the Board of Supervisors.

Mr. Hosterman asked if there were any questions from the audience. There were no questions from the audience.

Mr. Hosterman closed the public hearing at 7:35 pm.

1. RESOLUTION / ORDINANCE

Resolution No. 2017-16

A RESOLUTION OF THE BOARD OF SUPERVISORS OF EAST COVENTRY TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA, TO ADOPT THE PARKS RECREATION AND OPEN SPACE PLAN OF EAST COVENTRY TOWNSHIP, CHESTER COUNTY, PENNSYLVANIA DATED APRIL 2017, WHICH COMPRISES A CHAPTER OF THE EAST COVENTRY TOWNSHIP COMPREHENSIVE PLAN AND CONSISTS OF THE FOLLOWING SECTIONS: INTRODUCTION; INVENTORY; GOALS AND OBJECTIVES; PLAN FOR OPEN SPACE; PLAN FOR TRAILS; PARK AND RECREATION FACILITIES ANALYSIS; RECREATION OPPORTUNITIES; ORGANIZATION, MANAGEMENT AND FINANCING; IMPLEMENTATION STRATEGIES; AND APPENDIX CONTAINING RESOLUTION 2011-14, PUBLIC PARTICIPATION REPORT AND MAPS.

Mr. Moyer made a motion to approve Resolution 2017-16. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Ordinance No. 213

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF EAST COVENTRY, CHESTER COUNTY, PENNSYLVANIA, TO AMEND CHAPTER 5 (CODE ENFORCEMENT), PART 1 (BUILDING CODES), SECTION 5-111 (AMENDMENTS TO BUILDING CODES), SUBSECTION 1, PARAGRAPH F (FLOODPLAIN CONSTRUCTION AND DEVELOPMENT), SECTION 3501.2 (DEFINITIONS) TO UPDATE THE REFERENCED ZONING ORDINANCE; TO AMEND CHAPTER 22 (SUBDIVISION AND LAND DEVELOPMENT), PART 2 (DEFINITIONS), SECTION 22-202 (DEFINITIONS), TO UPDATE FLOODPLAIN TERMINOLOGY BY DELETING THE DEFINITIONS FOR “FLOOD”, “FLOOD FRINGE”, “FLOOD, ONE-

HUNDRED-YEAR”, “FLOODPLAIN”, “FLOODPLAIN DISTRICTS”, “FLOODWAY”, “NEW CONSTRUCTION”, AND “ONE-HUNDRED-YEAR FLOOD (100-YEAR FLOOD), ADDING NEW DEFINITIONS FOR “BASE FLOOD”, “FLOOD”, “FLOODPLAIN AREA”, “FLOODWAY”, AND “NEW CONSTRUCTION”, AND AMENDING THE DEFINITION FOR “NEW MOBILE/MANUFACTURED HOME PARK”; TO AMEND PART 3 (PLAN PROCESSING AND CONTENT), SECTION 22-304 (PRELIMINARY PLAN SUBMISSION, RESUBMISSION, REVIEW AND CONTENT), SUBSECTION 3 (CONTENT), PARAGRAPH A (GENERAL CONTENT), SUBPARAGRAPH 16, PARAGRAPH H (SITE ANALYSIS), SUBPARAGRAPHS 2 AND 3, AND PART 6 (CONSTRUCTION AND ACCEPTANCE OF IMPROVEMENTS), SECTION 22-608 (STANDARD PUBLIC IMPROVEMENT SPECIFICATIONS), SUBSECTION 2 (INCONSISTENCIES), PARAGRAPHS A AND B TO UPDATE THE REFERENCED FLOODPLAIN TERMINOLOGY; TO AMEND PART 4 (DEVELOPMENT DESIGN STANDARDS), SECTION 22-426 (PARK, RECREATION AND OPEN SPACE), SUBSECTION 4 (FEE-IN-LIEU OF DEDICATION OF LAND FOR ON-SITE PARK, RECREATION AND OPEN SPACE), PARAGRAPHS C, D AND E TO EXPAND THE PERMITTED USES FOR FEES-IN-LIEU PAID AND ELIMINATE THE 3-YEAR TIME LIMIT FOR TOWNSHIP USE OF FEE-IN-LIEU FUNDS; TO AMEND CHAPTER 27 (ZONING), PART 8 (R-3 RESIDENTIAL DISTRICT), SECTION 27-803 (AREA, BULK AND DIMENSIONAL STANDARDS), SUBSECTION 2 (TWO-FAMILY DETACHED, TWO-FAMILY SEMI-DETACHED, SINGLE-FAMILY SEMI-DETACHED, SINGLE-FAMILY ATTACHED, TWO-FAMILY ATTACHED AND GARDEN APARTMENT RESIDENTIAL USES), TO ELIMINATE PARAGRAPH H (ARCHITECTURAL RENDERINGS); AND TO AMEND PART 9 (NC NEIGHBORHOOD COMMERCIAL DISTRICT AND C COMMERCIAL DISTRICT), SECTION 27-902 (USE REGULATIONS), SUBSECTION 4 (C COMMERCIAL DISTRICT USES PERMITTED BY RIGHT), TO PERMIT DAY CARE CENTERS BY RIGHT.

