

**EAST COVENTRY TOWNSHIP
HISTORICAL COMMISSION
October 13, 2010
SCHEDULED MEETING MINUTES**

(Pledge of Allegiance)

Attendance: Rosemarie Miller (Acting Chairperson), Gail Brown(Member), Ann Keen (Member), Phyl Snyder (Secretary-Absent), Jim Michael(Member-Absent), Rich Marchetti (Member-Absent), Rugene Caldwell (Member), Larry Tietjen (Member),

Meeting called to order by Acting Chairperson, R Miller at 7:30 PM.

Public Comments - None

Minutes

Minutes of September 8, 2010 were reviewed. G. Brown made a motion to accept the minutes as amended. A. Keen seconded the motion. The motion was approved unanimously 5-0-0.

Action Items

Reorganization, due to the resignation of Chairperson, L. Coine, September 8, 2010

R, Caldwell made a motion to nominate R Miller as Chairperson. Seconded, by L Tietjen.
Approved unanimously 5-0-0

R Miller made a motion to nominate G. Brown as Vice Chairperson. Seconded by L Tietjen
Approved unanimously 5-0-0

Oral Histories

R Caldwell has not set any dates for interviews

R Miller & R Caldwell will meet with Bonnie for information on using the video/computer

Subdivision and Land Development(SALDO)

No report

T-Mobile antennas in East Coventry Twp.

A copy of the Federal Communications Commission (FCC): Section 106 Compliance Collocation was given to the Historical Commission members for review. G Brown recommended Jane L S. Davidson, Historic Preservation Consultant, review and coordinate with the Historical Commission and Township.

Historical Commission Files/Archives

A discussion was held concerning the tapes made on 2006 with Jane Davidson while doing the historical atlas research which are in a fragile condition. It was agreed that they should be put on discs. R Miller to discuss with B Rodgers.

Fricks Locks

The Township Supervisors received an agreement from Exelon on October 10, 2010. Copies of the agreement were given to the Historical Commission members to review.

Calendar Sales

Calendar distribution was not coordinated with the Historical Commission. Per discussion with Township Administration personnel, the box of calendars is stored at the Township building. Per the May Historical

(over)

Commission minutes 150 calendars were printed. It had previously been discussed to distribute calendars at the Township Building and Kolb's Store. R Miller will talk to the former Historical Commission Chairman to verify where and how many calendars were distributed. Based on confirmation of the previous information the Historical Commission will establish a master list to track calendar sales.

R Caldwell will contact Pat Sommers at The Mercury about placing a notice on the Bulletin Board about availability of our calendars.

Budget

Members were given copies of the 2010 budget to review in preparation for decisions for 2011. R. Miller to discuss Historical Commission budget with the Township Manger.

Other Business

R Caldwell & G Brown shared information from the Trails Conference. Others attending from East Coventry Twp were Bernie Rogers, Township Manager; Maria Geho, Supervisor; Michael Moyer, Supervisor and Karen Norcello, Parks and Recreation Committee, Chairman.

A discussion was held regarding the need to have Jane L.S. Davidson, Historical Commission Consultant, attend our regular meetings on an as needed basis. Rose will discuss this proposal with B. Rogers, Township Manager.

G. Brown suggested we determine whether our local school district has student programs which we may utilize for purposes such as archive program development, archive data input, property research, etc. R. Miller to discuss with B. Rodgers.

Keith Taylor of 604 Kulp Rd had inquired about information concerning their property. The Historical Commission has not preformed a deed decent research for this property to date. G. Brown will prepare a letter with information that may be helpful to him and a copy of Chester County Historical Society (CCHS) forms for researching historic homes.

G. Brown gave members of the HC copies of the following publications forwarded by Jane L.S. Davidson, Historical Commission Consultant, which are to be placed in member's black reference notebook:

A Citizens Guide to Section 106 Review

Chester County Historic Resource Identification

36 Council of Federal Regulations (CFR) Part 800 – Protection of Historic Properties

G Brown gave members copies of Museum Archive Software for consideration. This program is available free on-line.

A Keen will send a Thank You card to L Coine for her service to the Historical Commission.

Up Coming Events

March 12, 2011, Chester County Historic Preservation Network (CCHPN) Spring Workshop. The subject will be Federal Rules & Guidelines, Section 106. The EC Historical Commission will need to decide at the January meeting who will be attending this program, as the deadline is Fabruary.

Adjournment

L. Tietjen made the motion to adjourn. R Cal dwell seconded

The meeting was adjourned at 9:15 PM.

Respectfully Submitted,
Rugene Caldwell, Acting Secretary