

EAST COVENTRY TOWNSHIP
HISTORICAL COMMISSION
SCHEDULED MEETING MINUTES

January 11, 2012

Attendance: Rosemarie Miller(Chairperson), Gail Brown(Vice Chairperson), Penny Morton(Secretary), Ann Keen(Member), Phyl Snyder(Member) , Larry Teitjen Member-arrived late), Rugene Caldwell(Member), Mariea Geho(East Coventry Township(ECT) Supervisor liaison), Jane Davidson(East Coventry Historical Consultant-absent)

Meeting was called to order at 7:07pm by R. Miller, Chairperson
Pledge of Allegiance

R. Miller led the nominations for the 2012 Historical Commission organizational positions:

- 1. President: Rosemarie Miller- nominated by R. Caldwell, seconded by P. Snyder. 6-0-0**
- 2. Vice Chairperson: Gail Brown- nominated by R. Miller, seconded by P. Snyder 6-0-0**
- 3. Secretary: Penny Morton- nominated by G. Brown, seconded by P. Snyder 6-0-0**

Minutes: A motion to approve the minutes of the 12/14/11 meeting as amended was made by Phyl Snyder and seconded by Gail Brown. The motion was approved 7-0-0

Public Comments: Frank and Lynn Colden, 1322 Kulp Rd., Pottstown, Pa., 19465, attended the meeting as visitors. They just moved to the township 6 months ago. The Commission's activities were explained to them.

Old Business:

Jane Davidson's January Report as presented by Rosemarie Miller and Gail Brown:

- 1. Certificate of Appropriateness Report:** The Board of Supervisors approved Building Permit applications for the following resources in the Frick's Locks National Register Historic District at their monthly meeting on Monday, December 19, 2011: B-7, B-11, B-14, B-16, and B-22.
- 2. Coordinated Checklist:** Condition #3 in the Certificate of Appropriateness requests stated that the Historical Commission's suggestions from their review of the building permit applications were to be assembled into one checklist and then incorporated into the construction blueprints. Jane Davidson assisted by Gail Brown worked on the document which has been completed and then submitted to Dale Frens. Upon receipt Dale Frens said that he didn't have any issues with the list.
- 3. Phase I Environmental Site Assessment Report:** Jane Davidson, East Coventry Historical Preservation Consultant; Bernard Rodgers, East Coventry Township Manager; and Jeannie Liggett, Exelon discussed the clarification letter for URS, Exelon's consultant. Letter still needs to be expedited.
- 4. Chester County Iron and Steel Heritage Interpretation Strategic Plan Disc:** Bonnie Frisco, Administrative Assistant East Coventry Township, made hard copies from the disc for each of the members of the East Coventry Historical Commission. The disc was given to Ann Keen and Phyllis Snyder , East Coventry Historical Commission Archivists, to file. While Frick's Locks is

not a destination site in the Plan, it is an excellent teaching tool to learn about the development of heritage interpretation and marketing for Frick's Locks. It was requested that each member take time to read and digest the contents of the Plan.

5. Genealogy research files: The Brownback family and Valentine Miller information folders, two research files from Jane Davidson's personal collection, are being donated to the East Coventry Historical Commission.
6. Historical Commission Assignment, January-March 2012: Now is the time to collect business identification information that will be used in short and long range development planning: feasibility study, capital grant applications, interpretation, marketing, etc. List the name, address, telephone number and business type for each large corporation within a 25 mile radius of Frick's Locks. Develop a separate list of businesses, shopping centers, professional offices and institutions within a 15 mile radius of Frick's Locks. Include the name, address, telephone number, and business/institution type for each item. E-mail the lists to Jane Davidson. Please finish the lists by the end of March 2012.
7. Feasibility Study: Fact finding on a feasibility study grant application has been completed. During the next thirty days a draft will be written for a grant. According to Bernard Rodgers, the Board of Supervisors will have to approve the application at their monthly meeting on Monday, April 9, 2012.
8. Meetings: Jane Davidson met with Jeannie Liggett Tuesday afternoon, January 3, 2012 to discuss a work schedule for 2012 and began concept planning for 2013. Also, Jane Davidson met with Bernard Rogers Wednesday morning January 7, 2012 to discuss the Feasibility Study, the URS clarification letter, the Frick's Locks 2012 public relations coordination with Exelon per agreement, and the Historical Commission assignment.

Other Business: East Coventry Township conference room availability for the Historical Commission meetings is still the 2nd Wednesday of the month with the 4th Wednesday of the month as an alternate meeting night. (7:00pm)

New Business:

- Park Day, 2012: a Frick's Locks Rehabilitation Project update was proposed for presentation. We discussed the possibility of a partnership with Exelon to develop a presentation. Rosemarie will contact Bill Carl, Frick's Locks historian, for ideas. It was suggested that before and after pictures of Frick's Locks could be presented or a slide show would be nice.
- The Historical Commission needs to write something about Frick's Locks for the Township Newsletter. Approvals will have to be discussed with Bernie Rodgers and coordinated for approval with the Township and Exelon.
- Renewal of the Chester County Historical Society (CCHS) and the Chester County Historic Preservation Network (CCHPN) memberships were discussed. Per Mariea Geho, Township Supervisor, requests for renewal to be submitted to Bernard Rogers for consideration by the Board of Supervisors.
- Membership status of Historical Commission members needs to be sent to CCHS and CCHPN.

Phyl Snyder made a motion to adjourn at 8:17pm. Seconded by Rugene Caldwell. Motion passed 7-0-0

Respectfully Submitted,
Penny Morton, Secretary