Mr. Duffy made a motion to approve Ordinance 213. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Ordinance No. 214

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE TOWNSHIP OF EAST COVENTRY, CHESTER COUNTY, PENNSYLVANIA, CHAPTER 27 (ZONING) TO REPEAL ALL EXISTING PROVISIONS REGULATING FLOODPLAINS AND TO ADOPT AN UPDATED FLOODPLAIN ORDINANCE REQUIRING ALL PERSONS, PARTNERSHIPS, BUSINESSES, AND CORPORATIONS TO OBTAIN A PERMIT FOR ANY CONSTRUCTION OR DEVELOPMENT WITHIN AN IDENTIFIED FLOODPLAIN AREA, PROVIDING FOR THE ISSUANCE OF SUCH PERMITS, SETTING FORTH CERTAIN MINIMUM REQUIREMENTS FOR NEW CONSTRUCTION AND DEVELOPMENT WITHIN AREAS OF EAST COVENTRY TOWNSHIP WHICH ARE SUBJECT TO FLOODING; AND ESTABLISHING PENALTIES FOR ANY PERSONS WHO FAIL, OR REFUSE TO COMPLY WITH, THE REQUIREMENTS OR PROVISIONS OF THIS ORDINANCE.

Mrs. Nocella made a motion to approve Ordinance 213. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

2. MINUTES

May 8, 2017 Meeting Minutes

Mr. Moyer proposed the following corrections to the minutes on page 3, 2nd paragraph under Public Comments. The current minutes read “A discussion ensued on whether the Township would pay ant fee required...”, should read “A discussion ensued on whether the Township would pay any fee required...”.

Mr. Moyer proposed the following corrections to the minutes on page 3, 7th paragraph under Public Comments. The current minutes read "...she asked if the Board would approve the use of the East Coventry Township Building as a polling location" should read "...she asked if the Board would approve the use of the East Coventry Township Building as a polling location."

Mr. Moyer proposed the following corrections to the minutes on page 3, 7th paragraph under Public Comments. The current minutes read "...was not an objection to the Township Building be used as a polling location" should read "...was not an objection to the Township Building being used as a polling location."

Mr. Duffy made a motion to approve the minutes of May 8, 2017 with the corrections as noted. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Mr. Rinehart asked Mr. Rodgers how close the Township is to closing the BB&T accounts and moving them to TD Bank. Mr. Rodgers stated all the account have been transferred.

3. PUBLIC COMMENTS

Mr. Walter Woessner, 164 Schoolhouse Road, Pottstown, PA 19465, asked if anything can be done with the standing water on the shoulder in front of the newly constructed homes along East Cedarville Road. Mr. Flaharty stated he will check it out and have the contractor make the appropriate corrections.

Mr. Walter Woessner, 164 Schoolhouse Road, Pottstown, PA 19465, asked about the road sign directing people to the Municipal Building along Old Schuylkill Road. Mr. Woessner stated once a person turns onto Ellis Woods Road at Old Schuylkill Road, there are no more signs directing someone to the Township Building. Mr. Woessner also discussed the sign notifying people to look out for deer. There needs to be more signs along Ellis Woods Road.

