

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 3, 2011
(Approved January 10, 2011)

The Board of Supervisors held their annual organizational meeting on Monday, January 3, 2011. Present for the meeting were supervisors Timothy Roland, Ray Kolb, W. Atlee Rinehart, Mariea Geho and Michael Albert Moyer. Also in attendance was Bernard A. Rodgers, Township Manager.

Mr. Roland called the meeting to order at 5:06 p.m. and the pledge of allegiance was recited. The meeting was turned over to Mr. Rodgers.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Rodgers asked if there are any nominations for Chairman of the Board of Supervisors. Mrs. Geho nominated Mr. Kolb for Chairman. Mr. Roland seconded the nomination. Mr. Rodgers asked if there were any other nominations for Chairman and there were none. Mr. Rodgers asked all those in favor say 'aye' and all members said 'aye.'

Mr. Rodgers then turned the meeting over to Chairman Kolb.

Mr. Kolb asked for nominations for Vice Chair. Mr. Kolb nominated Mrs. Geho to the position of Vice Chair and Mr. Roland seconded the nomination. Mr. Kolb asked all those in favor say 'aye' and all members said 'aye.'

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Roland moved to affirm Supervisor Rinehart, as a part-time township employee as well as a board member. Mr. Moyer seconded the motion. Mr. Kolb called for the vote. Mr. Rinehart abstained and **the motion** carried with a 4-0-1 vote.

Mrs. Geho moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works. Mr. Moyer seconded the motion. Mr. Kolb called for the vote. Mr. Kolb abstained and **the motion** carried with a 4-0-1 vote.

Mr. Rodgers stated that the Board of Supervisors had to recommend to the Board of Auditors the amount of compensation for Mr. Rinehart's rate of pay as a part-time employee and Mr. Kolb's salary as Director of Public Works. The Board of Auditors has the duty to set the pay for Supervisors employed by the Township. Mr. Rinehart requested his compensation rate for 2011 remain the same as it was in 2010.

Mrs. Geho moved to recommend setting Mr. Rinehart's rate of pay for 2011 at \$21.77 per hour. Mr. Roland seconded the motion. Mr. Kolb called for the vote. Mr. Kolb and Mr. Rinehart abstained. Mrs. Geho, Mr. Roland and Mr. Moyer voted "aye" **The motion** carried with a 3-0-2.

Mrs. Geho moved to recommend setting Mr. Kolb's rate of pay for 2011 at an annual salary \$76,608.49. Mr. Kolb called for the vote. Mr. Roland seconded the motion. Mr. Kolb abstained. Mrs. Geho, Mr. Roland, Mr. Rinehart and Mr. Moyer voted "aye". **The motion**

carried with a 4-0-1.

Mr. Rodgers acknowledged receipt of a letter dated January 3, 2011 from Mr. Kolb requesting continued participation in the medical and life insurance plans offered to full-time employees of the Township.

Mr. Rinehart moved to approve Mr. Kolb's continued participation in the plans that he has been participating in. Mr. Moyer seconded the motion. Mr. Kolb called for the vote. Mr. Kolb abstained due to conflict of interest. The motion carried with a 4-0-1 vote.

3. APPOINTMENTS TO OFFICE

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Manager. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Secretary/Treasurer. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

4. ESTABLISH THE AMOUNT OF THE TREASURER'S BOND

Mr. Kolb moved to establish the amount of the Treasurer's Bond at \$3,000,000. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

5. OTHER APPOINTMENTS

Mr. Roland moved to appoint Wisler Pearlstine as Township Solicitor, represented by Mark Hosterman. Mrs. Geho seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint ARRO Consulting, Inc. as Township Engineer, represented by Brady Flaharty. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint ARRO Consulting, Inc. as Township Planner, represented by Eugene Briggs. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Carroll Engineers as Alternate Township Planner. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Carroll Engineers as Alternate Township Engineer. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Roland moved to appoint McMahon Associates as Township Traffic Engineer, represented by John Yurick. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Building Inspection Underwriters as the Code and Zoning Enforcement Officer. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Building Inspection Underwriters as the Building Inspector. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint ARRO Consulting, Inc., represented by Brady Flaharty, as the Driveway Inspector. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Jane Davidson as the Historical Consultant. Mr. Roland seconded the motion. Mrs. Geho, Mr. Roland, Mr. Kolb and Mr. Rinehart voted yes. Mr. Moyer voted no. Mr. Kolb called for the vote and **the motion** carried with a 4-1-0 vote.

Mrs. Geho moved to appoint Lance Parson to the Vacancy Board. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Larry Tietjen and Lance Parson to the Planning Commission. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Larry Tietjen and Rugene Caldwell to the Historical Commission. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Paul Manzon to the Zoning Hearing Board as a member. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Sally Kolb to Emergency Management Coordinator. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Karen Nocella to the Citizen-at-Large to the Federation of Northern Chester County Communities. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Rinehart as the representative for the Pottstown Area Regional Council of Governments. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Mr. Roland and Lance Parson to the Pottstown Metropolitan Area Regional Planning Commission. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Roland as the Police Liaison. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mrs. Geho as Road Department Liaison. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Mr. Kolb as General Staff Liaison. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS

Resolution No. 2011-01: Naming TD Bank as a Depository for Township Funds

Mr. Rinehart moved to approve Resolution No. 2011-01 naming TD Bank as a depository for township funds. Mrs. Geho seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

Resolution No. 2011-02: Naming National Penn Bank as a Depository for Township Funds

Mr. Rinehart moved to approve Resolution No. 2011-02 naming National Penn Bank as a depository for township funds. Mrs. Geho seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

7. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mr. Rinehart moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

BOARD OF SUPERVISORS

(2nd Monday of each month)
(meetings begin at 7:00 p.m.)

January 10	July 11
February 14	August 8
March 14	September 12
April 11	October 10
May 9	November 14
June 13	December 12

8. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mrs. Geho moved to establish holidays for non-unionized township employees as presented. Mr. Roland seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

1.	RESIDENT'S DAY	(FEBRUARY 21)
2.	GOOD FRIDAY	(APRIL 22)
3.	MEMORIAL DAY	(MAY 30)
4.	JULY 4 TH	(JULY 4)

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| 5. | LABOR DAY | (SEPTEMBER 5) |
| 6. | THANKSGIVING DAY | (NOVEMBER 24) |
| 7. | DAY AFTER THANKSGIVING | (NOVEMBER 25) |
| 8. | DAY AFTER CHRISTMAS | (DECEMBER 26) |
| 9. | AFTER CHRISTMAS DAY | (DECEMBER 27) |

9. PASS RESOLUTION ON EMS TERRITORIES FOR AMBULANCE SERVICES

Resolution No. 2011-03: Designating Emergency Service Response Districts

Mr. Rinehart moved to approve Resolution No. 2011-03: Designating Emergency Service Response District. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

10. APPOINTMENT OF AUDITORS

Resolution No. 2011-04: Appointment of Auditors

Mr. Rinehart moved to approve Resolution No. 2011-04 appointing Reinsel Kuntz Leshner, LLP to make an examination of all accounts of East Coventry Township for fiscal year ending December 31, 2010. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to authorize the Chairman to sign the engagement letter from Reinsel, Kuntz Leshner LLP dated December 15, 2010. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

ADJOURNMENT

Mr. Roland moved to adjourn the annual organizational meeting at 5:35 p.m. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Respectfully submitted,

Bernard A. Rodgers
Township Secretary