

**MINUTES FOR THE  
EAST COVENTRY TOWNSHIP  
PARKS, RECREATION AND CONSERVATION COMMITTEE  
REGULAR MEETING HELD ON APRIL 22, 2025**

The Parks, Recreation and Conservation Committee held a regular meeting on Tuesday, April 22, 2025. Present for the meeting were Frank Coppo, Chair; Bruce Stephens, Vice Chair; Flora Kapp, Secretary; Liz Willow; Cathy Carney-Horner; and Karen Nocella. Eric Hughes was absent.

Mr. Coppo called the meeting to order at 7:00 p.m. and the pledge was recited.

**1. Minutes.**

**A. Consideration of Approval of the March 25, 2025, Regular Meeting Minutes.**

Ms. Willow made a motion to approve the March 25, 2025 Regular Meeting Minutes. Mr. Stephens seconded the motion. Mr. Coppo called for a vote and the motion passed 6-0-0.

**2. New Business.**

**A. Discuss Committee's Park Plantings Maintenance and Responsibilities.**

The Committee discussed determining the responsibility for the maintenance of future plantings recommended by the Committee be included in the plan presented to the Board of Supervisors for the acceptance or purchase of plants/trees.

**B. Discuss Committee's Responsibilities Regarding Formal (i.e., Developed) Parks Areas.**

The Committee reviewed its responsibilities and decided there would be further discussion at the May meeting. The Committee discussed the condition of the bridge over "Hershey Run" as it relates to this item and will place this item on the May Agenda for further discussion.

**C. Discuss Advance Notice/Team Communication Strategy Regarding Committee-Involved Grant Applications and Other Financial Issues Requiring Board of Supervisors' Approval.**

The Committee discussed the process required for grant approval and other financial issues regarding the Board of Supervisors' approval.

**3. Old Business.**

**A. Discuss/Receive Update Regarding Approved Eagle Scout Project – Bridge Over Pigeon Creek on the Schoolhouse Trail; Logan Small, Senior Patrol Leader, Troop 127.**

Ms. Nocella informed the Committee that there was no update at this time.

**B. Discuss/Receive Update Regarding Potential Raptor Nest Box Acquisition and Addition of Kestrel/Owl Nest Boxes to East Coventry Township Parks System.**

Mr. Coppo informed the Committee that there were no updates at this time.

C. Discuss/Receive Update Regarding Creekview/Ellis Woods Park Land Use.

Mr. Coppo informed the Committee that there were no updates at this time.

D. Discuss Official Boundaries of Ellis Woods Park and East Coventry Nature Preserve.

Mr. Coppo informed the Committee that there were no updates at this time.

E. Discuss Preservation of Ellis Woods Park Parcels.

Mr. Coppo informed the Committee that there were no updates at this time.

F. Discuss/Receive Update Regarding David Yeck Foundation Grant for “Hershey Run” Bridge Improvements.

Ms. Nocella informed the Committee that there was no update at this time.

**4. Committee Events.**

A. Discuss 2025 John Doyle Run Outcomes/After Action Review.

Ms. Kapp informed the Committee of the results of the John Doyle Run.

B. Discuss 2026 John Doyle Run Preliminary Details and Logistics.

Ms. Kapp informed the Committee that the 10<sup>th</sup> year for the event will be in 2026. The Committee discussed bringing the Run back to its original beginnings at Ellis Woods in honor of John Doyle and to showcase the Township parks, along with possible dates.

C. Discuss Potential Flag Retirement Ceremony.

Ms. Willow informed the Committee of the Veterans role in retiring United States of America flags and asked if the Committee would be interested in taking this over, as the Township has an incinerator for this purpose at Ellis Woods Park. The Committee showed interest in this project and determined a possible date in 2026 (June 13<sup>th</sup> – National Trails Day) and that further discussion will be necessary.

D. Discuss the Future of Build-A-Birdhouse Events.

Mr. Coppo informed the Committee that this event will not be held this year, and the Committee will continue to plan for the event to be held in 2026.

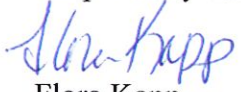
**5. Public Comment.**

None.

**6. Adjournment.**

Ms. Willow made a motion to adjourn the meeting at 8:11 p.m. Ms. Nocella seconded the motion. Mr. Coppo called for a vote and the motion passed 6-0-0.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Flora Kapp". The signature is written in a cursive style with a large initial "F".

Flora Kapp,  
Secretary