Mr. Robert Bowers, 169 Saylor's Mill Road, Pottstown, PA 19465, asked if there was any update on the creation of the Noise Ordinance. Mr. Hosterman stated he will be handing out a copy of the draft Ordinance to the Board of Supervisors to review. Mr. Bowers asked if a copy of the draft Noise Ordinance could be placed on the Township webpage for the residents to review. Mr. Hosterman and Mr. Rodgers agreed the draft Noise Ordinance could be placed on the webpage.

4. REPORTS

Township Manager's Reports

Consideration of approval of the bid results for the Kulp Road Bridge Replacement

Mr. Rodgers reviewed the bids received for the replacement of the Kulp Road Bridge. Mr. Rodgers stated the Township received bids from Grace Industries, Inc in the amount of \$562,437.95; Lobar Site Development in the amount of \$599,986.93; Flyway Excavating, Inc. in the amount of \$649,328.00; and Clearwater Construction in the amount of \$716,000.00.

Mr. Rodgers introduced Chris Seaman from McMahon Associates, Inc to discuss the bridge project and to answer any questions. Mr. Seaman stated the Township will receive 80% of the cost of the project from the grant through DVRPC after the project is completed. The bids exceeded the original estimate but the additional amount will be submitted to DVRPC via a letter, which will be covered after PennDOT receives the letter requesting additional funds. The additional funds will include all engineering fees.

Mrs. Nocella made a motion to accept the bid submitted by Grace Industries, Inc in the amount of \$562,437.95 for the replacement of the Kulp Road Bridge. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a vote of 5-0-0.

Discussion of Zieber Road Bridge Closure

Mr. Rodgers discussed why the Zieber Road Bridge was closed. Mr. Rodgers explained the Zieber Road Bridge is a series of three (3) culverts. PennDOT never inspected this bridge before, but changed their requirement to include the bridge.

Mr. Rodgers asked McMahon Associates, Inc to prepare a report comparing the cost of repairing versus replacing the culvert. Mr. Rodgers stated McMahon Associates, Inc will have a report prepared for the July 10, 2017 Board of Supervisors meeting. Once the decision is made, it will take three (3) a minimum of three months to get permits approved from PaDEP. Mr. Rodgers estimated the bridge will be closed for one (1) year. Mr. Seaman stated the time frame could be reduced by a couple of months.

Mr. Kolb stated the Township had discussed replacing the culvert years ago. Mr. Flaharty stated he believes there was a discussion and the cost was over \$500,000.00.

Mr. Seaman stated once a decision is made to rehab or replace, the permit can be submitted.

Consideration of approval to reduce the speed limit on Bethel Church Road, between Old Schuylkill Road and Stoney Run Road

Mr. Rodgers stated he received an e-mail from Representative Tim Hennessey regarding the speed limit on Bethel Church Road near Wiand Lane. Mr. Rodgers reviewed the e-mail. Mr. Rodgers sent an e-mail to John Yurick, Traffic Engineer, McMahon Associates, Inc. to look into the issue. Mr. Yurick forwarded the e-mail to PennDOT, who should send some reviews to Mr. Yurick. Mr. Rinehart asked if this is something the Township will be able to enforce? Mr. Rodgers stated he would have to defer that question to Chief Mossman.

Consideration of approval of Escrow Release request from FM Development

Mr. Rodgers stated he received a request for an Escrow Release from FM Development, Inc. Mr. Rodgers sent the request to Mr. Flaharty for comment. Mr. Flaharty stated he needed a Bill of Sale, As-built Plans and an 18-month Maintenance Agreement before releasing the Escrow. Mr. Rodgers stated the Township has a copy of the Bill of Sale and Mr. Flaharty is currently working with the Developers Engineer to finalize the As-built plans. Mr. Rodgers stated the amount of the Maintenance Agreement is approximately \$5,500.00. Mr. Flaharty recommends approving the release of funds with conditions.

Mr. Rodgers recommended the Supervisors approve the release of the escrow funds subject to Mr. Flaharty's recommendations and authorize the Chairman to execute the Bill of Sale.

