

**MINUTES FOR THE  
EAST COVENTRY TOWNSHIP  
PARKS, RECREATION AND CONSERVATION COMMITTEE  
REGULAR MEETING HELD ON JANUARY 23, 2024**

The Parks, Recreation and Conservation Committee held a regular meeting on Tuesday, January 23, 2024. Present for the meeting were Bruce Stephens, Chair; Jason Stouch, Vice Chair; Flora Kapp, Secretary; Karen Nocella; Cathy Carney-Horner; Frank Coppo; and Liz Willow.

**Call to Order – Pledge of Allegiance.**

Mr. Stephens called the meeting to order at 7:05 p.m. and the pledge was recited.

**1. Minutes.**

**A. Approval of Minutes of the November 28, 2023 Monthly Meeting.**

Mrs. Carney-Horner made a motion to approve the November 28, 2023 meeting minutes with the correction to the spelling of Halteman Road. Mr. Stouch seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

**2. Committee Events.**

**A. Review of Holiday Decorating of the Township Schoolhouse.**

The Committee agreed that the schoolhouse looked good and will plan to decorate it again in 2024. Decorations were stored in the Township Schoolhouse for 2024.

**B. Consideration of John Doyle Rock the Wall 5k Walk/Run and 10k Run Event for April 2024.**

The Committee confirmed the date for the run of Saturday, April 13, 2024 in Towpath Park. Mr. Stouch made a motion to recommend to the Board of Supervisors that the John Doyle Rock the Wall 5K Run/Walk and 10K Run be held on Saturday, April 13, 2024 in Towpath Park. Mrs. Willow seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

**C. Consideration of Build a Birdbox for May 2024.**

The Committee discussed a tentative date of May 04, 2024, depending on the availability of Mr. Ken Leister. Mr. Hughs agreed to inquire with Mr. Leister as to his availability. Mrs. Kapp made a motion to recommend to the Board of Supervisors that the Build a Birdhouse event be approved for May 04, 2024. Mrs. Carney-Horner seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

**D. Consideration of the Memorial Sunday Observation Event for May 2024.**

Mrs. Willow reviewed with the Committee her plans for the Memorial Day Ceremony. She also shared with us the flyer she created that explains the Revolutionary Cemetery history. Mr. Stouch made a motion to recommend to the Board of Supervisors to approve the Memorial Day Services planned for Sunday, May 26, 2024 at the Ellis Woods Revolutionary Cemetery. Mr. Coppo seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

**3. Additional Items.**

**A. Consideration of Making a Recommendation to the Board of Supervisors on Dedication of the Proposed Two Open Spaces in the Village of Fricks Lock Subdivision.**

The Committee reviewed the homeowners' association ownership versus Township ownership of the two open spaces totaling 17 acres in the Village of Fricks Lock Subdivision. The Committee decided that, while it is a great offer being made by Artisan due to the location, it would be better to leave it in the hands of the homeowners' association with the hope they would follow a plan for a natural type park for their residents. Mr. Stouch made the motion to recommend to the Board of Supervisors that the homeowners' association maintain ownership of the two open spaces in the Village of Fricks Lock Subdivision. Mrs. Nocella seconded the motion. Mr. Stephens called for a vote and the motion passed 6-1-0. Mrs. Carney-Horner voted no.

**B. Review of the Draft Nature Preserve Landscaping Project for Submission of a Chester County Preservation Partnership Grant Application.**

The Committee reviewed the tentative plans for the landscaping of the parking lot, tennis court area, and riparian buffer along Pigeon Creek in Wineberry/East Coventry Nature Preserve. Mr. Stouch made a motion that the Committee recommend the Board of Supervisors approve the application for the Chester County Preservation Partnership Grant Program. Mrs. Willow seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

**C. Consideration of 2024 Parks, Recreation and Conservation Event Calendar.**

Mr. Stouch presented the following Parks, Recreation and Conservation Committee calendar of events:

January – No events scheduled.

February – No events scheduled.

March – No events scheduled.

April – John Doyle Rock the Wall 5K Run/Walk 10K Run (April 13, 2024 at 9 a.m.); Earth Day/Arbor Day (April 23, 2024).

May – Build a Birdhouse (May 1, 2024; Trail Inspection (TBD).

July – No events scheduled.

August – No events scheduled.

September – Report of Parks, Recreation and Conservation Committee to the Board of Supervisors; Submit draft Budget at the September Board of Supervisors Meeting.

October – Fall Festival (TBD).

November – Bird Walk (TBD).

December – Decorate Schoolhouse (TBD); Wreaths Across America (December 14, 2024).

Mrs. Kapp made a motion to approve the calendar to the Board of Supervisors. Mrs. Willow seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

**D. Consideration of Drafting Articles for the Township's Spring/Summer Newsletter.**

Mr. Eric Hughs agreed to write the birding announcement for the Newsletter. Mrs. Willow agreed to write the announcement for the Memorial Day Ceremony. Mrs. Kapp agreed to write the announcement for the John Doyle Run.

**4. Public Comment.**

A. There was no public comment.

**5. Adjournment.**

Mrs. Carney-Horner motioned to adjourn the meeting at 8:20 p.m. Mr. Coppo seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

Respectfully submitted,



Flora Kapp,  
Secretary