

**MINUTES FOR THE  
EAST COVENTRY TOWNSHIP HISTORICAL COMMISSION  
MEETING HELD ON FEBRUARY 13, 2024**

The Historical Commission held its monthly meeting on Tuesday, February 13, 2024. Present for the meeting were Cathrine Subick, Chair; Larry Tietjen, Vice Chair, Peter Price, Secretary; Heather Peterman; and Katie Dinneen.

**Call to Order – Pledge of Allegiance.**

Ms. Subick called the meeting to order at 7:21 p.m. and the pledge was recited.

**1. Minutes.**

**A. Consideration of Approval of the January 09, 2024 Regular Meeting Minutes.**

Ms. Subick made a motion to approve the minutes of the January 09, 2024 meeting. Mr. Tietjen seconded the motion. Ms. Subick called for a vote and the motion passed 4-0-1, with Ms. Dinneen abstaining as she was not a member of the Historical Commission at that time.

**2. New Business.**

**A. Discuss the Pennsylvania Historical and Museum Commission Grant Application for the Ellis Hoffman Brick House at Fricks Lock.**

Ms. Subick provided an overview of the grant and what items should be addressed with any grant award. Discussion ensued concerning the house and its needed repairs.

**B. Discuss the 2024 Proposed Scope of Work for Fricks Lock.**

Ms. Subick provided an overview of her visit to Fricks Lock Village with Matt Roberson of R&B Restoration Carpentry to discuss the 2024 scope of work. The 2024 maintenance budget is set at \$50,000. Work to be performed consists of painting at the Locktender's house; Boxwood Lodge downspout and cornice repair; Summer Kitchen stucco repair and insect removal; drainage work at Manor House; and addressing sagging at the barn.

**C. Introduction of New Member Katie Dinneen. (Added at the Meeting.)**

Katie Dinneen was introduced as a new member of the Commission. The Commission welcomed Ms. Dinneen.

### 3. Old Business.

- A. Receive an Update on Transportation Alternatives Set-aside Grant Application for the Ellis Hoffman Brick House at Fricks Lock.

Ms. Subick provided an overview of the grant for the Commission. The grant is in the amount of \$300,000.00 and an application has been submitted.

### 4. Inquiries.

- A. Receive Information on the Berks County Walkers. *(Added at the Meeting.)*

Berks County Walkers will be attending the June 08, 2024 Fricks Lock Village tour.

### 5. Liaison Reports.

- A. Receive an Update on the Board of Supervisors.

Mr. Tietjen advised the Committee that the Board voted against the Village at Fricks Lock Subdivision Resolution.

- B. Receive an Update on the Planning Commission.

Mr. Tietjen advised the Planning Commission recommended approval of the final plan for the Village at Fricks Lock and a grant for a landscaping project at the East Coventry Nature Preserve for consideration by the Board of Supervisors. It was noted that any work at the Kulp Homestead will need to go before the Historical Commission as it is a Class 1 Historical Resource.

### 6. Committee Reports.

- A. Receive an Update on the Fricks Lock Subcommittee.

None brought before the Commission.

- B. Receive an Update on the Fricks Lock Volunteer Committee.

Ms. Subick reported she will be working on the list of volunteers.

- C. Receive an Update on the Archives Committee.

Ms. Peterman advised she will be leading the organization of the Archives and discussed the process for digitizing the records. Ms. Subick recommended Google Drive as it would be compatible with the current Township record keeping system.

**D. Update on the Oral History Committee.**

Ms. Peterman reported that she has three middle school volunteers to transcribe interviews. Ms. Peterman will be working with resident Jen Brown on the Oral History Project.

**7. Public Comment.**

Liz Willow provided a report from the Parks, Recreation and Conservation Committee, including holiday decorations for the Schoolhouse, the Memorial Day ceremony at Ellis Woods Revolutionary Cemetery, and a proposed date for the Fall Festival.

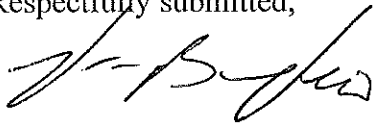
**8. Other Business.**

None brought before the Commission.

**9. Adjournment.**

Mr. Tietjen made a motion to adjourn the meeting at 7:59 p.m. Ms. Subick seconded the motion. Ms. Subick called for a vote and the motion passed 5-0-0.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Peter Price", written in a cursive style.

Peter Price,  
Secretary