

FIRST DRAFT MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 3, 2017

The Board of Supervisors held their annual organizational meeting on Monday, January 3, 2017. Present for the meeting were supervisors Ray Kolb, W. Atlee Rinehart, Michael Albert Moyer, Karen Nocella (telephone participation) and Anthony Duffy. Also in attendance was Bernard A. Rodgers, Township Manager who acted as Chairman pro tem.

Mr. Rodgers called the meeting to order at 5:32 p.m. The pledge of allegiance was recited.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Rodgers asked for nominations for Chairman of the Board of Supervisors. Mr. Rinehart nominated Mr. Kolb for Chairman and Mrs. Nocella seconded the nomination. Mr. Rodgers asked if there were any other nominations and there being none closed the call for nominations and called for a vote on the nomination of Mr. Kolb. All members voted aye and **the motion** to appoint Mr. Kolb carried with a 5-0 vote. Mr. Rodgers acknowledged that the meeting would now be turned over to Mr. Kolb as Chairman.

Mr. Kolb asked for nominations for Vice Chair. Mr. Kolb nominated Mr. Rinehart to the position of Vice Chair and Mrs. Nocella seconded the nomination. Mr. Kolb called for the vote on the nomination of Mr. Rinehart for Vice-Chair. **The motion** carried with a 5-0 vote.

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Kolb moved to affirm Supervisor Rinehart, as a part-time township employee as well as a board member. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Rinehart abstaining.

Mrs. Nocella moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Kolb abstaining.

RECOMMENDATIONS TO THE BOARD OF AUDITORS

Mr. Moyer moved that the Board of Supervisors recommend to the Board of Auditors to: (1) set Mr. Rinehart's, part-time CDL hourly rate for 2017 at \$26.30 per hour for 1/1/17 through 12/31/17; (2) set Mr. Kolb's Public Works Director 2017 salary at an hourly rate of \$43.13 to equal an annual salary of \$89,709.08 for 1/1/17 through 12/31/17 and (3) to approve Mr. Kolb's position, Public Works Director, as an exempt position with accumulation of compensatory time on an hour for hour basis and authorize Mr. Kolb's continued participation in the group life, health, hospitalization, medical service and accident insurance plan paid in whole or part by the Township. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 3-0-2 vote with Mr. Kolb and Mr. Rinehart abstaining. Mr. Kolb provided Mr. Rodgers a letter dated January 3, 2017 requesting continued participation in the above referenced group life, health, hospitalization, medical service and accident insurance plans.

3. APPOINTMENTS TO OFFICE

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Manager. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Secretary and Township Treasurer. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

4. ESTABLISH THE AMOUNT OF THE TREASURER'S BOND

Mr. Rinehart moved to establish the amount of the Treasurer's Bond at \$3,000,000. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

5. OTHER APPOINTMENTS

Mr. Kolb moved to appoint Wisler Pearlstine as Township Solicitor, represented by Mark Hosterman. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint ARRO Consulting, Inc. as Township Engineer, represented by Brady Flaharty. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint Natural Lands Trust as Township Planner, represented by Richard M. Trailies, R.L.A. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint McMahon Associates as Township Traffic Engineer, represented by John Yurick. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint Barry Isett & Associates, Inc. represented by Harry Weaver, Mathew C. Walter and Larry Andes as the Code and Zoning Enforcement Officer. Mr. Kolb seconded the motion. Mr. Kolb called for the vote. Mr. Kolb, Mr. Rinehart and Mrs. Nocella voted aye; Mr. Moyer and Mr. Duffy voted nay. Mr. Kolb noted the motion was approved with a 3-2-0 vote.

Mrs. Nocella moved to appoint Barry Isett & Associates, Inc. represented by Harry Weaver and Mathew C. Walter Building Inspector. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote. Mr. Kolb, Mr. Rinehart and Mrs. Nocella voted aye; Mr. Moyer and Mr. Duffy voted nay. Mr. Kolb noted the motion was approved with a 3-2-0 vote.

Mrs. Nocella moved to appoint ARRO Consulting, Inc., represented by Brady Flaharty, as the Driveway Inspector. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Lance Parson to the Vacancy Board for a 1-year term. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Robert F. Preston as the Emergency Management Coordinator. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to adopt Resolution No. 2017-03 appointing William Moore, Jr. to a five (5) year term and William Keller to a two (2) year term (completing the term of Mr. Coine who resigned his position) to the Zoning Hearing Board. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Walt Woessner and Larry Tietjen to four (4) year terms and Mr. Paul Lacon to a two (2) year term (completing the unexpired term of Mariea Geho) to the Township Planning Commission. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Duffy moved to appoint Mrs. Dorene M. Pasekoff to a four (4) year term to the Open Space Committee. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Larry Tietjen and Penny Morton to the Historical Commission for a 3-year term. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Karen Nocella as the Supervisor representative (voting member) to the Federation of Northern Chester County Communities, Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote. Mr. Moyer commented that that if the Federation of Northern Chester County Communities is to continue to meet at the East Coventry Township Building it should be permitted to do so only if it recited the Pledge of Allegiance, which it has not been doing. Mrs. Nocella stated that she would have the Pledge of Allegiance recited.

Mr. Moyer moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Mr. Rinehart as the representative for the Pottstown Area Regional Council of Governments. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Moyer to the Pottstown Metropolitan Area Regional Planning Commission. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote. Mr. Moyer abstained.

Mr. Kolb moved to appoint Mr. Duffy as the Police Liaison. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1. Mr. Duffy abstained.

Mr. Kolb moved to appoint Mr. Duffy as Road Department Liaison. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1. Mr. Duffy abstained.

Mr. Moyer moved to appoint Mr. Kolb as General Staff Liaison. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS

Resolution No. 2015-01: Naming TD Bank as a Depository for Township Funds and Resolution No. 2015-02: Naming BB & T Bank as a Depository for Township Funds

Mr. Rinehart moved to approve Resolution No. 2015-01 naming TD Bank as a depository for township funds. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

Mr. Kolb moved to approve Resolution No. 2015-01 naming BB & T Bank as a depository for township funds. Mr. Duffy seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

7. ESTABLISH 2017 REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mr. Moyer moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mr. Duffy seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

BOARD OF SUPERVISORS
(2nd Monday of each month)
(The meetings begin at 7:00 p.m.)

January 09	July 10
February 13	August 14
March 13	September 11
April 10	October 9
May 8	November 13
June 12	December 11

8. SET THE MILEAGE REIMBURSEMENT RATE

Mr. Rinehart moved to set the mileage reimbursement rate to be consistent with the rate established by the IRS. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

9. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mr. Rinehart moved to establish holidays for non-unionized township employees as presented. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

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| 1. New Year's Day | (January 2) |
| 2. President's Day | (February 20) |
| 3. Good Friday | (April 14) |
| 4. Memorial Day | (May 29) |
| 5. Independence Day | (July 4) |
| 6. Labor Day | (September 4) |
| 7. Thanksgiving Day | (November 23) |
| 8. Day After Thanksgiving | (November 24) |
| 9. Christmas Day | (December 25) |
| 10. Day After Christmas | (December 26) |

ADJOURNMENT

Mr. Duffy moved to adjourn the annual organizational meeting at 5:52 p.m. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Respectfully submitted,

Bernard A Rodgers
Township Secretary