

**MINUTES OF THE  
EAST COVENTRY TOWNSHIP  
BOARD OF SUPERVISORS  
MEETING HELD NOVEMBER 11, 2019**  
*(Approved December 9, 2019)*

The Board of Supervisors held its regular monthly meeting on Monday, November 11, 2019. The following Supervisors were present for the meeting: W. Atlee Rinehart, Anthony Duffy, Ray Kolb, Karen Nocella and Michael Albert Moyer. Also present were David G. Kraynik, Township Manager and Mark Hosterman, Township Solicitor. Brady Flaharty, the Township Engineer, was absent.

Mr. W. Atlee Rinehart called the meeting to order at 7:02 p.m. Mr. Rinehart asked for a moment of silence for our veteran's past and present and for Rose Miller, a past Township Supervisor, who recently passed away. Mr. Kolb also asked for a moment of silence for Russell Kolb who passed away on Saturday and was an active member of the Ridge Fire Company for the past 64 years. After a moment of silence, the pledge of allegiance was recited.

Mr. Rinehart and Mr. Kolb performed the swearing in of Fire Police Officers Blayze Fisher and David Burt. Congratulations!

Mr. Hosterman stated that the Board of Supervisors met for an executive session which was held at 6:15 pm to discuss two personnel matters, three potential acquisitions of interest in real estate, one enforcement matter and potential litigation at 515 Kulp Road.

**1. ORDINANCES**

No Ordinances were brought before the Board.

**2. SOLICITOR'S REPORT**

Mr. Hosterman stated he is in receipt of a fully negotiated revocable license agreement between East Coventry Township and PECO. This concerns an area under the power lines that would connect the Nocella property to a portion of Bishop Road across the street from the Kulp property and have managed to negotiate all the language. Mr. Hosterman stated we also received assurances from PECO that there are no other leases or licenses encumbering the area under the power lines at this point in time. However, it is a revocable license agreement and PECO could revoke it from the Township at any time but as of right now as long as the Township pays \$500 per year the license will continue to go on. Mrs. Nocella made a motion to approve the license agreement between East Coventry Township and PECO. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

**3. MINUTES**

October 14, 2019, Meeting Minutes

Mr. Kolb made a motion to accept the October 14, 2019 meeting minutes. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

**4. PUBLIC COMMENT**

Missy King, 10 Eleanor Drive, wanted to congratulate Mr. Rinehart and Mr. Kolb on being re-elected as Township Supervisors.

Mr. Kolb asked Mr. Hosterman if it is possible to require that a public sewer inspection be done when a house is sold. Mr. Hosterman stated this would have to be put in as a provision in the Sewer Enforcement Ordinance for property resales to require a public sewer inspection. Mr. Kolb made a

motion to have Mr. Hosterman put a provision in the Sewer Enforcement Ordinance requiring a public sewer inspection for all property resales. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mrs. Nocella stated that Parks and Recreation will be having the Run next year on April 18, 2020. Mrs. Nocella asked Mr. Kraynik if there is money budgeted for this event. Mr. Kraynik confirmed the money is in the budget. Missy King stated they are going to have to make other arrangements because that day she collects taxes at the Township Building. She said residents were not happy this past April because they couldn't get to the Township Building because of roads blocked off for the Run event to pay their taxes. She collects every Saturday in April except for the last Saturday. Mrs. Nocella stated she will bring this up at the next Parks and Recreation meeting.

