

**MINUTES OF THE
EAST COVENTRY TOWNSHIP
BOARD OF SUPERVISORS
MEETING HELD DECEMBER 13, 2021**

(Approved January 10, 2022)

The Board of Supervisors held its regular monthly meeting on Monday, December 13, 2021. The following Supervisors were in attendance for the meeting: Ray Kolb, W. Atlee Rinehart, Anthony Duffy, Michael Albert Moyer and Karen Nocella. Also, in attendance were David G. Kraynik, Township Manager, Mark Hosterman, Township Solicitor and Brady Flaharty, Township Engineer.

Mr. Kolb called the meeting to order at 7:00 p.m. The pledge of allegiance was recited.

Mr. Kolb stated they would like to begin with the Promotional Swearing in of Police Officer Taylor Ashburn to Rank of Sergeant. Mr. Kolb and officer Taylor Ashburn read the Oath. Congratulations!

Mr. Hosterman stated an executive session was held this evening at 5:45 pm to discuss three matters concerning real estate, an update on the artesian well litigation at 515 Kulp Road and an update on the potential litigation concerning property owned by Spring City Acres.

1. ORDINANCES

No Ordinances were brought before the Board.

2. SOLICITOR'S REPORT

Mr. Hosterman stated he had nothing to report.

3. MINUTES

Mr. Moyer made a motion to accept the November 8, 2021 meeting minutes. Mr. Rinehart seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

4. PUBLIC COMMENT

Missy King, 10 Eleanor Drive, requested the Board of Supervisors consider increasing the contribution to the Spring City Library from \$5,000 to \$7,500. Mrs. Nocella stated she feels they should give the library the \$7,500 contribution. Mr. Moyer stated he has no problem giving money to the library but that at some point if they find themselves having to raise taxes, contributions like this will go to zero because he will not raise taxes so they can continue to send money outside of the Township. Currently, the budget has the Spring City Library contribution at \$5,000. A discussion ensued. Mrs. Nocella made a motion to increase the contribution to the Spring City Library from \$5,000 to \$7,500 for 2022. Mr. Duffy seconded the motion. Mr. Kolb called for a vote and the motion carried 4-1-0, with Mr. Moyer voting no. Mr. Kraynik stated that when the Board gets to Resolution 2021-18 concerning the 2022 budget on the agenda, when approving this Resolution, they will need to approve with the amendment to the Spring City Library contribution.

Walter Woessner, 164 Schoolhouse Road, asked about the progress of removing the dead trees from Whispering Woods. Mr. Hosterman stated the only progress are the emails with Mr. Tralies, Mr. Kraynik and himself and Mr. Woessner was copied on them, regarding setting up a time with the Home Owner's Association to meet and walk the property to discuss which trees may be hazardous. As soon as they have a date, they will let Mr. Woessner know.

George Colette, 80 Country Lane, stated he was driving on Ellis Woods Road and there was someone surveying or doing something near the Painter tract and because of the sun he almost didn't see him while driving past there. He felt it was a hazard. Mr. Hosterman stated if you see a hazard on the road to alert the police department.

Mr. Hosterman would like to wish everyone a Merry Christmas and Happy Holidays!

Mr. Flaharty wished everyone a Merry Christmas and Happy Holidays!

Mrs. Nocella wished everyone a Merry Christmas and Happy New Year! She also stated they will be receiving a check for \$25,000 which is to be used towards Phase I of the Towpath Park Renovation. Tricia McClosky, who replaced Michael Lane, with PARRC knows of this foundation that gives away money every year and the project at Towpath Park was presented to the foundation and they are giving \$25,000 towards it.

Mr. Rinehart reminded everyone that it is important to have a visible house number.

Mr. Kolb wished everyone Happy Holidays and Happy New Year!

Mr. Duffy thanked everyone for their support in his re-election as an East Coventry Township Supervisor.

Mr. Moyer thanked everyone for re-electing him as an East Coventry Township Supervisor. He wished everyone Merry Christmas and Happy New Year!

Mr. Kraynik wished everyone Happy Holidays!

