

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
MEETING HELD JANUARY 12, 2015
(Approved February 9, 2015)

The Board of Supervisors held their regular monthly meeting on Monday, January 12, 2015. Present for the meeting were supervisors Ray Kolb, Maria Geho, W. Atlee Rinehart, Michael Albert Moyer and Karen Nocella. Also present were Bernard A. Rodgers, Township Manager, Mark A. Hosterman, Township Solicitor, and Brady L. Flaharty, Township Engineer.

Mr. Kolb called the meeting to order at 7:00 p.m. and the pledge of allegiance was recited.

Mr. Hosterman stated that an executive session was held at 6:00 p.m. immediately preceding this meeting to discuss a matter of potential acquisition of real estate, a Zoning Decision Enforcement and a personnel matter.

Fairway Farm Conditional Use Hearing

Mr. Hosterman opened the Conditional Use Hearing at 7:04 pm for the Fairway Farm development that had been advertised for 7 PM this evening. The proposed Fairway Farm development is to be located at Vaughn Road and East Meadow Brook Road. Mr. Hosterman read the Public Hearing Notice and reviewed the rules of presentation. Mr. Joseph McGrory was present as Council for the Applicant. Mr. Kim Kryder was present as Engineer for the Applicant. The Applicant, David Eckert, was also present. Attorney McGrory presented the application and testimony was taken from Mr. Kryder and Mr. Eckhart. A discussion ensued and the hearing was closed at 7:47 pm.

1. MINUTES

Minutes of December 8, 2014

Mr. Moyer proposed the following correction to the minutes on Page 4, under Resolution No 2014-17 (Tax Resolution). The current minutes read "Mr. Kolb called for the vote and **the motion** carried with a 4-1-0 vote." The minutes should read "Mr. Kolb called for the vote and **the motion** carried with a 4-1-0 vote. Mr. Moyer voted no." No other corrections were required by Mr. Moyer.

Mrs. Nocella noted one proposed change on page 5 of the draft minutes, under Additional Items Brought to the Board, third paragraph. The current minutes read "Mrs. Nocella wanted to update the Board that the Northern Federation is requesting to hold their meetings at the East Coventry Township Building on the second Tuesday of each month at 7:30 pm starting January 2015." The minutes should read "Mrs. Nocella wanted to update the Board that the Northern Federation is requesting to hold their meetings at the East Coventry Township Building on the second Tuesday of each month at 7:00 pm starting January 2015." No other corrections were required by Mrs. Nocella.

Mrs. Geho made a motion to approve the minutes of the December 8, 2014 monthly meeting with the proposed corrections. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Minutes of January 5, 2015

Mrs. Geho noted one correction to the minutes on page 3, last paragraph. The current minutes read "Mrs. Geho moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mrs. Geho seconded the motion. Mr. Moyer called for the vote and **the motion** carried with a 5-0-0 vote. The minutes should read "Mrs. Geho moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer noted one correction to the minutes on page 1, under section 1, Affirmation of the Board of Supervisors, second paragraph. The current minutes read “Mr. Kolb called for the vote and **the motion** carried with a 3-1-1 vote with Mrs. Geho abstaining and Mr. Moyer voting nay. The minutes should read “Mr. Kolb called for the vote and **the motion** carried with a 3-1-1 vote with Mrs. Geho abstaining and Mr. Moyer voting nay because he believed that the Vice-Chairmanship should rotate”.

Mrs. Geho made a motion to approve the minutes of the January 5, 2015 reorganization meeting with the proposed corrections. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

2. PUBLIC COMMENTS

No public comments.

3. REPORTS

Township Manager’s Report

PELRAS Training Conference from March 18 thru March 20, 2015 in State College

Mr. Rodgers discussed the PELRAS Training Conference on Public Sector Labor Law and Personnel Management Training being held March 18 – 20, 2015 at the Penn Stater Conference Center Hotel in State College, PA. Mr. Rodgers and Chief Theobald have attended the Conference in previous years and would like approval from the Board to attend the conference this year. Mr. Kolb made a motion for Mr. Rodgers and Chief Theobald to attend the PELRAS Training Conference from March 18 – 20, 2015. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Letter from Amanda Riddle concerning traffic turning from Rt 100 to Hoffecker Road

Mr. Rodgers presented a letter dated November 13, 2014 from Amanda Riddle who was concerned about the increased use of Hoffecker Road due to local bridge closings and the need for a traffic light at the intersection of Hoffecker Road and Rt. 100 for safety reasons. Mr. Kolb reviewed the bridge closings noting that ownership of the Bealer Road bridge was divided between North, South and East Coventry Townships with East Coventry having 25% ownership. The Pigeon Creek bridge is owned entirely by South Coventry Township. He also noted that North Coventry Township would be responsible for the warranting and installation of a traffic signal at the intersection of Hoffecker Road and Rt 100 because that intersection is in North Coventry Township. After some discussion it was the consensus of the Board that Mr. Rodgers respond to Mrs. Riddle in an appropriate manner.

