

## East Coventry Township Parks, Recreation and Conservation Committee Meeting Minutes

**Date:** January 26, 2010      **Meeting Called By:** Karen Nocella

**Time:** 7:30      **Meeting Notes By:** Flora Kapp

Attended	Name	Attended	Name
X	Anne R. Sage		Joe Pennypacker
X	Bruce Stephens		John Doyle
X	Carol Tucci	X	Karen Nocella
	Cathy Carney-Horner		Melissa Ciacci
	Cathy Wright	X	Mike Laporta
X	Connie Megay		
X	Flora Kapp		

**Guests in attendance:** Pam Brown, Clair Quinn, West Vincent Township  
 Walt Woessner, East Coventry Planning Commission  
 Gene Briggs, Arrow Consulting  
 Bernie Rodgers, East Coventry Township Manager  
 Lynn Coine, East Coventry Historical Committee

Meeting called to order at 7:35 pm.

**Agenda Item: Review minutes from December meeting**

- Bruce motioned to approve minutes as is, Flora seconded motion, all in favor, motion carried.

**Agenda Item: Reorganize committee for 2010**

- Following nominations were made and approved by committee members present:
  - Karen Nocella, Chairman
  - Mike Laporta, Vice Chairman
  - Flora Kapp, Secretary

**Agenda Item: Review ordinance 128**

- Ordinance was reviewed and discussed.
  - Carol Tucci presented her remarks, she will commit to writing and forward copy to Walt and Gene and Karen/committee.
  - Trail plan must be approved and in place for this ordinance to have “teeth”
  - Per Lynn Coine, the Historical Committee does have a list of historical sites in the township but it is not official/approved
  - Paragraph 3. A. – change “may” to read “the applicant shall be required”
  - Need provision for future potential trails
- Planning commission/development easements

- Need to research past developments and whether not trail easements were ever put in place.
- Ann Sage will follow up w/Bernie to research easements in place

#### **Agenda Item: Community day**

- Committee voted to hold it at Township park/building as last year.
- Karen to discuss parking concerns with Chief of Police
  - Maybe save more spots in lot for handicapped/older people
  - See if Ellis Woods road could be closed for the timeframe
- Band – same as last year (Mango Men \$1,500)?
  - Anne Sage to inquire about band geared towards children
  - Suggestion made to check with OJR for bands
  - Research Village Productions/Pottstown – who do they use
- Post cards to township residents – (last year \$200 (donated) for cards/\$700 stamps) – agreed should send out again this year
- Date: Saturday June 5<sup>th</sup>, rain or shine, 11am-4pm
- Karen to contact food vendors from last year
- Agreed another letter to township businesses to give them a heads up
- Can reuse signs from last year
- Next meeting – committee members to review list of businesses/decide who will call who
- Karen to inform Chief & Bernie
- Committee members to bring ideas (activities, suggestions) to next meeting
  - Scavenger hunt
  - Booth – open space program
  - Tents, moon bounce, etc.

#### **Agenda Item: Open Space Referendum**

- Clair Quinn, supervisor West Vincent Township, Pam Brown, West Vincent Park & Rec and French Creek Pickering Trust, reviewed their journey to implement the open space referendum on the ballot in West Vincent and offered assistance going forward.
  - May is a good time to get on the ballot (research/game plan set prior)
    - Need approval of supervisors –have to pass ordinance
  - Two ways to collect funds: millage or EIT (can make it a tax that has an end date)
  - Very important to educate the public & get their support – hold public hearings, page on township website, publish info in township newsletter, Community day
  - West Vincent buys the development rights versus conservation easements which are more restrictive
  - Form a committee (committee members cannot be from government) – residents/land owners from community and set guidelines for committee
    - Determine bond or referendum
    - Research
    - Set game plan
    - Educate BOS – present ideas
    - Determine properties (can base on size – separate into categories by size)

#### **Agenda Item: Miscellaneous**

- Karen introduced Gene Briggs, Arrow Consulting. Gene was instrumental in helping to write our grant request for Maack property. Gene will be working on Towpath Park playground equipment

design.

- April 21<sup>st</sup> due date for grant to DNCR per Bernie,
  - Can apply for 50% from DNCR, 35% from Chester County 35%, township responsible for 10% of cost
- Bernie to request permission from board to proceed
- Committee suggested to replace equipment "in kind"
  - Inquired about codes/state guidelines (ADA requirements, etc.)
  - Karen mentioned that Ray Kolb would like to see more swings
  - It was noted that park needs clean up (dog feces) – possible dog walk area designated, trash containers, dog mitts
  - Park apparatus should benefit various ages
  - Benches near play areas
- Gene to present plans to committee
- Connie Megay attended the meeting on 1/22 regarding the Schuylkill Highlands Compatible Economic Development. She handed out a copy of the meeting agenda and her notes from the meeting. Next meeting is scheduled for 2/5 (Karen will attend). Lynn Coine volunteered to attend the 2/23 meeting in place of Karen.
- Next meetings scheduled for: 2/23, 3/23, 4/27, 5/25, 6/22, 7/27, 8/24, 9/28, 10/26, 11/23, 12/28

Meeting adjourned at 9:30 pm.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Flora Kapp/Secretary