5. ADOPTION OF TOWNSHIP BUDGET, TAX RATE AND PAY PLAN FOR 2022

Resolution 2021-18 2022 Township Budget – Consideration of approval of Resolution 2021-18 for adoption of the 2022 proposed budget. Mr. Moyer made a motion to approve the budget for 2022 as amended for the additional \$2,500 contribution to the Spring City Library. Mr. Duffy seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Resolution 2021-19 Tax Rate Resolution – Consideration of approval of Resolution 2021-19 establishing the 2022 real estate tax rate. Mr. Moyer made a motion to approve Resolution 2021-19. Mrs. Nocella seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Resolution 2021-20 Pay Plan – Consideration of approval of Resolution 2021-20 establishing the 2022 pay plan. Mr. Duffy made a motion to approve Resolution 2021-20. Mrs. Nocella seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

6. REPORTS

Township Manager's Report

Presentation of an Updated Transportation Capital Improvement Plan (TCIP).

Mr. John Yurick, Township Traffic Engineer, gave a presentation on the updated Transportation Capital Improvement Plan (TCIP). He stated the Board of Supervisors will need to adopt an updated TCIP in order to preserve collected traffic impact fees and continue to collect these fees for new projects. The Board can either adopt the TCIP with the recommendations of the Transportation Advisory Committee or the recommendations of Mr. Yurick's office (McMahon Associates). Mr. Kraynik recommended they approve the TCIP based on the committee's recommendations which are not major changes to Mr. Yurick's recommendations.

Mr. Moyer made a motion to authorize Mr. Yurick and Mr. Hosterman to prepare a Resolution for the January Board of Supervisors meeting incorporating the recommendations from the Transportation Advisory Committee. Mr. Rinehart seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Resolution 2021-21 – A Resolution of East Coventry Township, Chester County, Authorizing Signatures for the Execution of Multimodal Transportation Fund Grant Documents and Agreements for Improvements at the Intersection of PA Route 724 and Peterman Road. Mr. Kraynik stated this is an updated Resolution which is required by PennDOT to the authorize the Chairman of the Board of Supervisors to sign documents. Mr. Moyer made a motion to approve Resolution 2021-21. Mr. Rinehart seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Resolution 2021-22 – A Resolution Appointing Herbein & Company, Inc. a Firm of Certified Public Accountants, to Replace the Elected Auditors of East Coventry Township and Make an Examination of All Accounts of East Coventry Township for Fiscal Year Ending December 31, 2021. Mr. Duffy made a motion to approve Resolution 2021-22. Mr. Rinehart seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Consideration of Approval of a Grant Reimbursement Agreement with the Pennsylvania Department of Transportation for Improvements at the Intersection of PA Route 724 and Peterman Road.

Mr. Kraynik stated the design and engineering of the Peterman Road project is well underway. PennDOT is requiring an adopted grant reimbursement agreement between the Township and PennDOT which indicates the total project cost of \$3,387,172, PennDOT's share of the grant agreement is \$2,605,517 and the Township match is \$781,655. This needs to be adopted in order to move the project along. Mr. Moyer made a motion to approve the Grant Reimbursement Agreement with the Pennsylvania Department of Transportation for Improvements at the Intersection of PA Route 724 and Peterman Road. Mr. Rinehart seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Disposition of Bids for the Farming of the Maack Property.

Mr. Kraynik stated at last month's meeting the Board had discussed the two bids they received for farming the Maack Property and at that time they had tabled the decision on those bids. He was asked to contact the Chester County Conservation District regarding the Township possibly choosing not to farm the land, let the grass grow and have it cut two times a year. He stated that the Chester County Conservation District did not have a problem with this option. Mrs. Nocella made a motion to reject the bids, let the grass grow and have it mowed twice a year allowing Mr. Kraynik and Mr. Kolb to decide who will mow the property. Mr. Rinehart seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Disposition of Bids for the Sale of the 2015 Dodge Charger (Police Cruiser).

Mr. Kraynik stated the highest bid was from Liberty Motors in the amount of \$6,669.99. Mr. Duffy made a motion to accept the bid from Liberty Motors in the amount of \$6,669.99 for the 2015 Dodge Charger. Mr. Rinehart seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Authorize the Installation of a Sanitary Sewer Connection at 2689 E. Cedarville Road and to Lien the Property for Said Work.