Sewer Analysis Report

Mr. Robert F. Preston of 2013 East Cedarville Road presented a report dated January 6, 2015 titled, “East Coventry Township (ECT) Wastewater Flow Analysis for 2014”. He noted that the sewer system was doing very good but there were likely some inflow location points. Mr. Kolb stated that a couple of sunken manholes had found and repaired and the Township has an on-going I/I maintenance program. Mr. Preston reviewed the graphs included with his report.

Township Engineer’s Report

Mr. Flaharty stated that he has nothing specific to report. However, as for the MS4 Report, he requested a date be set for the annual stream cleanup. Stream cleanup has usually been scheduled around Earth Day which is on Wednesday, April 22, 2015. Mr. Flaharty suggested having the annual stream cleanup on Saturday, April 18, 2015 or Saturday, April 25, 2015. Mr. Kolb asked if the Annual Stream Cleanup should be on Saturday, April 18, 2015 and a rain date set for Saturday, April 25, 2015. Mr. Flaharty stated that would be fine and he would provide a proposed write up for the Township Newsletter. Mr. Kolb asked what subdivisions were in the 18 month maintenance period? Mr. Flaharty stated Walnut Springs Farm is the only one. Mr. Rinehart asked if there was activity in the Coventry Business Park.

There is a new sign. Mr. Flaharty has not heard or seen anything. Mrs. Geho made a motion to accept the Engineer's Report. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Reports from Various Departments and Committees

Mrs. Geho moved to approve the reports from the various departments and committees. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

4. SUBDIVISION AND LAND DEVELOPMENTS

Component 1 Planning Modules for Christine Daylor Lot on Bishop Road

Mr. Rodgers explained that the Township received an on-lot Sewage Planning Module for review and approval, for lot 2 of a 2 lot subdivision that was approved by the Board of Supervisors in 2005. At the time the subdivision was approved, lot 2 was approved with a non-building waiver stating that if the lot was to be developed, the applicant would submit to the Township and DEP for an approved Sewage Planning Module. The applicant is looking to develop the lot and has submitted the Planning Module. There is a sixty (60) day time line for approval. The Planning Module will be sent to the Planning Commission for review at their January meeting for approval and placed back on the Board of Supervisors meeting scheduled for February 9, 2015. There were notes and conditions on the recorded plan sheet regarding development of lot 2 that were not included in the resolution adopted by the Board.

5. ZONING HEARING BOARD APPLICATIONS

No Zoning Hearing Board Application comments.

6. ORDINANCE

Ordinance No 203 (Amendment of Chapter 15, Part 2, Section 201 establishing a speed limit and stop intersections on Linwood Circle

Mr. Hosterman reviewed the ordinance with the Board. Mr. Rinehart made a motion to authorize the advertisement of Ordinance No 203, Amending Chapter 15, Part 2, and Section 201 establishing a speed limit and stop intersections on Linwood Circle. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb asked Mr. Flaharty about the street lights that are shown on the plan for the intersection of Linwood Circle and Ebelhare Road. Mr. Kolb stated that he felt the street lights were not needed. Mr. Hosterman said that since the Township has taken dedication, it is really a non-issue. Mr. Kolb asked about the recorded plan showing the required lights. Mr. Hosterman stated the Township could write a letter to the developer and state that the Township does not want the street lights installed. The Board requests to have Mr. Rodgers to send letter to developer. Mr. Rinehart made **a motion to have the Township Manager write a letter to the developer stating the Board of Supervisors does not want the street lights installed at Linwood Circle and Ebelhare Road.** Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

7. OTHER BUSINESS

Exonerations and Exemptions

Mr. Moyer read the names on the Exonerations and Exemptions report for January 1, 2015. Mrs. Geho made a motion to approve the exonerations and exemptions per capita tax report for January 1, 2015. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Resolution No 2015-03 (Adoption of Schedule of Fees and Costs)

Mr. Rodgers reviewed Resolution No. 2015-03 to establish an updated fee schedule for the Township, specifically all the fees for Building Permits, Mechanical Permits, Electrical Permits and Plumbing Permits to reflect the fees for the new inspection company, Barry Isett & Associates, Inc.

Mr. Kolb asked if the Building fee shows a flat fee of \$595.00 for a Single Family Dwelling whether the Township would receive 10% from the \$595.00 as an Administration Fees. Mr. Rodgers explained that the Township would add an additional 10% to the \$595.00. Barry Isett would receive the full \$595.00. Mr. Kolb also asked about the fee for roof replacements. Mr. Rodgers noted that the Township does not require a permit for shingle replacement but there are other circumstances pursuant to the UCC that roof work would require a permit.

