



**AGENDA FOR THE  
EAST COVENTRY TOWNSHIP  
BOARD OF SUPERVISORS ORGANIZATION MEETING  
TUESDAY, JANUARY 02, 2024 AT 5:00 P.M.**

**To participate in the meeting by phone  
dial 800-941-1840 and enter pin: 506217#**

**5:00 P.M. Call to Order – Pledge of Allegiance.**

- 1. Board of Supervisors Chair and Vice Chair for 2024.**
  - A. Consideration of Electing the Board of Supervisors Chair.
  - B. Consideration of Electing the Board of Supervisors Vice Chair.
  
- 2. Supervisors Employed by the Township.**
  - A. Consideration of Affirming W. Atlee Rinehart as a Part-time CDL Driver.
  - B. Consideration of Affirming Ray Kolb as the Public Works Director.
  
- 3. Township Staff Appointments.**
  - A. Consideration of Appointing Eugene C. Briggs, Jr. as the Township Manager, Township Secretary, and Open Records Officer.
  - B. Consideration of Appointing Jill Barbera as the Township Treasurer.
  - C. Consideration of Appointing Amy Holland as the Assistant Township Treasurer.
  - D. Consideration of Appointing Karen Cumens as the Assistant Township Secretary.
  
- 4. Consideration of Establishing the Treasurer’s and Assistant Treasurer’s Bonds at \$3,000,000.**
  
- 5. Township Consultant Appointments.**
  - A. Consideration of Appointing Mark Hosterman from Wisler Pearlstine as the Township Solicitor.
  - B. Consideration of Appointing Brady Flaharty from Carroll Engineering Corporation as the Township Engineer and Driveway Inspector.
  - C. Consideration of Appointing Richard Tralies from Natural Lands as the Township Planner.
  - D. Consideration of Appointing John Yurick from McMahon Associates as the Township Traffic Engineer.
  - E. Consideration of Appointing Michael Cosentino from Barry Isett and Associates as the Township Zoning Official, Code Enforcement Officer, and Building Inspector.
  - F. Consideration of Appointing William Gambone from BG Services as the Township Master Arborist.
  
- 6. Township Boards, Commissions, Committees, and Subcommittee Appointments.**
  - A. Consideration of Appointing Michael Albert Moyer, Roger Kolb, Roland Kolb, Arthur Kulp, and Robert Preston to the Agricultural Security Area Advisory Committee with Terms Ending December 31, 2024.
  - B. Consideration of Appointing Jonathan Brackbill as the Emergency Management Coordinator with a Term Ending December 31, 2024.
  - C. Consideration of Appointing Eugene Briggs, Ray Kolb, William Mossman, Catherine Subick, and Larry Tietjen as Voting Members and David Blackburn from Chester County Planning Commission, David Stauffer from Chester County Parks and Preservation, and Lisa Murphy from Constellation as Non-voting Members to the Fricks Lock Subcommittee with Terms Ending December 31, 2024.
  - D. Consideration of Appointing Catherine Subick and Peter Price to the Historical Commission with Terms Ending December 31, 2026.

- E. Consideration of Appointing Karen Nocella, Jason Stouch, and Elizabeth Willow to the Parks, Recreation and Conservation Committee with Terms Ending December 31, 2028.
- F. Consideration of Appointing Paul Lacon to the Planning Commission with a Term Ending December 31, 2027.
- G. Consideration of Appointing David Calamaro, John Canale, Jr., Jerry Dames, Jr., Scott Maerten, Timothy Manley, Mark McNally, and Robert Preston to the Traffic Impact Advisory Committee with Terms Ending December 31, 2024.
- H. Consideration of Appointing Larry Tietjen as the Vacancy Board Chair with a Term Ending December 31, 2024.
- I. Consideration of Appointing Paul Lacon, Robert Preston, and Larry Tietjen to the Uniform Construction Code Board of Appeals with Terms Ending December 31, 2024.
- J. Consideration to Appoint Frank Coppo to Fill the Parks, Recreation and Conservation Committee Position with a Term Ending December 31, 2027.
- K. Consideration of Appointing Missy King or Another Individual as the 2024 Spring City Library Board Representative.
- L. Consideration of Appointing Michael Albert Moyer or Another Individual as the 2024 Pottstown Metropolitan Regional Planning Committee Representative.
- M. Consideration of Appointing W. Atlee Rinehart or Another Supervisor as the 2024 Pottstown Area Regional Council of Governments Representative.
- N. Consideration of Appointing W. Atlee Rinehart or Another Supervisor as the 2024 Pennsylvania State Association of Township Supervisors Voting Delegate.
- O. Consideration of Appointing a Supervisor as the 2024 Administration Department Supervisor Liaison.
- P. Consideration of Appointing a Supervisor as the 2024 Finance Department Supervisor Liaison.
- Q. Consideration of Appointing Anthony Duffy or Another Supervisor as the 2024 Police Department Supervisor Liaison.
- R. Consideration of Appointing W. Atlee Rinehart or Another Supervisor as the 2024 Public Works Department Liaison.

**7. Resolutions.**

- A. Consideration of Resolution No. 2024-01 Designating Tompkins Bank as Depository for Township Funds.
- B. Consideration of Resolution No. 2024-02 Establishing the 2024 Fee Schedule.
- C. Consideration of Resolution No. 2024-03 Appointing Donald Foy to the Zoning Hearing Board with a Term Ending December 31, 2028.

**8. Mileage Reimbursement.**

- A. Consideration of Setting the Mileage Reimbursement at the Internal Revenue Services' Rate of 67 Cents per Mile.

**9. Board of Supervisors Regular Meeting Schedule.**

- A. Consideration of Designating the Second Monday of the Month as the Board of Supervisors Regular Meeting Schedule.

**10. Public Comment.**

**11. Adjournment.**