

MINUTES OF THE
EAST COVENTRY TOWNSHIP BOARD OF SUPERVISORS
ANNUAL ORGANIZATIONAL MEETING HELD ON JANUARY 7, 2013
(Approved January 14, 2013)

The Board of Supervisors held their annual organizational meeting on Monday, January 7, 2013. Present for the meeting were supervisors Ray Kolb, Mariea Geho, W. Atlee Rinehart, Michael Albert Moyer, and Karen Nocella. Also in attendance was Bernard A. Rodgers, Township Manager.

Mr. Kolb called the meeting to order at 5:00 p.m. The pledge of allegiance was recited.

1. AFFIRMATION OF THE BOARD OF SUPERVISORS

Mr. Kolb asked if there are any nominations for Chairman of the Board of Supervisors. Mrs. Geho nominated Mr. Kolb for Chairman and Mr. Rinehart seconded the nomination. Mr. Kolb called for the vote and **the motion** carried with a 4-1-0 vote with Mr. Moyer voting no.

Mr. Kolb asked for nominations for Vice Chair. Mr. Kolb nominated Mrs. Geho to the position of Vice Chair and Mrs. Nocella seconded the nomination. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

2. AFFIRM SUPERVISORS EMPLOYED BY THE TOWNSHIP

Mr. Kolb moved to affirm Supervisor Rinehart, as a part-time township employee as well as a board member. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Rinehart abstaining.

Mr. Rinehart requested his compensation rate for 2013 remain the same as it was in 2012 and request his written statement be provided to the Board of Auditors.

Mr. Rinehart moved to affirm Supervisor Mr. Kolb, as a township employee as Director of Public Works. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Kolb abstaining.

3. APPOINTMENTS TO OFFICE

Mrs. Geho moved to appoint Mr. Rodgers to the position of Township Manager. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Rinehart moved to appoint Mr. Rodgers to the position of Township Secretary. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Mr. Rodgers to the position of Township Treasurer. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

4. ESTABLISH THE AMOUNT OF THE TREASURER'S BOND

Mrs. Geho moved to establish the amount of the Treasurer's Bond at \$3,000,000. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

5. OTHER APPOINTMENTS

Mrs. Geho moved to appoint Wisler Pearlstine as Township Solicitor, represented by Mark Hosterman. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote. Mr. Moyer stated that he would like to see the township look into hiring a Chester County legal firm in the future.

Mrs. Geho moved to appoint ARRO Consulting, Inc. as Township Engineer, represented by Brady Flaharty. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint ARRO Consulting, Inc. as Township Planner, represented by Eugene Briggs. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Nocella moved to appoint Carroll Engineers as Alternate Township Planner. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Carroll Engineers as Alternate Township Engineer. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint McMahon Associates as Township Traffic Engineer, represented by John Yurick. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Building Inspection Underwriters as the Code and Zoning Enforcement Officer. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mrs. Geho moved to appoint Building Inspection Underwriters as the Building Inspector. Mrs. Nocella seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint ARRO Consulting, Inc., represented by Brady Flaharty, as the Driveway Inspector. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Lance Parson to the Vacancy Board for a 1-year term. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Walter Woessner, Jr and Larry Tietjen to the Planning Commission for a 4-year term. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Appointment to the Zoning Hearing Board will be handled at a later date.

Mrs. Geho moved to appoint Bruce Stephens and Flora Kapp to the Parks, Recreation and Conservation Committee for 5-year terms. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Moyer moved to appoint Rosemarie C. Miller, Gail Brown and Virginia Ann Keen to the Historical Commission for 3-year terms. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Appointments to the Open Space Committee will be handled at a later date.

Mrs. Geho moved to appoint Sally Kolb to Emergency Management Coordinator for a 1-year term. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Appointment of Citizen-at-Large to the Federation of Northern Chester County Communities will be handled at a later date.

Mr. Kolb moved to appoint Mr. Rinehart as the Voting Delegate to the PSATS Annual Convention. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Rinehart as the representative for the Pottstown Area Regional Council of Governments. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Mr. Kolb moved to appoint Mr. Moyer to the Pottstown Metropolitan Area Regional Planning Commission. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Moyer abstaining.

Mrs. Nocella moved to appoint Mrs. Geho as the Police Liaison. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mrs. Geho abstaining.

Mrs. Geho moved to appoint Mr. Rinehart as Road Department Liaison. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Rinehart abstaining.

Mrs. Geho moved to appoint Mr. Kolb as General Staff Liaison. Mr. Moyer seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 4-0-1 vote with Mr. Kolb abstaining.

6. SELECT DEPOSITORIES FOR THE TOWNSHIP'S FUNDS

Resolution No. 2013-01: Naming TD Bank as a Depository for Township Funds

Mr. Rinehart moved to approve Resolution No. 2013-01 naming TD Bank as a depository for township funds. Mrs. Geho seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

Resolution No. 2013-02: Naming National Penn Bank as a Depository for Township Funds

Mrs. Geho moved to approve Resolution No. 2013-02 naming National Penn Bank as a depository for township funds. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote. **The motion** carried with a 5-0-0 vote.

7. AUDITORS

Resolution 2013-03 – Auditors

Mr. Rinehart moved to approve Resolution No. 2013-03 appointing Reinsel, Kuntz, Leshner, LLP for the examination of all accounts for fiscal year ending December 31, 2012. Mr. Moyer seconded the motion. Mr. Rinehart called for the vote and **the motion** carried with a 5-0-0 vote.

8. ESTABLISH REGULAR MONTHLY MEETING LOCATION, DATES AND TIMES

Mr. Rinehart moved to establish the Board of Supervisors meeting dates, times and location as presented and authorize advertising of such. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

BOARD OF SUPERVISORS

(2nd Monday of each month)

(The meetings begin at 7:00 p.m.)

January 14	July 8
February 11	August 12
March 11	September 9
April 8	October 14
May 13	November 11
June 10	December 9

9. SET THE MILEAGE REIMBURSEMENT RATE

Mr. Moyer moved to set the mileage reimbursement rate to be consistent with the rate established by the IRS. Mr. Rinehart seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

10. DETERMINE HOLIDAYS FOR NON-UNIONIZED TOWNSHIP EMPLOYEES

Mr. Rinehart moved to establish holidays for non-unionized township employees as presented. Mrs. Geho seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

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| 1. NEW YEAR'S DAY | (JANUARY 1) |
| 2. PRESIDENT'S DAY | (FEBRUARY 18) |
| 3. GOOD FRIDAY | (MARCH 29) |
| 4. MEMORIAL DAY | (MAY 27) |
| 5. JULY 4 TH | (JULY 4) |
| 6. LABOR DAY | (SEPTEMBER 2) |
| 7. THANKSGIVING DAY | (NOVEMBER 28) |
| 8. DAY AFTER THANKSGIVING | (NOVEMBER 29) |
| 9. DAY BEFORE CHRISTMAS | (DECEMBER 24) |
| 10. CHRISTMAS DAY | (DECEMBER 25) |

ADJOURNMENT

Mrs. Geho moved to adjourn the annual organizational meeting at 5:30 p.m. Mr. Kolb seconded the motion. Mr. Kolb called for the vote and **the motion** carried with a 5-0-0 vote.

Respectfully submitted,

Bernard A. Rodgers
Township Secretary