

**MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 3, 2022**
(Approved January 10, 2022)

The Board of Supervisors held their annual organizational meeting on Monday, January 3, 2022. Present for the meeting were supervisors Ray Kolb, W. Atlee Rinehart, Michael Albert Moyer and Anthony Duffy. Karen Nocella participated in the meeting via telephone. Also, in attendance was David G. Kraynik, Township Manager.

Mr. Kraynik called the meeting to order at 5:30 p.m. The pledge of allegiance was recited.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Kraynik asked if there are any nominations for Chairman of the Board of Supervisors. Mr. Rinehart nominated Mr. Kolb for Chairman. Mrs. Nocella seconded the nomination. Mr. Kraynik called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb asked for nominations for Vice Chair. Mr. Kolb nominated Mr. Rinehart to the position of Vice Chair. Mrs. Nocella seconded the nomination. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Kolb moved to affirm Supervisor Mr. Rinehart, as a part-time township employee. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works, an exempt position with accumulation of compensatory time on an hour to hour basis and authorize Mr. Kolb's continued participation in the group life, health, hospitalization, medical service and accident insurance plans paid in whole or part by the Township. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

3. APPOINTMENTS TO OFFICE

Mr. Rinehart moved to appoint Mr. Kraynik to the position of Township Manager. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint Mr. Kraynik to the position of Township Secretary and Township Treasurer. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

4. ESTABLISH THE AMOUNT OF THE TREASURER'S BOND

Mr. Moyer moved to establish the amount of the Treasurer's Bond at \$3,000,000. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

5. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS

Resolution 2022-01 – Naming TD Bank as a Depository for Township Funds

Mrs. Nocella moved to approve **Resolution No. 2022-01** naming **TD Bank** as a depository for township funds. Mr. Moyer seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

6. OTHER APPOINTMENTS

Mr. Moyer moved to appoint **Wisler Pearlstine** as Township Solicitor, represented by Mark Hosterman and approving Wisler Pearlstine's rate schedule per its correspondence dated December 20, 2021. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **ARRO Consulting, Inc.** as Township Engineer, represented by Brady Flaharty and approving its rate schedule for 2022 pursuant to correspondence dated December 22, 2021 from Mr. Flaharty, P.E. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Natural Lands** as Township Planner, represented by Richard Tralies and its rate schedule for 2022 pursuant to correspondence from Mr. Tralies dated December 16, 2021. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint **McMahon Associates** as Township Traffic Engineer, represented by John Yurick and approve its rate schedule for 2022. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **Barry Isett & Associates, Inc.** as the Code and Zoning Enforcement Officer. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **Barry Isett & Associates, Inc.** as the Building Inspector. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint **ARRO Consulting, Inc.**, represented by Brady Flaharty, as the Driveway Inspector. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint **Herbein & Company, Inc.**, a Firm of Certified Public Accountants, to Replace the Elected Auditors of East Coventry Township and Make an Examination of all Accounts of East Coventry Township for Fiscal Year Ending December 31, 2021. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried 5-0-0.

Mr. Moyer moved to appoint **Lance Parson** to the Vacancy Board for a 1-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Duffy moved to appoint **Kathryn Alexis** to the Planning Commission for a 4-year term. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint **Karen Nocella** to the Open Space Committee for a 4-year term. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Duffy moved to appoint **Larry Tietjen** to the Open Space Committee for a 4-year term. Mr. Kolb seconded the motion. Mr. Kolb called for a vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint **Stephen Shur** to the Open Space Committee for 4-year term. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Duffy moved to appoint **Michael Albert Moyer, Robert F. Preston, Roland Kolb, Arthur Kulp, Roger Kolb** to the Agricultural Security Area Advisory Committee. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **David G. Kraynik, William Mossman, Ray Kolb, Catherine Subick, Larry Tietjen – Voting Members; Peter Price – Historical Commission Alternate Member; David Stauffer, Jordan C. Rajan, Daniel Krasnoff – Non-Voting Members** to the Fricks Lock Subcommittee. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Jerry Dames, Jr., Robert F. Preston, John Canale, Jr., David A. Calamaro, Timothy Manley, Scott T. Maerten, Mark McNally** to the Transportation Advisory Committee. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to approve **Resolution 2022-02** appointing **William Moore, Jr.** to the Zoning Hearing Board for a 5-year term. Mr. Moyer seconded the motion. Mr. Kolb called for a vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint **Jonathan Brackbill** as Emergency Management Coordinator for a 1-year term. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Duffy moved to appoint **Missy King** as the Spring City Library Board Representative. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried 5-0-0.

Mr. Kolb moved to appoint **Mr. Rinehart** as the Voting Delegate to the PSATS Annual Convention. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Mr. Rinehart** as the representative for the Pottstown Area Regional Council of Governments. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint **Mr. Moyer** to the Pottstown Metropolitan Area Regional Planning Commission. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint **Mr. Duffy** as the Police Liaison. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0.

Mr. Kolb moved to appoint **Mr. Rinehart** as Road Department Liaison. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0.

Mrs. Nocella moved to appoint **Mrs. Nocella** as General Staff Liaison. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mr. Rinehart moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

BOARD OF SUPERVISORS

(2nd Monday of each month)

(The meetings begin at 7:00 p.m.)

| | |
|-------------|--------------|
| January 10 | July 11 |
| February 14 | August 8 |
| March 14 | September 12 |
| April 11 | October 10 |
| May 9 | November 14 |
| June 13 | December 12 |

8. SET THE MILEAGE REIMBURSEMENT RATE

Mr. Kolb moved to set the mileage reimbursement rate to be consistent with the rate established by the IRS. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

9. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mr. Duffy moved to establish holidays for non-unionized township employees as presented. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

- | | |
|---------------------------|---------------------|
| 1. NEW YEAR'S DAY | (DECEMBER 31, 2021) |
| 2. MARTIN LUTHER KING DAY | (JANUARY 17, 2022) |
| 3. PRESIDENT'S DAY | (FEBRUARY 21, 2022) |
| 4. GOOD FRIDAY | (APRIL 15, 2022) |
| 5. MEMORIAL DAY | (MAY 30, 2022) |
| 6. JULY 4 TH | (JULY 4, 2022) |
| 7. LABOR DAY | (SEPTEMBER 5, 2022) |
| 8. THANKSGIVING DAY | (NOVEMBER 24, 2022) |
| 9. DAY AFTER THANKSGIVING | (NOVEMBER 25, 2022) |
| 10. CHRISTMAS EVE | (DECEMBER 23, 2022) |
| 11. CHRISTMAS DAY | (DECEMBER 26, 2022) |

ADJOURNMENT

Mr. Rinehart moved for the meeting to be adjourned. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote. Meeting adjourned at 5:45 P.M.

Respectfully submitted,

David G. Kraynik
Township Secretary