

## EAST COVENTRY HISTORICAL COMMISSION

### SCHEDULED MEETING MINUTES

WEDNESDAY, NOVEMBER 11, 2015

**Attendance:** Gail Brown (Chairperson), Scott Fitzgerald (Vice Chairperson), Penny Morton (Secretary), Larry Tietjen (Planning Commission/Member). Absent: Ann Keen (Member).

**Meeting was called to order at 7:03 p.m. by G. Brown, Chairperson.**

#### **Pledge of Allegiance**

**Minutes:** A motion was made by S. Fitzgerald to accept the meeting minutes of Wednesday, October 14, 2015 and was seconded by L. Tietjen. Approved 4-0-0.

#### **New Business**

1. Fricks Locks Stakeholders Meeting: Tuesday, October 20, 2015
  - Fricks Locks Signage: Kim Moretti, E. Pikeland Twp. Manager, gave a report on the interpretive signage produced for her township. She recommends 100-110 words per sign. Funding sources were explained as sign production is very expensive. Note: Reed Bauer's proposed Eagle Scout Project to make these signs was rejected by his Scout Leader because it was too small. Sample lay-outs were shown.
  - Having a Heritage Action Plan was strongly recommended by Ms. Moretti as a starting point. Note: Historical Commission felt that it would be beneficial to seek a consultant such as Dale Frens to develop a storyline, scope, layout, costs, etc. so that a grant could be sought for funding the signage. At next month's meeting we will have copies of sample layouts and together brainstorm to develop bullet points for sign content to submit to a consultant who can then develop a proposal for grant money.
  - Game hunting in Fricks Locks Village: no further issues.
  - Senator Rafferty Cable Video: to be pursued next spring.
2. Photograph opportunity request received for Fricks Locks Village by D. Melia, Exelon, who referred it to the Historical Commission for disposition. Request was denied.
3. Eagle Scout Court of Honor invitation by Joseph Kennedy for October 25, 2015 was sadly retrieved from the township office by the Chairman too late to act upon.
4. A thank you card was received from Phyllis Snyder for a gift received from Mariea Geho, Township Supervisor.
5. Historical Commission member addresses were requested by the Chester County Historic Preservation Network for future "Chester County Ledger" mailings.
6. The Chester County Historical Society requested a donation for \$1,000.00 from East Coventry Township. A motion was made by L. Tietjen to donate \$1,000.00 to the CCHS which was seconded by S. Fitzgerald. Approved 4-0-0.

#### **Old Business**

1. Iron and Steel Heritage Partnership follow-up: The Historical Commission agreed to do a "signature event" at Fricks Locks Village on a regular tour next season stressing the coal transport on the canal which supported the iron and steel industries. S. Fitzgerald will do the follow-up.
2. Historical Commission Membership/Committees Drive was discussed.
3. Release Letters Discussion: we all need to keep some release forms available for donations so we can be responsive in a timely manner. L. Tietjen proposed sending the release form along with a thank you card. Could ask the donor to fill out and return or if not returned, it would indicate the acceptance of the release terms. We would need to check on the legality of this process.

### **Planning Commission Liaison Report – L. Tietjen**

The Planning Commission did some miscellaneous changes to clean up SALDO. No changes to the Whispering Woods plans yet. The School Board did not attend the Planning Commission meeting.

### **Committees**

1. **Oral History Committee:** (S. Fitzgerald, Chairperson). S. Fitzgerald and A. Keen plan to get together before Thanksgiving to do an interview.
2. **Archives Committee:** (A. Keen, Chairperson). A. Keen not present.
3. **Fricks Locks Tour Guide Committee:** (G. Brown/P. Morton Co-Chairpersons). G. Brown spoke to B. Rodgers, Township Manager, about the potential purchase of tee shirts for tour guides. The tour script needs to be revised. A total of 236 people toured the Village in the 2015 tour season.

### **Other Business**

1. An invitation to the "Age of Aquarius" exhibit was received from the Chester County Historic Society.
2. Tredyffrin Historic Preservation Trust Fall 2015 lecture series information was circulated.

### **Adjournment**

G. Brown made a motion to adjourn at 8:37 p.m. which was seconded by L. Tietjen. Approved 4-0-0.

**Respectfully Submitted,**



Penny Morton, Secretary