

**MINUTES OF THE
EAST COVENTRY TOWNSHIP
BOARD OF SUPERVISORS
MEETING HELD JULY 8, 2019**
(Approved August 12, 2019)

The Board of Supervisors held its regular monthly meeting on Monday, July 8, 2019. The following Supervisors were present for the meeting: W. Atlee Rinehart, Anthony Duffy, Ray Kolb, Karen Nocella and Michael Albert Moyer. Also present were David G. Kraynik, Township Manager, and Mark Hosterman, Township Solicitor. Brady Flaharty the Township Engineer was absent.

Mr. W. Atlee Rinehart called the meeting to order at 7:03 p.m. and the pledge of allegiance was recited.

Mr. Hosterman stated that the Board of Supervisors met for an executive session which was held at 6:00 pm to discuss two potential acquisitions of real estate and four personnel matters. No decisions were made.

1. ORDINANCES

There were no Ordinances brought before the Board.

2. SOLICITOR'S REPORT

Mr. Hosterman stated the Township has received from Chester County a letter stating the Chester County Agricultural Land Preservation Board received an application for an Agricultural Security Area (ASA) on behalf of Chad and Morgen Westfall. This application was received by the Township on June 19, 2019. He stated the Board of Supervisors must recognize tonight receipt of the application and the process will continue to move forward and it is anticipated there will be a hearing on this application at the Board of Supervisors meeting either on September 9th or October 14th. Mr. Rinehart made a motion to acknowledge receipt of the application. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mr. Hosterman stated the next item on the Solicitor's Report is Resolution 2019-12, Resolution Ratifying the Appointment of Western Chester County Regional UCC Appeals Board to Serve as the UCC Board of Appeals for East Coventry Township; and Terminating the Terms of the Current Members Serving on the East Coventry Township UCC Board of Appeals. Mr. Hosterman stated this was discussed last month to appoint the Western Chester County Regional UCC Appeals Board and that motion went through and that's when Mr. Woessner stated we already have a Board of Appeals so this Resolution is appointing the Western Chester County Regional UCC Appeals Board and also terminating the existing one. Mr. Moyer made a motion to approve Resolution 2019-12. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

3. MINUTES

June 10, 2019, Meeting Minutes

Mr. Kolb made a motion to accept the June 10, 2019 meeting minutes. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

4. PUBLIC COMMENT

Sandy Bauers, 169 Sawmill Road, asked what UCC means. Mr. Hosterman stated that stands for Uniform Construction Code, which is building codes and things of that nature.

Bob Bauers, 169 Sawmill Road, asked if they could elaborate more on the executive session. He asked if they could talk more about the consideration of buying two parcels of land. Mr. Hosterman stated they are both potential open space acquisitions. One of them has been previously announced which is

the DiBono Property which we received a Phase I Environmental Report back from them and the report remains confidential until the issues within that report are addressed. The other property will remain confidential at this time until an agreement of sale would be reached with the owners of the property. Mr. Bauers asked if you reach an agreement of sale when does the public know what the cost is going to be and get to have some input into it. Mr. Hosterman stated that it would be made official after the Board of Supervisors vote on it and then the agreement of sale itself is public record. Mr. Bauers asked how the public would have input on the sale before it's voted on. Mr. Hosterman said you don't because it's a confidential matter under the Sunshine Act, it's one of the exceptions to the open meetings. Mr. Bauers also asked what the personnel matters were regarding. Mr. Hosterman stated there are two disability matters and two promotions were discussed.

Linda Ottaviano, 2364 New Schuylkill Road, said in regards to her previous concerns over East Coventry Elementary School not mowing their grass, she received a letter explaining its part of Stormwater Management, but that since her concern was stated at the last meeting the grass has been cut. She said whomever is responsible for that she thanks them. Her question tonight is will it continue to be cut. Mr. Kraynik stated that he had asked the Township Engineer, Brady Flaharty, to investigate. Mr. Flaharty met on site with the contractor and the Chester County Conservation District. Mr. Kraynik stated the letter explains that when the plan for the school was approved there were certain portions of the property that were classified as meadow and there are several exceptions to allow portions of properties to be meadow and not be mowed. It is the decision of the property owner if they want to mow it but it is an exception for best management practices for stormwater. His understanding of the letter written to Ms. Ottaviano is that portions of the property that were brought to their attention last month needed to be cut and weren't part of the best management practices and there are portions that remain uncut due to stormwater management.

Mr. Kolb stated he would like the Township Manager to send a letter to Manatawny Manor expressing concerns over the trash on Old Schuylkill Road. He stated that Manatawny Manor does not allow smoking on their property and that the employees go down Old Schuylkill Road where the sewer right-a-way is located. He stated there is a lot of trash in that area, not saying it's all from their employees.

5. **REPORTS**

Township Manager's Reports

Consideration to Approve Existing Buffer at 1426 East Schuylkill Road, Dr. Theresa Burns.

Mr. Kraynik stated Dr. Theresa Burns is converting the property at 1426 East Schuylkill Road into a chiropractic office and one of the requirements of that conversion as part of the code is that the Board needs to approve the existing buffer of trees on the property. Mr. Kraynik stated the Code Officer's determination is that the existing buffer is more than substantial. Mr. Rinehart made a motion to approve the existing buffer. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Consideration to Approve Waiver Request of Stormwater Management Ordinance for Drainage Permit DRA 19-02, 36 Anderson Road (Koon Steel).