Mr. Rinehart made a motion approve the Escrow Release with the noted conditions. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Discussion of letter sent to applicant for Subdivision Plan/Land Development Plan of Fairway Farm

Mr. Rodgers discussed the letter sent to the applicant for the Fairway Farm Subdivision Plan/Land Development Plan. Mr. Rodgers stated the letter served as a written notice rescinding the extension of time agreement. Mr. Rodgers stated the Board of Supervisors could deny the application at the July 10, 2017 Board of Supervisors meeting.

Consideration of approval for the Special Fire Police Applications

Mr. Rodgers discussed the applications submitted for Special Fire Police Applications for the following events:

- Alan Chalfin – Morgantown Fair Grounds from June 13, 2017 through June 17, 2017 from 1:00 pm to 6:00 pm
- Kevin J. Smith – Owen J. Roberts High School Graduation on June 9, 2017 at 5:30 pm
- Kirk Tradewell – Coventry Forge Farm Father’s Day Celebration on June 18, 2017 from 2:00 pm to 6:00 pm
- Kathleen Scully – Norco Fire Company Fair on July 8, 2017 from 6:00 pm to 11:00 pm

Mr. Duffy made a motion to approve the Fire Police Requests for the Morgantown Fair Grounds; Owen J. Roberts High School Graduation; Coventry Forge Farm Father’s Day Celebration and the Norco Fire Company Fair. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Consideration of Township Engineer’s Report

Mrs. Nocella made a motion to approve the Township’s Engineer Report. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Consideration of approving reports from various departments and committees

Mrs. Nocella discussed the proposed signs for the Parkerford Women’s Clubs Children’s Programs in July and August. Mrs. Nocella stated she researched the purchase of the signs and located a company, AGE Graphics, who can make fifty (50) signs for \$115.00 per program. The stakes for the signs cost \$35.00. Mrs. Nocella stated the total cost for the signs will be \$265.00. Mrs. Nocella would like the Board of Supervisors to approve the additional cost of the signs for the Children’s Programs.

Mr. Duffy made a motion to approve up to \$265.00 for the purchase of the signs to advertise for the Parkerford Women’s Club Children Programs. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Mr. Walter Woessner, 164 Schoolhouse Road, Pottstown, PA 19465, asked where the signs will be placed. Mr. Kolb stated the signs will be placed outside of the right-of-way and will require permission from the property owner.

Mrs. Nocella made a motion to approve the reports from various departments and committees. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

5. Subdivision and Land Development

6. Zoning Hearing Board Applications

Zoning Hearing Board Application No 264 – 601 Ridge Road

➡ Zoning Hearing Board application for variance submitted by Gary & Elizabeth Gaboriault, 601 Ridge Road, Spring City, PA 19475, requesting a variance from Section 1321, #2 Creation of Interior Lots in order to subdivide two (2) acres from the 13.371-acre parcel serviced by an existing private driveway.

Mr. Rodgers provided an update on the application. Mr. Rodgers reviewed the application. Mr. Rodgers stated the Zoning Hearing Board deemed the driveway to be a private street.

Mr. Hosterman stated the Zoning Hearing Board decision is in conflict with the discussion with Mr. Rodgers as to whether the driveway is in fact a private street. Mr. Hosterman stated he disagrees with the Zoning Hearing Board finding. He believed it is a driveway and not a private street. Mr.

Hosterman recommends making an amendment to the Zoning Ordinance definition of Street (Private vs Driveway).

Mr. Hosterman also recommended sending a letter to the Zoning Hearing Board letting them know the Board of Supervisors and the Township Solicitor disagree with the way the Zoning Hearing Board handled the application.

Mr. Kolb made a motion that a letter be sent to the Zoning Hearing Board. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a vote of 5-0-0.

Zoning Hearing Board Application No 265 – 1353 Ellis Woods Road

➡ Zoning Hearing Board application for variances submitted by Joseph C. Seufer, 172 Bethel Church Road, Collegeville PA 19426, represented by David L. Allebach, Jr., Esquire, Yergey, Daylor, Allebach, Scheffey, Picardi, 1129 East High Street, P.O. Box 776, Pottstown, Pa 19464-0776, requesting a variance from Section 27-1902.1.F.; an Interpretation and/or Variance to Section 27-1219.1B.(3); a variance from Section 27-1902.1.D and/or Section 27-1902.1.F for a proposed construction of an addition to the rear of the existing dwelling and rebuild the existing garage structure to a smaller footprint, which will still have a non-complaint setback from Ellis Woods Road.

