

EAST COVENTRY HISTORICAL COMMISSION

SCHEDULED MEETING MINUTES

NOVEMBER 13, 2013

Attendance: Gail Brown (Vice Chairperson), Penny Morton (Secretary), Ann Keen (Member), Larry Tietjen –arrived late at 7:45 p.m. (Planning Commission Liaison/Member), Scott Fitzgerald (Member), Mariea Geho (Township Supervisor/Archives Committee Member) Absent: Rosemarie Miller (Chairperson).

Meeting called to order at 7:08 p.m. by G. Brown, Vice Chairperson.

Pledge of Allegiance

Public Comments: None

Minutes: A motion was made by S. Fitzgerald and was seconded by A. Keen to accept the October 9, 2013 meeting minutes. Approved 4-0-0.

Old Business

1. Kiosk: Should receive an update at the Monday, November 18, 2013 Stakeholders meeting.
2. Township Webpage: Will interface with B. Rodgers, Township Manager, when it's time to start. S. Fitzgerald volunteered to assist.
3. Exelon, National Geographic: G. Brown contacted Dana Melia (Exelon) who is waiting to hear from the show's producer as to next steps.
4. Chester County Historic Preservation Network Membership: Township is in possession of the form and will pay it by January, 2014.
5. 2014 Budget Follow-up: Copies of the Budget Draft 4 was circulated for review showing the same amount was allotted as for 2013. A motion to approve the proposed budget was made by P. Morton and was seconded by S. Fitzgerald. Approved 4-0-0.
6. Chester County Department of Community Development letter dated 9/19/2013: G. Brown spoke to Mr. Norwood who said the letter we received is standard procedure for an assistance or loan program. This process would not affect our review per our Township Ordinances.
7. 2014 Town Tours and Village Walks: group discussion for ideas on costumes, script, etc. M. Geho, Township Supervisor, said she had discussed with B. Rodgers the possibility of establishing a donation fund for Fricks Locks Village. Also, we might think about scaling down the script to keep tour groups moving.

New Business

1. Proposed Fricks Locks Village Tour Dates For 2014: A motion was made by S. Fitzgerald and seconded by P. Morton to provide Village tours twice a month May-October on the second and fourth Saturdays of each month. Approved 5-0-0.

2. The next Fricks Locks Stakeholders meeting is on Monday, November 18, 2013 at 10:00 a.m. in the East Coventry Township Building.

Committees

1. **Archives Committee:** A. Keen reported they continue to make progress archiving and computerizing files. They've created "flat files" for larger items. M. Geho has been essential in transferring information to the computer.
2. **Oral History Committee:** No members present.
3. **Fricks Locks Volunteer Committee:** At the Monday, November 11, 2013 Township Board of Supervisors Meeting, M. Geho handed out Certificates of Appreciation from the East Coventry Township Board of Supervisors to the Fricks Locks Volunteers for the 2013 season. P. Morton also spoke briefly. A total of 313 people toured the Village in 2013, not counting the VIP and Preservation Awards groups.

Planning Commission Liaison Report-L. Tietjen

No new business.

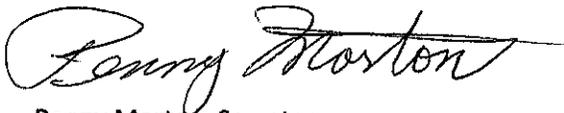
Other Business

R. Miller researched and submitted information on various storage sheds/barns to purchase for Fricks Locks Village. After much review a motion was made by G. Brown and seconded by P. Morton to purchase a mini barn, 8 x 12, no windows, neutral colors, and vented for \$1455 from Eagle Structures. Approved 4-0-0 (A. Keen was no longer present). To be submitted to the Board of Supervisors for their review.

Adjournment

A motion was made by L. Tietjen at 9:04 p.m. to adjourn and was seconded by S. Fitzgerald. Approved 4-0-0.

Respectfully Submitted,



Penny Morton, Secretary