Mr. Kraynik stated that Brady Flaharty recommends the Board approve the waiver of §126 to allow infiltration to not be required for Drainage Permit DRA 19-02, 36 Anderson Road (Koon Steel). Mr. Rinehart made a motion to approve the waiver request. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0. Mr. Rinehart asked what type of business is going in there and it was stated Gallagher Tire Warehouse and Distribution.

Approve Replacement of Tile Floors in Township Building Bathrooms for \$3,623.00 by Ches-Mont Carpet One, Parkerford, PA.

Mr. Kraynik stated the bathroom floors in the Administration Building are in need of replacement. The Township received a quote from Ches-Mont Carpet One for \$3,623.00, which has been budgeted for,

to replace the flooring. Ches-Mont Carpet One has previously done other work in the Township Building and we've been very satisfied with their work. Mr. Rinehart stated he talked with Ches-Mont Carpet One and they said the flooring would be similar to the entryway in the Police Department. Mr. Rinehart made a motion to approve replacement of the bathroom floors in the Administration Building. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Approve Purchase of a 20 Foot Storage Container from T.P. Trailers, Inc., Limerick, PA for \$2,450.00.
Mr. Kolb stated we have storage containers of old files that we have to keep and the Township Building is out of space to keep them. A 20 Foot Storage Container would be more cost effective than renting off-site storage space. Mr. Kolb made a motion to approve the purchase of a 20 Foot Storage Container from T.P. Trailers, Inc., Limerick PA for \$2,450.00. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote the motion carried 5-0-0.

Authorize Township Manager to Make an Employment Offer for a Public Works Laborer Position, Contingent on the Candidate Successfully Passing a Background Check, a Drug and Alcohol Test and a Physical Examination.

Mr. Kraynik stated they have an opening in their Public Works Department for a Laborer. He stated it was duly advertised and had 17 applications with a lot of very qualified candidates. After conducting interviews, they have identified a candidate that they feel is the most qualified and best suited for the position. Mr. Duffy made a motion to authorize the Township Manager to Make an Employment Offer for a Public Works Laborer Position contingent on successfully passing a background check, drug and alcohol test and a physical examination. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0. A question was asked if this is an additional position or a replacement, Mr. Kraynik stated it is a replacement.

Consideration of approval of the Township Engineer's Report.
Mr. Flaharty was not in attendance tonight.

Mr. Kolb made a motion to accept the reports from the various departments and committees. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

6. SUBDIVISIONS AND LAND DEVELOPMENT

There were no Subdivision and Land Development applications brought before the board.

7. ZONING HEARING BOARD APPLICATIONS

There were no Zoning Hearing Board applications brought before the board.

8. OTHER BUSINESS

Julie Wiant, Library Director at Spring City Library

Joyce Koert, Fund Development Coordinator, introduced Julie Wiant the new Library Director of the Spring City Library. She stated that every two years the Chester County Library System evaluates the whole county to see where residents are getting their library services and in the last four years they have studied this multiple times and it was determined this year that East Coventry Township should officially be made part of the Spring City Library's service area. Ms. Koert stated they wanted to say thank you to East Coventry Township for all the support in the past and are looking forward to continuing their excellent level of service to the people in our Township. Ms. Koert and Ms. Wiant gave the Township some items for the food pantry and some books and pamphlets about the Spring City Library. Ms. Wiant stated this is her 5th week at the Spring City Library and thanked the Township for putting her on the agenda. Ms. Wiant will send the link for the library's website over to the administration office to put on the Township website.

2019/2020 Winter Traffic Services Agreement

Mr. Kraynik stated we received the 2019/2020 Winter Traffic Services Agreement from PennDOT. This is for snow plowing and treatment of state roads that the Township does. There is a concern due to a decrease in the amount on the agreement compared to the year before by about 50%. Mr. Kraynik sent a letter the end of last week to the Assistant Director of Maintenance in the District at PennDOT. Mr. Kolb stated for 2018/2019 they received \$9,660.85 for close to 5 miles of road and for 2019/2020 they only want to pay \$5,410.30 for basically the same amount of distance. A question was asked if North Coventry had the same issue. Mr. Kolb stated he spoke with North Coventry and they are receiving more money and doing the same distance of roads. The Board has decided to table this matter until the next meeting. Mr. Rinehart would like an update on the status of the situation as it becomes available.

9. EXONERATIONS

Mr. Kolb made a motion to accept the exonerations. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

10. PAYMENT OF BILLS

Mr. Duffy made a motion to approve the payment of bills as presented.

Mr. Kolb stated there was a payment to the contractor for materials for the Schoolhouse and wanted to know if it was in the agreement for them to be paid before the work started. Mr. Kraynik stated, yes, it is in the agreement.

<u>Fund Name</u>		<u>Amount to Pay</u>
General Fund	\$	263,172.85
Open Space		109.48
Sewer Operating Fund		13,156.77
Sewer Capital Fund		33,043.47
Traffic Impact Fee Fund		-
Capital Reserve		-
Highway State Aid Fund		2,119.89
TD Escrow		5,044.77
Totals	\$	<u>316,647.23</u>

Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

11. ADJOURNMENT

Mr. Kolb made a motion to adjourn the monthly meeting at 7:35 pm. Mrs. Nocella seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Respectfully submitted,

David G. Kraynik
Township Manager