Kareem Hasson, 205 S. Savanna Drive, stated there is an ongoing issue in their neighborhood with people speeding down the road. He stated the HOA doesn't have any power because the Township owns the roads. He has been in contact with the Chief and the officers of East Coventry Township and they are doing all they can but he wants to know what the Township can do about this problem at this point. Mr. Kraynik stated this situation came up at the last Board of Supervisors meeting and that he met with the Chief and Mr. Kolb. Mr. Kraynik stated they did come up with some ways to alleviate this situation. Chief Mossman stated they have contacted the Homeowner's Association and have asked them to put some things on their Facebook page and were rejected. Chief Mossman also stated they should see the patrol officers out there in the development more often. Heather Peterman, President of the HOA stated they remind people of the speed limits and are doing what they can on their end. She stated although there is a Facebook page for the HOA, it is not sponsored by the HOA, so therefore, when she posts reminders of the speed limit she is posting as a resident not as the President of the HOA. Mike Gergel, 173 S. Savanna Drive, asked if temporary speed humps could be put in place and if not, why. A discussion ensued regarding speed humps. It was also stated it is not just residents that are violators of speeding, it's also delivery people. Colin Gwilliam, a board member of the HOA stated he feels it may be easier to address this matter if we can improve some of our reporting. He stated, in regards to children playing in the streets, the community itself treats the development as a closed private network of roads even though they appreciate and take full advantage of the Township's enforcement and plowing, they essentially treat it as a private neighborhood. Roger Kolb, said in regards to the fire company, they have always been against speed humps as it is hard on their equipment, makes it hard for them to slow down to go over and then hard for them to pick up speed once they do and would affect their ability to get to an incident in a timely manner. Mr. Kraynik stated he thinks if a feasibility study is done it has to look comprehensively at speed humps in any part of the Township. A lengthy discussion ensued.

Mr. Moyer made a motion to conduct a feasibility study on S. Savanna Drive and Rinehart Road to see if installing speed humps would help improve the situation. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 4-1-0 with Mr. Kolb opposing.

Kareem Hasson also stated parking is a problem in Coventry Glen and is it possible to pay a permit fee for parking spaces on the street if you are having company over. It was stated that would not be a good idea due to the fact it would be a problem for emergency vehicles to get down the street if cars are parked on the street. Mr. Kolb stated the developer chose to make the streets narrow because he didn't want to pay for wider streets (which is in the Ordinance), so therefore that is why there is no parking on the streets and no parking signs were posted before the units were sold.

## 5. REPORTS

### Township Manager's Reports

#### Consideration of Approval to Authorize Advertisement of the Draft 2020 Township Budget for approval at the December 9, 2019 meeting of the Board of Supervisors

Mr. Kraynik stated the Board of Supervisors were given the Draft 2020 Township Budget last month and in the past month the following four changes were made and he would recommend the Board approve for advertising with these changes: \$1,500 was added as a donation to the Schuylkill River Greenways, the library funding would remain at \$3,500, \$1,500 was added for police vehicle calibration and \$86,961 was added to Capital Reserve for Engineering Fees for the Route 724 and Peterman Road Project. Mr. Kraynik stated once authorized for advertisement, it will be advertised in the Pottstown Mercury on Wednesday of this week that the draft budget is available for public review and it will be posted on the website. Mr. Kraynik stated they will be looking for the draft budget to be adopted at the December 9, 2019 Board of Supervisors meeting. Mr. Kolb made a motion to authorize advertising the Draft 2020 Township Budget. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mr. Kolb made a motion to have the PO number issued now to order the truck and roadside mower but won't take possession until next year. Mrs. Nocella seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

#### Consideration to Change Auditors and Advertise

Mr. Kraynik stated that Jill Barbera, Financial Accountant, has recommended the Township appoint a new auditor, Herbein and Company. The quote from Herbein and Company, Reading, PA is less than the current auditor cost. Mr. Kraynik stated that in a Second Class Township, the process is the auditor that the Township intends to use must be advertised at least 30 days prior to the Board of Supervisors approving them. This puts the approval of the auditor to be done at the January 2020 reorganization meeting. Mr. Rinehart made a motion to authorize advertising the possibility of Herbein and Company as the Township's new auditor. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

#### Consideration of Approval of Copier Lease for the Police Department

Mr. Kraynik stated that last month he presented the Board the copier lease for the Administration office and now he is back with a copier lease for the Police Department. The lease would be a sixty-month lease at \$139 a month for two copiers and is the same company the Administration office is using which is Rothwell Document Solutions. Mr. Moyer made a motion to approve the copier lease for the Police Department. Mr. Kolb seconded the motion. Mr. Rinehart called for a vote the motion carried 5-0-0.

