

EAST COVENTRY HISTORICAL COMMISSION

SCHEDULED MEETING MINUTES

WEDNESDAY, DECEMBER 9, 2015

Attendance: Gail Brown (Chairperson), Scott Fitzgerald (Vice Chairperson), Penny Morton (Secretary), Ann Keen (Member). Absent: Larry Tietjen (Planning Commission Liaison/Member).

Meeting was called to order at 7:00 p.m. by G. Brown, Chairperson.

Pledge of Allegiance

Public Comments: None

Minutes: A motion was made by S. Fitzgerald to accept the meeting minutes of Wednesday, November 11, 2015 and was seconded by G. Brown. Approved 4-0-0.

New Business

Goals for 2016: Membership/volunteer drive for Historical Commission Board and for Fricks Locks Tour Guides. Also, to do one interview per quarter.

Tasks:

1. Storyboard signage proposal for Fricks Locks Village to be submitted to the township Board of Supervisors by the February meeting.
2. Iron and Steel Partnership-Powering Freedom Tour. Define tour and establish date in January.
3. Revision of the Fricks Locks Village tour presentation. Complete by mid-April and combine it with the Iron and Steel tour script. S. Fitzgerald will contact Sam Radziviluk at the Iron and Steel Heritage Partnership.
4. Fricks Locks video: Senator Rafferty's staff (Julia Loehlein, contact person). To be discussed at the December, 2015 Stakeholders meeting to establish a timeline.
5. Fricks Locks tour signs: need permanent signs at least for use during tour season.
6. 2015 Annual Report of the Historical Commission will be completed by G. Brown for January 2016 submission.

Old Business

1. Recommendation letter to the township for the Chester County Historical Society was prepared by G. Brown to be presented to the East Coventry Board of Supervisors on December 21, 2015.
2. Membership/address update was sent to the Chester County Historic Preservation Network on December 9, 2015 by G. Brown.
3. Workshop Fricks Locks Signage: G. Brown to assemble a package for next meeting.

Planning Commission Liaison Report: L. Tietjen absent

Committees

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1. Oral History Committee: (S. Fitzgerald, Chairperson). A. Keen and S. Fitzgerald plan to contact I. Rosewarne for an interview.
2. Archives Committee: (A. Keen, Chairperson). A. Keen and M. Geho continue to add information onto the computer files. G. Brown plans to donate the 1981-82 Historic Resource Survey to the archives files.
3. Volunteer Tour Guide Committee: (G. Brown and P. Morton, Co-Chairpersons). The upcoming season's first tour is on Saturday, May 14, 2016. We need to recruit more volunteers. G. Brown will have the 2016 tour schedule posted to the website. We will rewrite the tour script this winter.

Other Business

1. Cub Scout Pack 157: will honor military veterans on Saturday, December 12, 2015 with a wreath laying ceremony at the Ellis Woods Revolutionary Cemetery.
2. The next Stakeholders meeting will be held at the township building on Tuesday, December 15, 2015 at 10:00 a.m.

Adjournment

A motion to adjourn was made by S. Fitzgerald at 7:59 p.m. and was seconded by A. Keen. Approved 4-0-0.

Respectfully Submitted,



Penny Morton, Secretary