

## EAST COVENTRY HISTORICAL COMMISSION

### SCHEDULED MEETING MINUTES

WEDNESDAY, NOVEMBER 14, 2012

**Attendance:** Gail Brown (Vice Chairperson), Penny Morton (Secretary), Ann Keen (Member), Larry Tietjen (Member/Planning Commission Liaison), Phyllis Snyder (Member), Rugene Caldwell (Oral History Committee/Volunteer), Maria Geho (Board of Supervisors Liaison). Absent: Rosemarie Miller (Chairperson), Jane Davidson (Historical Preservation Consultant).

**Meeting called to order at 7:07pm by G. Brown, Vice Chairperson.**

#### **Pledge of Allegiance**

**Minutes:** A motion to approve the September 12, 2012 minutes as amended was made by L. Tietjen and seconded by A. Keen. Approved 4-0-0. Note: the Commission did not meet in October, 2012.

**Public Comments: None**

#### **New Business**

1. Exelon letter dated October 18, 2012: Scope of Work Change for the Southwest Door at the Manor House. Rob Tarr (Exelon's Project Task Manager), and Christine Kincaid (Exelon's Project Manager) discussed the proposed change recommended by Dale Frens to replace the bay window on the Manor House to a door and transom which was found to be the original structure during demolition. A motion was made to change the scope on the Manor House by P. Morton and was seconded by A. Keen. Approved 5-0-0.
2. October 10, 2012 letter from the Pa. Historical and Museum Commission, Bureau for Historical Preservation to D. Frens to remove the frame addition to Bldg. B-17 as proposed will have no adverse effect on Frick's Lock Historical District. A motion to concur with these findings was made by L. Tietjen and seconded by A. Keen. Approved 5-0-0.
3. October 1, 2012 letter from Exelon to J. Cutter, Deputy Historic Preservation Officer: formal proposal to construct a 20-car gravel parking lot and to install security lighting at Frick's Lock was distributed. Rob and Christine reported at this meeting that the parking lot, lights and signage will soon be done.
4. Jane Davidson's report will be given by her on 11/15/12 at the Stakeholders meeting. The agenda was provided. On item #2, Gail suggested we use the 4 interpretive signs on sites where buildings are in ruins. Eventually, all sites will have signs in Frick's Lock.
5. Committees: regulations for Historical Commission committee appointments were read as we need to be in compliance. A Volunteer Committee needs to be established-discussed the scope of needs. Archive Committee: a motion to form the archive committee with A. Keen (Chair), M. Geho, P. Snyder and Louise Tietjen was made by L. Tietjen and seconded by P.

Morton. Approved 5-0-0. Oral History Committee: a motion to form the oral history committee with R. Miller (Chair), R. Caldwell, and P. Snyder was made by A. Keen and seconded by L. Tietjen. Approved 5-0-0.

6. A Certificate of Recognition was presented to Phyllis Snyder from the East Coventry Township Board of Supervisors dated 11/12/12 for her many years of distinguished service.
7. A copy of the thank you letter from Bernard Rodgers, E. Coventry Twp. Manager to Mr. Tim Fenchel, Grants Coordinator was distributed to members.
8. Battle of the Clouds Meeting will be held November 29, 2012
9. Frick's Locks Stakeholders Meeting will be held November 15, 2012.
10. PHMC provided a copy of "National Register Review Regions" which shows the concentration of historical resources in eastern Pa.

### **Old Business**

1. Chester County Preservation Network sponsored a meet and greet on 11/8/12 hosted by East Sadsbury Historical Society at Black Walnut Winery. G. Brown, R. Caldwell and P. Morton attended.
2. Chester County Historical Society has programs available for schools. Only East Vincent Twp. is participating at this time.
3. Bernard Rodgers discussed the Historical Commission's 2013 budget at the 11/12/12 Twp. Board of Supervisors meeting.
4. G. Brown has updated and distributed the Historical Commission's address/phone information.
5. Heritage Event Planning will be the subject the CCHPN Spring Workshop.
6. P. Snyder donated her mother-in-law's quilt rack to the Historical Commission. A "Deed of Gift" form to be completed & given to A. Keen of the Archive Committee.
7. R. Caldwell donated a picture of the Oscar Yeager home of 1897.
8. G. Brown gave a summary of the Byways Tour hosted by the Natural Lands Trust/Schuylkill Highlands on September 21, 2012. The tour was attended by M. Geho, Township Supervisor, and G. Brown, Historical Commission, Vice Chairman.

**Meeting adjourned at 9:15pm.** Motion by L. Tietjen and seconded by A. Keen.

**Respectfully Submitted,**

**Penny Morton, Secretary**