#### Consideration of Approval of Two (2) Engineering Service Proposals for the Intersection Improvements at Route 724 and Peterman Road

Mr. Kraynik stated the Township has proposals for engineering services from both McMahon Associates, Inc. for \$46,861.00 which is for the engineering design and construction phases of the Route 724 and Peterman Road project and Hanover Engineering for \$40,100.00 which is for updating the PennDOT Traffic Signal and Roadway Improvements permitting plans for the intersection of Route 724 and Peterman Road. Mr. Rinehart made a motion to approve both engineering service proposals from McMahon Associates Inc. and Hanover Engineering. Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Mr. Kraynik also stated that in regards to the Zieber Road Bridge project, the two temporary construction easements have been signed and the project is out to bid. The bids will be opened on December 3<sup>rd</sup> and the hope is for the Board of Supervisors to award a contract at the December 9, 2019 meeting. Work would begin in 2020.

Mr. Kolb made a motion to accept the various reports. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

**6. SUBDIVISIONS AND LAND DEVELOPMENT**

There were no Subdivision and Land Development application brought before the board.

**7. ZONING HEARING BOARD APPLICATIONS**

Application No. 275 – 6 Coventry Greene Lane, Pottstown, PA 19465 – Christopher Wofford  
Mr. Kolb made a motion to take no action at this time. Mr. Moyer seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

**8. OTHER BUSINESS**

Presentation of Proposal for Intergovernmental Agreement with Pottstown Area Regional Recreation Committee (PARRC)

Mrs. Nocella gave a presentation of the Intergovernmental Agreement with Pottstown Area Regional Recreation Committee (PARRC). Before, this was a subcommittee to Pottstown Metropolitan Regional Planning Committee and now the idea is for them to become an independent organization. East Coventry Township signed the agreement and became a member beginning October 2019. By being an independent organization, it gives them freedom to expand the membership beyond Pottstown Metropolitan Regional Planning Committee. Once a Township approves the Intergovernmental Agreement it must be adopted by Ordinance. Mr. Hosterman stated he would like some time to review the agreement and collaborate with solicitors from the other Township's before this is approved. A discussion ensued. Mr. Moyer made a motion to have Mr. Hosterman review the Intergovernmental Agreement with Pottstown Area Regional Recreation Committee (PARRC). Mr. Duffy seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

Wayfinding Presentation by KMS Design

Carl Kelemen from KMS Design and Jocelyn Canfield of Communication Results gave a Wayfinding Presentation for the parks and trails in the Township. This project is for park entry and trail signage. The idea is to develop a consistent signage concept. Their next step is to finalize the design concept, have another public meeting in March of next year and then adoption of the plan. A discussion ensued.

Mr. Kolb asked about having a sign with all the Eagle Scout projects listed. Mrs. Nocella stated they are looking at one plaque with the name, project and date of the Eagle Scout project. Mr. Kolb stated he understood that the sign or plaque would be here at Ellis Woods Park. Carl Kelemen stated they could certainly do this. Walt Woessner asked if the wayfinding signage has anything to do with the sign ordinance that Marjorie Brown is working on. Mr. Hosterman stated that wayfinding signage is usually exempt from the sign ordinance.

**9. EXONERATIONS**

There were no Exonerations brought before the board.

**10. PAYMENT OF BILLS**

Mr. Duffy made a motion to approve the payment of bills as presented.

<u>Fund Name</u>	<u>Amount to Pay</u>
General Fund	\$ 277,763.58
Open Space	212.24
Sewer Operating Fund	41,175.26
Sewer Capital Fund	-
Traffic Impact Fee Fund	-
Capital Reserve	114,223.91

Highway State Aid Fund	4,159.50
TD Escrow	21,595.33
<b>Totals</b>	<b>\$ <u>459,129.82</u></b>

Mr. Kolb seconded the motion. Mr. Rinehart called for a vote and the motion carried 5-0-0.

**11. ADJOURNMENT**

Mr. Duffy made a motion to adjourn the monthly meeting at 8:33 pm. Mrs. Nocella seconded the motion. Mr. Rinehart called for the vote and the motion carried 5-0-0.

Respectfully submitted,

David G. Kraynik  
Township Manager