

EAST COVENTRY HISTORICAL COMMISSION

SCHEDULED MEETING MINUTES

WEDNESDAY, JANUARY 8, 2014

Attendance: Gail Brown (Vice Chairperson), Penny Morton (Secretary), Ann Keen (Member), Larry Tietjen (Planning Commission Liaison/Member), Scott Fitzgerald (Member). Absent: Rosemarie Miller (Chairperson).

Meeting called to order at 7:01 p.m. by G. Brown, Vice Chairperson.

Pledge of Allegiance

Public Comments: Maria Geho

Minutes: A motion was made by A. Keen and was seconded by S. Fitzgerald to accept the Wednesday, December 11, 2013 meeting minutes. Approved 5-0-0.

Organization

1. Chairperson: G. Brown was nominated. Motion by P. Morton; seconded by L. Tietjen. Approved 5-0-0.
2. Vice Chairperson: S. Fitzgerald was nominated. Motion by P. Morton; seconded by A. Keen. Approved 5-0-0.
3. Secretary: P. Morton was nominated. Motion by S. Fitzgerald; seconded by L. Tietjen. Approved 5-0-0.
4. Open Space Committee: L. Tietjen was nominated. Motion by P. Morton; seconded by G. Brown. Approved 5-0-0.
5. Historical Commission regular monthly meeting location, date and time: a motion was made by S. Fitzgerald and seconded by A. Keen to continue to meet the second Wednesday of each month at 7:00 p.m. Approved 5-0-0.

Old Business

1. Copies of the 2012-2013 ABPP Battle of the Clouds Technical Report and CD were distributed to each member.
2. A Fricks Locks Kiosk design meeting was held at the Westtown County Office on 12/17/13 and was attended by K. Marshall, J. Cirilo, G. Brown and P. Morton. The kiosk script as developed by G. Brown was distributed to Commission members for review. A motion to accept this script with full editorial rights to K. Marshall was made by S. Fitzgerald and seconded by P. Morton. Approved 5-0-0.
3. A. Keen provided written permission for Chester County to use her (4) water color prints of Fricks Locks Village on the Schuylkill River Trails kiosk.
4. Fricks Locks Storage Shed and Pavilion: G. Brown proposed to resubmit the original (3) shed proposal with the addition of a 4th bid as an option. Should the Township choose to build the shed, it would be an acceptable option to the Historical Commission. A motion to accept this

proposal was made by S. Fitzgerald and seconded by P. Morton. Approved 5-0-0. We will need to pick a site at the Village to install the shed with Ray Kolb, Public Works.

New Business: None

Committees

1. **Oral History Committee:** Per S. Fitzgerald, his wife, Denise, agrees to take oral histories along with R. Miller or A. Keen who will help with introductions.
2. **Archives Committee:** Didn't meet the last several weeks due to the Holidays and freezing/snowing weather but will continue as weather allows.
3. **Fricks Locks Tour Guide Committee:** A change to the original 2014 tour schedule was proposed for July, 2014: we will do one tour date only on July 17, 2014 since we will do two major tours on that date. Delete 7/12/14 and 7/26/14 as tour dates. The revised schedule will be forwarded to the Township. Motion to accept the revised schedule was made by L. Tietjen and seconded by A. Keen. Approved 5-0-0.
 - A letter was received from Paul Trimbur regarding the potential sale of leased houses in the north end of Fricks Locks Village. G. Brown will respond.
 - The Fricks Locks Stakeholders Meeting was changed from 1/21/14 to 1/28/14 at 10:00 a.m. at the Township Building.
 - G. Brown received email from K. Marshall: the second feasibility study and grant proposal received had been resubmitted along with a letter of endorsement from Chester County. Per M. Geho, there will also be a letter of endorsement from Exelon.
 - Email request from K. Marshall: needs letter regarding when Historical Commission was established in East Coventry Township.

Planning Commission Liaison Report – L. Tietjen. The Commission didn't meet last month.

Other

1. At Risk Awards-Fricks Locks was mentioned.
2. Keystone Preservation Post-hand-outs distributed.
3. Historical Commission Annual Report is due March 1, 2014. To be completed by G. Brown.
4. P. Morton and L Tietjen received letters from the Township to reauthorize membership on the Historical Commission.

Adjournment

A motion to adjourn at 8:02 p.m. by L. Tietjen and seconded by S. Fitzgerald. Approved 5-0-0.

Respectfully Submitted,

Penny Morton, Secretary