

## East Coventry Township Parks, Recreation and Conservation Committee February 23, 2016 Meeting Minutes

**Date:** February 23, 2016      **Meeting Called By:** Flora Kapp

**Time:** 7:30PM      **Meeting Notes By:** Flora Kapp

Attended	Name	Attended	Name
X	Anne R. Sage	X	Flora Kapp
X	Bruce Stephens		Karen Nocella
	Cathy Carney-Horner	X	Gary Hughs

**Guests in attendance:**

Residents: Bernie Rogers, Township Manager; Cheryl Imes, Township Secretary; John Doyle via conference call

<b>Agenda Item: Review of the December 2015 Meeting Minutes</b>
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- December minutes reviewed/approved.

<b>Agenda Item: Community Run</b>
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- Review plans for the Community Run.
  - Registrations - Bernie asked if runners signing up through Chester County Running Store or East Coventry website? He noted that checks should be made out to township.
  - Letters will need to be sent out to residents along route to inform them of run details/road closures.
  - Fire police to help at road closings
  - Township to mark roads and supply paint/tape to mark route
  - Will we have volunteers:
    - Volunteers to be stationed along route to assist if a runner needs help/directions
    - Two water stations 1/2 way
  - Port a potty to be delivered in time for run
  - Information regarding run shows route
  - Bernie will pick up water, cups, food items
  - Signs ordered
  - John updated on runner registrations, sponsors, and t-shirt design
  - Tentative dates set for meeting prior to run to put registrations/bags together when t-shirts arrive

Meeting adjourned 9:30pm.

Signed: *Flora Kapp*

Date: 4/26/2016

Flora Kapp/Secretary