



**EAST COVENTRY TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

APPLICATION # DRI-_____

**APPLICATION FOR
DRIVEWAY PERMIT**

855 Ellis Woods Road
Pottstown, PA 19465
610-495-5443
610-495-9925 (Fax)

PART 1 – INSTRUCTIONS

- Review Chapter 21 Streets and Sidewalks, Part 1 Driveways of the Code of the Township of East Coventry, available online at <https://ecode360.com/EA2224> and for purchase or review at the Township Building.
- Submit one (1) paper copy of this Application and details of the work to be completed.
- Submit an electronic PDF copy of the above-referenced Application and details of the work to be completed to info@eastcoventry-pa.gov.
- For an existing driveway submit a \$175 Permit Fee and a \$175 Inspection Fee.
- For a new driveway submit a \$225 Permit Fee and a \$225 Inspection Fee.
- Proposed work shall not proceed until the Township issues a Driveway permit in response to the subject Application.

PART 2 – APPLICANT INFORMATION

Driveway Contractor Name:

Driveway Contractor Address (if P.O. Box, include street address also):

City, State and Zip Code:

Telephone Number:

Fax Number:

Email Address:

Property Owner Name:

Property Owner Address (if P.O. Box, include street address also):

City, State and Zip Code:

Telephone Number:

Fax Number:

Email Address:

PART 3 – DRIVEWAY INFORMATION

Property Address:

Tax Map ID#:

Subdivision Name (if applicable):

Lot # (if applicable):

Permit To:

Construct a New Driveway

PART 3 – DRIVEWAY INFORMATION (continued)

Purpose and Description of All Work to be completed, Including Method(s) of Soil Erosion and Sedimentation Pollution Control During the Proposed Work and Stormwater Drainage After the Proposed Work:

Driveway Sketch and Driveway Profile Demonstrating Compliance with the Township's Standard Construction and Material Specifications for Public Improvements and Providing and Showing the Area Affected, Existing Improvements Presently Erected or Constructed Thereon, Proposed Improvements for the Entire Driveway Length, Including Turnarounds, and all Property Boundary Lines within One Hundred (100) Feet of the Proposed Driveway.

- Check if the sketch or drawing is attached.
- Check if the driveway shall be located or constructed in accordance with the location and details contained in an approved final subdivision and/or land development plan.

In accordance with §110.4 of Part 1, "Driveways," of Chapter 21 of the Township of East Coventry Code of Ordinances, as amended, the applicant's contractor shall provide a certificate of insurance, specific to the subject property, naming East Coventry Township as an additional insured, in an amount not less than one hundred thousand dollars (\$100,000) per occurrence. Such insurance shall include general liability, property damage and worker's compensation coverage, shall be written by a company licensed to do business in the Commonwealth of Pennsylvania, and shall be satisfactory to the Township.

- Check if the insurance certificate is attached.
- Check if the insurance certificate is not attached. (Note: insurance certificate must be submitted to the Township and accepted by the Township before the permit will be issued.)

PART 4 – CERTIFICATION

- I am the Property Owner, or
- am an officer or official of the Property Owner.

I verify that the statements of facts made by me in this Application, together with the statements of facts in the documents provided herewith are true and correct and that they are made subject to the penalties of TITLE 18 PA C.S. Section 4904 relating to Unsworn Falsification to Authorities. I further verify that I have not omitted any facts or misstated any matters pertinent to this Application.

Note: By signing below, the applicant agrees to indemnify and save harmless the township, its officials, agents, servants, and employees (including, without limitation, the Driveway Inspector), of, from, and against any and all liability, demands, claims, suits, actions, fees, expenses and costs (including, without limitation, attorneys fees and legal costs, engineering fees and costs and expert witness fees and costs) and/or judgments, whether founded or unfounded, of whatever nature or kind, which may be brought, asserted or rendered against, or which may be incurred by the Township, its officials, agents, servants, and employees, or any of them, directly or indirectly caused by, arising from or related to the work and/or the performance of the work, for which the permit is granted, whether or not any such liability, demands, claims, suits, actions, fees, expenses and costs and/or judgments, is caused by or arises from, directly or indirectly, the negligence of the person, firm, corporation or other entity to whom or which the permit is issued.

| | |
|------------------------------|------------------|
| Name (type or print legibly) | Official Title |
| Street Address | City, State, Zip |
| Phone Number | E-mail Address |
| Signature | Date |

PART 5 – TOWNSHIP ACTION (to be completed by Township)

| | | | | | |
|-------------------------|----|-----------------------------------|-------------------------------|-------------------------------|--|
| Permit Application Fee: | \$ | <input type="checkbox"/> Not Paid | <input type="checkbox"/> Paid | <input type="checkbox"/> Cash | <input type="checkbox"/> Check # _____ |
| Escrow Fee | \$ | <input type="checkbox"/> Not Paid | <input type="checkbox"/> Paid | <input type="checkbox"/> Cash | <input type="checkbox"/> Check # _____ |