Mr. Rodgers reviewed the Zoning Hearing Board application no 265. The Board of Supervisors decided to take no action on this application.

7. Other Business

8. Exonerations

Mr. Duffy made a motion to approve the Exonerations List. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

9. Payment of Bills

Mrs. Nocella made a motion to pay the bills as presented:

Fund Name	Amount to Pay
General Fund	264,427.95
Fire Hydrant Fund	1,017.32
Open Space	7,374.93
Sewer Operating Fund	11,929.51
Sewer Capital Fund	-
Traffic Impact Fee Fund	-
Capital Reserve	-
Highway State Aid Fund	10,484.41
TD Escrow	12,996.66
Totals	\$ <u>308,231.18</u>

Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

10. Information Items and Additional Items to be Brought Before the Board

Mr. Hosterman handed out of the proposed Noise Ordinance for the Board of Supervisors to review. Mr. Hosterman stated he would like to discuss the proposed ordinance at the July 10, 2017 Board of Supervisors meeting.

Mr. Hosterman handed out copies of the proposed Child Abuse Clearance Policy for the Board of Supervisors to consider.

Mr. Duffy stated on two occasions this past month he was at Bethel Church Road and Route 24 and saw two different people turn left from Old Schuylkill Road. Mr. Duffy stated one person went directly across the street over the new grass area onto Route 724 toward Spring City, just missing a car by about three feet. Mr. Duffy would like to see the Police Department do more monitoring of the intersection. Mr. Duffy asked what the Board of Supervisors thoughts were about possibly installing camera's that the Police Department could monitor.

Mr. Kolb asked Chief Mossman if the mid-shift person could monitor the intersection more.

Chief Mossman stated the Police Department has been doing that since the change happened. Typically the issues happen more in the morning. Chief Mossman also stated they have been monitoring Anderson Road for people speeding.

Mr. Rodgers stated he could ask the Township Traffic Engineer about putting up a barrier in that area. Mr. Rodgers stated the Traffic Engineer will have to submit a plan to PennDOT for approval.

Mr. Larry Tietjen, 131 Maack Road, Pottstown, PA 19465 asked if the Township would be allowed to place a higher fine for citations in the area since it is a serious safety issue.

Mr. Hosterman recommended placing a barricade. Mr. Hosterman stated the Township would not be allowed to increase the fines.

Mr. Rodgers stated he will look into what is required to have a video surveillance camera placed at the intersection.

Mr. Kolb stated Mrs. Debbie Kopystecki, the Police Administrative Assistant has handed in her letter of retirement. Mr. Kolb stated Mrs. Kopystecki has been with the Township for over 28 years, starting in the Administration area and moved over to the Police Department when the Police Department went full time. Mr. Kolb stated Mrs. Kopystecki is a great asset to the Township and will really be missed. Mr. Kolb would like to make a motion to accept Mrs. Kopystecki's letter of retirement. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a vote of 5-0-0 vote. Mrs. Kopystecki's last day will be July 7, 2017.

Mr. Kolb stated Mrs. Cheryl Imes would like to move over to the Police Department from the Administration Department. Mr. Kolb stated he had to think about this because the Township is losing a great person in the Administration Department. However, the Township is not losing Mrs. Imes, she will still be in the building and feels this will work well. This is an opportunity for Mrs. Imes to train with Mrs. Kopystecki and still be here to help train her replacement. Mr. Kolb would like to make a motion to have Mrs. Imes move over to the Police Department as the Police Administrative Assistant. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Mr. Kolb would like to make a motion to have Mr. Rodgers advertise for an Administrative Assistant. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion carried** with a 5-0-0 vote.

Mr. Kolb wanted to let the Board of Supervisors know that Mr. Foose, East Coventry Township's first Police Chief passed away. Mr. Kolb stated Mr. Foose was 88 years old.

Mr. Rinehart wanted to remind everyone that school is out and to remind your kids and grandkids to be safe.

11. Adjournment

Mr. Duffy moved to adjourn the monthly meeting at 8:26 p.m. Mrs. Nocella seconded the motion.

Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Respectfully submitted,

Bernard A Rodgers
Township Secretary