

**MINUTES FOR THE  
EAST COVENTRY TOWNSHIP HISTORICAL COMMISSION  
MEETING HELD ON OCTOBER 10, 2023**

The Historical Commission held its regular monthly meeting on Tuesday, October 10, 2023. Present for the meeting were Catherine Subick, Chair and Larry Tietjen, Secretary. Peter Price was absent.

**1. Call to Order – Pledge of Allegiance.**

Mrs. Subick called the meeting to order at 7:00 p.m. and the pledge was recited.

**2. Minutes.**

**A. Consideration of Approval of the September 12, 2023 Regular Meeting Minutes**

Ms. Subick made a motion to approve the minutes and Mr. Tietjen seconded the motion. Ms. Subick called for a vote and the motion passed 2-0-0.

**3. Public Comment.**

Jen Browne - 72 Wil-Be Drive: Commented on her interest in supporting the Commission in the future with updating archives or assisting with the Oral History Committee.

**4. New Business**

**A. Discussion of Frick's Lock Plank House Inspection Results.**

Ms. Subick reported that the Township will provide termite treatment; two joists need repairs; and the post that support the second floor needs shoring. R&B Construction will provide pricing for shoring of the structure.

**5. Old Business.**

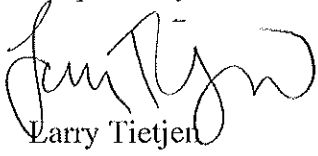
**A. Receive an Update on Frick's Lock Tours.**

Ms. Subick reported that the Berks Walking Tours canceled but the tour was still well attended. The next and final tour will be at the Fall Festival.

**B. Discussion on the 2024 Budget.**

The Township responded that there is currently no capacity in the Administrative Staff to assist in the transition of the Historic Resource files to an electronic database and that the best solution would be to provide an estimate on the number of hours estimated so part time help could be employed to assist with this effort.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Larry Tietjen". The signature is written in a cursive style with a large, sweeping initial "L".

Larry Tietjen  
Secretary