

**AGENDA FOR THE  
EAST COVENTRY TOWNSHIP  
BOARD OF SUPERVISORS  
ORGANIZATIONAL MEETING  
TUESDAY, JANUARY 3, 2017 AT 5:30 P.M.**

1. Elect Chairman and Vice Chairman
2. Affirm Supervisors employed by the Township
  - W. Atlee Rinehart – Part-time CDL driver
  - Ray Kolb – Public Works Director
3. Appointments to Offices
  - Township Manager
  - Township Secretary/ Treasurer
4. Establish amount of the Treasurer’s Bond (current bond is set at \$3,000,000)
5. Other Appointments
  - Township Solicitor
  - Township Engineer
  - Township Planner
  - Township Traffic Engineer
  - Code and Zoning Enforcement Officer
  - Building Inspector
  - Driveway Inspector
  - Vacancy Board
  - Emergency Management Coordinator
  - Zoning Hearing Board
  - Planning Commission
  - Open Space Committee
  - Historical Commission
  - Auditors
  - Citizen-at-Large to the Federation of Northern Chester County Communities
  - Voting Delegate to PSATS Annual Convention
  - Pottstown Area Regional Council of Governments
  - Pottstown Metropolitan Area Regional Planning Commission
  - Police Liaison
  - Road Department Liaison
  - General Staff Liaison
6. Select depositories for the township’s funds
7. Establish regular monthly meeting location, dates and times
8. Set the mileage reimbursement
9. Determine holidays for non-unionized township employees