

EAST COVENTRY TOWNSHIP HISTORIAL COMMISSION

SCHEDULED MEETING MINUTES

WEDNESDAY, SEPTEMBER 12, 2012

Attendance: Gail Brown (Vice Chairperson), Penny Morton (Secretary), Ann Keen (Member), Larry Tietjen (Member/ Planning Commission Liaison)-arrived at 7:14p.m. , Rugene Caldwell (Oral History Committee/Volunteer), Mariea Geho (Board of Supervisors Liaison), Bernard Rodgers (Township Manager). Absent: Rosemarie Miller (Chairperson), Phyllis Snyder (Member), and Jane Davidson (Historical Preservation Consultant).

Meeting called to order at 7:04p.m by Gail Brown, Vice Chairperson.

Pledge of Allegiance

Minutes: A motion to approve the August 8, 2012 minutes was made by A. Keen and seconded by G. Brown. Approved 3-0-0.

Public Comments: None

New Business

1. Karen Marshall (Heritage Preservation Coordinator/Chester County Planning Commission) spoke to us about Town Tours and Village Walks. She provided a handout on planning, time lines, punch lists, etc. She recommended that by 2014 we will need 10 guides for registration and parking for Frick's Locks Village tours. We need to build interest and outreach to people who may want to help. We should pick one aspect of interest or a theme about Frick's Locks and focus on it to share with the public. Example: the story of Schuylkill River commerce could be our main focus. Karen suggested we contact other historical commissions for assistance. Karen also presented the Township with a "Battle of the Clouds" map as East Coventry Township will be part of the presentation in the future. The battle took place September 18-21, 1777. The kick-off for this program will be held Thursday, November 29, 2012 at Historic Yellow Springs.
2. Jane Davidson's report was given by B. Rodgers. The first grant was approved and Jane is working on another grant. She is still working on the coordinated checklist. A copy of a letter was circulated from D. Frens, L.L.C., to the Limerick Generating Station Relicensing Project accompanied with many colored pictures of Frick's Locks. In a couple of weeks all the roofs will be completed on all buildings in Frick's Locks Village. Exelon is going to start building the parking lot, but needs a storm water permit. A letter from Frens and Frens, L.L.C. dated August 28, 2012 to Mr. Douglas C. McLearn, PHMC was presented regarding the demolition of the rear addition to the B-17 Plank-Frame House in Frick's Locks. We are awaiting a reply from the PHMC.
3. L. Tietjen has read the specifications and reviewed the drawings for Frick's Locks and has no questions on them. They will be kept for our records and reference.

4. M. Geho provided sample copies of the East Coventry Historical Commission "Deed of Gift" forms to record donations which would replace the old more legalistically worded forms. L. Tietjen made a motion to accept the new forms, seconded by P. Morton. Approved 4-0-0. This will be submitted to the Board of Supervisors for approval.
5. B. Rodgers discussed with us the Historic Commission's needs for the 2013 proposed budget. It includes Jane's proposed 2013 budget, the same as the 2012 budget, with Bernie's recommendation of reinstating 'Other Items' line for a total of \$13,500.00. The motion to accept this proposal was made by L. Tietjen and seconded by A. Keen. Approved 4-0-0. It will be submitted to the Board of Supervisors for their approval.
6. M. Geho will pursue obtaining historical post cards of East Coventry Township from the Parkerford Post Office for the Historical Commission's archives. Mariea also sent a thank you note to Sandra Brannon, Wallace Township Archivist, for the excellent archive training she provided to us.
7. Ann Keen gave a presentation on the Wallace Township archival training received on September 6, 2012. Ann Keen, Louise Tietjen, Mariea Geho and Rugene Caldwell attended. Their training included archival filing and archival supply sources. We had a discussion on whether to purchase a fireproof legal sized cabinet for archiving, but decided to table this item for now due to the expense. We will instead purchase archival materials for organizing our files.

Old Business

1. We discussed the need for additional Historical Commission membership and volunteers for the Frick's Locks tours. Gail suggested we compile a list of all the former East Coventry Township HC members and send them letters inviting them back as volunteers. Bernie has written a brief history of Frick's Locks ending with an appeal for Historical Commission membership and tour guide volunteers which he proposes to include on the new map which will be distributed to all East Coventry residents. Also, we could possibly offer Jane's presentation to the community and the National Parks program about Hopewell Furnace called "From Out of the Fiery Furnace" done by traveling performers to generate public interest. Bernie has already contacted J. Liggett requesting minimum age requirements for Frick's Locks Village tour guides. We should contact the CCHPN, other surrounding Historic Societies/Commissions and Exelon for volunteers.
2. We briefly discussed the copyright status of "A History of Frick's Locks", Volume 1, by Paul Sumner Frick.
3. Jane has the introduction and script scheduled for 10 hours which we would like to see completed by January 2013 or earlier.
4. Exelon to address "Exelon Security Training" on or before the next October Stakeholders Meeting.
5. Gail provided information on current area Fall programs in the region.
6. Gail distributed an updated list of EC Historical Commission members' addresses and phone numbers.
7. Next year prior to the budget month we should make a list of our goals for the coming year.

8. The shingle selection of CertainTeed Landmark-Weathered Wood for Manor House was found to be acceptable by R. Miller and G. Brown. Letter sent to Frens and Frens, L.L.C. to confirm.

Meeting adjourned at 9:37p.m. Motion by G. Brown and seconded by A. Keen. Approved 4-0-0.

Respectfully Submitted,

Penny Morton, Secretary