Mr. Rinehart questioned if the \$500.00 building sewer inspection was pertaining to on lot sewer systems because he thought that Chester County approved those applications and did required inspections from the Township. Mr. Rodgers explained that the fee is for someone doing a repair to the public sanitary sewer system.

Mrs. Geho made a motion to accept Resolution No 2015-03, Adoption of the Schedule of Fees and Costs. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Resolution No 2015-04 (Disposition of Tax Collector Records for the year 2012)

Mr. Rodgers discussed Resolution No. 2015-04, Disposition of Tax Collector Records for the year 2012. Mr. Rinehart asked if it is necessary to keep records more than 3 years. Mrs. King (Tax Collector) said some records have to be kept longer than 3 years, but not those specified in this Resolution. Mr. Rinehart asked if this was pursuant to the Township’s policy on disposition of records. Mr. Rodgers said yes. Mrs. Geho made a motion to accept Resolution No 2015-04, Disposition of Tax Collector Records for the year 2012. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

8. PAYMENT OF BILLS

Mr. Rinehart questioned the hazardous waste expense of \$827.17 from the Chester County Health Department. Mr. Rodgers explained this is the Township’s portion for allowing residents to dump their hazardous waste at specific sites during the year.

Mr. Rinehart made a motion to pay bills as presented:

Fund Name	Amount to Pay
General Fund	149,901.15
Fire Hydrant Fund	472.94
Open Space	-
Sewer Operating Fund	24,586.64
Sewer Capital Fund	-
Traffic Impact Fee Fund	-
Capital Reserve	-
Highway State Aid Fund	10,727.86
TD Escrow	-
Heritage Escrow Fund	-
Totals	\$ <u>185,688.59</u>

Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

9. ADDITIONAL ITEMS BROUGHT TO THE BOARD

Mr. Hosterman wanted to discuss a matter with the Board of Supervisors pertaining to the enforcement of a Zoning Hearing Board decision. This decision pertains to the Bowlby Property, located at 645 Ridge Road. The zoning issue has to deal with the number of horses on the property and the location of the structure where the horses reside. The Zoning Hearing Board ordered that there be a reduction in the number of horses on the property and also that the structure be relocated to comply with the Zoning Ordinance setbacks. It appears that some intervention from the Township Manager and the Solicitor may be necessary in order to see that the Zoning Hearing Board Order is enforced. Mrs. Geho made a motion to have the Township Manager and the Township Solicitor intervene with the enforcement of the Zoning Hearing Board decision of the Bowlby Property. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb discussed the letter from the Visiting Nurses Association thanking the Board for their donation of \$500.00.

Mr. Kolb discussed the letter from Mr. Flaharty, ARRO Consulting, thanking the Board for reappointing them as the Township's Engineer and Driveway Inspector for 2015.

Mr. Kolb discussed the possibility of adding the house numbers on top of the street signs for Coventry Glen. The Fire Company had a couple of calls and was having trouble trying to locate the correct house number.

Mr. Rinehart noted that the Historical Commission meeting minutes mentioned a problem with a deer hunter at Fricks Locks. Mrs. Geho was familiar with the situation and provided an explanation to the Board.

Mr. Moyer wanted to wish everyone a Happy New Year.

Mr. Rodgers stated that FM Development, Inc is planning to extend sanitary sewer to three (3) lots fronting on East Cedarville Road, just past Spiece Road. The owner's engineer sent an e-mail requesting the Township sign PENNDOT form M950AA so they can submit a Highway Occupancy permit to tie into the manhole in East Cedarville Road. A discussion ensued and the consensus was that the request should be denied until the sewer design is reviewed and approved. Mr. Kolb made a motion to not sign the Highway Application until the sanitary sewer design is received and reviewed/approved by Mr. Flaharty, ARRO Engineering. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rodgers noted that Chief Theobald signed up for Medicare Part A and Part B and would like to have the Township reimburse him for the cost of those programs because he has declined the health coverage provided by the Township. The amount of the Medicare coverage is \$416.80 and the cost of his Township provided health coverage was \$873.46. The Chief would be off the Township's medical coverage as of March 1, 2015. Mrs. Geho made a motion to reimburse Chief Theobald for his Medicare Part A and Part B coverage, effective March 1, 2015. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho wanted to wish everyone a Happy Holiday.

10. ADJOURNMENT

Mr. Rinehart moved to adjourn the monthly meeting at 8:24 p.m. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Respectfully submitted,

Bernard A. Rodgers
Township Secretary