

## **EAST COVENTRY HISTORICAL COMMISSION**

### **SCHEDULED MEETING MINUTES**

**WEDNESDAY, JANUARY 9, 2013**

**Attendance:** Gail Brown (Vice Chairperson), Penny Morton (Secretary), Ann Keen (Member), Larry Tietjen (Member/Planning Commission Liaison)-arrived at 7:25pm, Phyllis Snyder (Volunteer/Oral History Committee/Archives Committee), Bernard Rodgers (East Coventry Township Manager), Rugene Caldwell (Volunteer/Oral History Committee/Archives Committee). Absent: Rosemarie Miller (Chairperson), Mariea Geho (Board of Supervisors Liaison), and Karen Marshall (Chester County, Historical Preservation Coordinator).

**Meeting called to order at 7:03pm by Gail Brown, Vice Chairperson.**

#### **Pledge of Allegiance**

**Minutes:** A motion to accept the December 12, 2012 meeting minutes was made by A. Keen and seconded by P. Morton. Approved 3-0-1.

#### **Public Comments**

1. Ann Bedrick (E. Nantmeal Historical Commission/Chester County Historical Preservation Network (CCHPN) attended the meeting and has formally volunteered to be a tour guide for Frick's Locks Village. Ann returned original art work which A. Keen did for the Lock Tender's House. Also, she is gathering Jane Davidson's Frick's Locks information for us.
2. Scott Fitzgerald of 738 Schoolhouse Rd., Pottstown, Pa, 19465 observed the meeting as a visitor. He asked for information on how to become a member of this Commission.

**Historical Commission Meeting Date and Time for 2013:** We agreed to continue to meet the second Wednesday of each month at 7:00pm. Motion made by P. Morton and seconded by A. Keen. Approved 3-0-0.

#### **New Business/Action Items**

##### **Frick's Locks Village-Historical Commission:**

1. No report on second feasibility grant status .
2. K. Marshall will address volunteer security training with Exelon.
3. Volunteer tour guide list: Ann Bedrick's name was given to R. Caldwell.
4. Gail, Ann and Rose will try to locate names/addresses of former ECHC members to invite them to VIP Tour.
5. Advertising for Community Day is to be determined.
6. The tour script was tabled for now.

7. VIP tour speakers will be the same as in May, 2012.
8. B. Rodgers, Twp. Manager, wrote a very nice summary of Frick's Locks Historic District which was distributed to all members.
9. Chester County Historic Preservation Network will have an article about Frick's Locks in its next publication.
10. We will ask the Stakeholders/Exelon about refreshments for the VIP tour. B. Rodgers said the Township may be able to provide water at the Village site for Community Day.

**Frick's Locks Stakeholders meeting:** to be held on January 14, 2013 at 10:00am at the E. Cov. Twp. Bldg. Some items to be discussed are:

1. Change of VIP tour date.
2. Changes to Grand Opening
3. Address approval for Hay Wagon tours on Community Day.
4. Arranging shuttle to Frick's Locks on Community Day.
5. Peak Trail Usage and timeline for Trail completion-Karen Marshall.
6. Interpretive signage status.
7. Proposed guest list and media plan-J. Liggett
8. Working outline for event planning.

**Other new business:**

1. Battle of the Clouds- G. Brown and M. Geho have volunteered to do research on East Coventry Township properties.
2. A motion was made by L. Tietjen and seconded by A. Keen to accept Scott Fitzgerald as a member of the ECHC. Approved 4-0-0. To be submitted to the East Coventry Board of Supervisors.
3. Historical Commission membership recruiting: Gail named a couple of people to contact.

**Organizational Meeting**

1. Chairman: Rosemarie Miller was nominated by A. Keen and seconded by L. Tietjen. Approved 4-0-0.
2. Vice Chairman: Gail Brown was nominated by L. Tietjen and seconded by A. Keen. Approved 4-0-0.
3. Secretary: Penny Morton was nominated by A. Keen and seconded by L. Tietjen. Approved 4-0-0.
4. Oral History Committee: Rosemarie Miller will Chair with P. Snyder, and R. Caldwell as members. Motion by L. Tietjen and seconded by G. Brown. Approved 4-0-0.
5. Archives Committee: Ann Keen will Chair with M. Geho, P. Snyder and Louise Tietjen as members. Motion by L. Tietjen and seconded by G. Brown. Approved 4-0-0.
6. Volunteer Tour Guide Committee: Gail Brown and Penny Morton will Co- Chair with M. Geho and R. Caldwell as members. Motion by L. Tietjen and seconded by G. Brown. Approved 4-0-0.

These appointments will be submitted to the Board of Supervisors for their approval.

**Old Business**

The Frick's Locks Village tour of December 21, 2012 by ECHC members – reaction was great by those who attended.

**Other Business**

1. Gail will work on the Annual report.
2. Meeting minutes to be e-mailed to all ECHC members for review.
3. Mary Sue Boyle wrote an article about our beloved Jane Davidson, Historical Consultant, which was distributed to all members.
4. Rugene Caldwell is still working on the use of the recorder and transferring info onto discs.

**Adjournment**

A motion to adjourn was made by A. Keen and seconded by L. Tietjen. Approved 4-0-0. Meeting adjourned at 8:15pm.

Respectfully Submitted,

Penny Morton, Secretary