Mr. Flaharty stated he is still not having any success getting quotes for the sanitary sewer connection. He received one quote which is way above the threshold and one other contractor is saying he has work scheduled out to September of 2022 meaning he won't be submitting a quote. Mr. Flaharty stated the second property that is in the process of installing their sanitary sewer connection wasn't aware of the 45-day window to complete the job. Mr. Flaharty stated they will continue to monitor that connection.

Consideration of Approval of an Addendum to the Delaware Valley Health Trust Agreement.

Mr. Kraynik stated this addendum requires the Township to stay in the Health Trust for two (2) years and saves them money on the premiums by \$18,335 for 2022 and caps the increases to 6.5%. Mr. Kraynik stated he has no reason to believe they would leave the Health Trust. Mr. Moyer made a motion to approve the Addendum to the Delaware Valley Health Trust Agreement. Mr. Duffy seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Consideration to Authorize the Township Manager to Attend the 2022 APMM (Association for PA Municipal Management) Executive Development Conference on February 10-11, 2022 in Hershey, PA. Mr. Rinehart made a motion to approve the Township Manager attending the 2022 APMM Executive Development Conference on February 10-11, 2022. Mr. Duffy seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Consideration of Application for Special Fire Police Services:

- Retro Approve – Norco Fire Company, Fundraiser, November 26, 2021-January 1, 2022, 5:30 pm.

Mr. Kolb made a motion to approve the Special Fire Police application. Mr. Moyer seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Township Engineer's Report

Mr. Flaharty has nothing to report at this time. Mr. Duffy made a motion to accept the Township Engineer's Report. Mr. Moyer seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

Mr. Duffy made a motion to accept the various departments and committee reports. Mrs. Nocella seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

7. SUBDIVISIONS AND LAND DEVELOPMENT

Resolution 2021-23 – Acceptance of Deed of Dedication for Sanatoga Road Additional Right-of-Way and Old Schuylkill Road & New Schuylkill Road (S.R. 0724) Ultimate Rights-of-Way (R&M Holdings 2300 LLC). Mr. Hosterman stated this Resolution is to clean up some loose ends. Mrs. Nocella made a motion to approve Resolution 2021-23. Mr. Kolb seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

8. ZONING HEARING BOARD APPLICATIONS

No Zoning Hearing Board Applications brought before the Board.

9. OTHER BUSINESS

Reorganization meeting – Consideration of Confirmation of Monday, January 3, 2022 at 5:00 pm for the 2022 Reorganization Meeting and Authorization to Advertise Reorganization Meeting. Mr. Rinehart requested they change the time to 5:30 pm for the Reorganization Meeting. All were in favor.

Christmas Tree Pick-up Dates for 2022 – Consideration of Confirmation of Christmas Tree Pick-Up Dates of January 10, 2022 and January 18, 2022 and Authorization to Advertise the Proposed Christmas Tree Pick-up Dates for 2022. All were in favor.

Resolution 2021-24 – Disposition of Tax Bills, Paid Receipts for 2019. Mr. Moyer made a motion to approve Resolution 2021-24. Mr. Duffy seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

10. EXONERATIONS

Mrs. Nocella made a motion to approve the Exonerations. Mr. Moyer seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

11. PAYMENT OF BILLS

Mr. Duffy made a motion to approve the payment of bills.

<u>Fund Name</u>		<u>Amount to Pay</u>
General Fund	\$	303,399.17
Benefit Escrow		-
Open Space		4,062.33
Sewer Operating Fund		63,560.75
Sewer Capital Fund		-
Traffic Impact Fee Fund		-
Capital Reserve		8,670.27
Highway State Aid Fund		2,677.83
TD Escrow		266.49
Totals	\$	<u>382,636.84</u>

Mrs. Nocella seconded the motion. Mr. Kolb called for a vote and the motion carried 5-0-0.

12. ADJOURNMENT

Mrs. Nocella made a motion to adjourn the monthly meeting at 7:46 pm. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and the motion carried 5-0-0.

Respectfully submitted,

David G. Kraynik
Township Manager