

## East Coventry Township Parks, Recreation and Conservation Committee November 23, 2021 Meeting Minutes

**Date:** 11/23/2021  
**Time:** 7:34 PM

**Meeting Called By:** Jason Stouch  
**Meeting Notes By:** Flora Kapp

Attended	Name	Attended	Name
	Bruce Stephens, Chairmen	X	Flora Kapp, Secretary
	Cathy Carney-Horner	X	Karen Nocella
X	Jason Stouch, Vice Chairmen	X	Frank Coppo
X	Liz Willow		

**Guests in attendance:** Connie Coppo; Eric Hughs

### Agenda Item: Review of October 2021 Minutes

- ❖ Karen made motion to approve October 2021, Liz seconded, all in favor; minutes approved.

### Agenda Item: Fall Festival – October – Results

- ❖ Committee reviewed event results:
  - Felt that the turnout was low but the vendors/speakers were good.
  - Decided date coincided with too many things and better in beginning of month.
  - Need to think outside the box for to offer something new?

### Agenda Item: Spring Run – April 2, 2022

- ❖ Jason shared with Committee:
  - Flyer to review wording and approve. Information basically the same as previous years just starting at earlier time.
  - Explained that 140 shirts were ordered for last event and should plan on 140+ for 2022. He will get price for shirts and hats for next meeting. Shirts will need to be ordered by March 2<sup>nd</sup> as he was told will need more processing time in 2022.
  - He will run event plans by Dave, township manager; Ray, facilities manager and Chief Mossman. He will present to BOS at Feb meeting.
  - Posted on Pretzel City. Requested it to be posted on Township website. Will send info to Karen and Eric for websites.
  - Forward information to Coventry News by March 5<sup>th</sup>, month before run.
- ❖ Discussed awards and Committee decided Visa cards for the 1<sup>st</sup> three men and 1<sup>st</sup> three women regardless of age. Use awards from previous year if possible for children awards.
- ❖ Flora to order bibs at #RoadId and 20-25 double sided signs.
- ❖ Volunteers - adult
  - 5 needed for finish line
  - Connie to ask Women's Club for sign in volunteers
- ❖ Connie mentioned Costco gives \$25 gift certificates for fun raisers, would need township EI#.

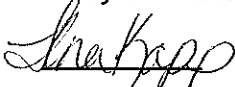
### Agenda Item: Ellis Woods Christmas Tree – December 4th

- ❖ Event scheduled for 10:am on Dec 4<sup>th</sup>. Committee members should arrive 9:30am.
- ❖ Jason to pick up tree and sandbags.
- ❖ Karen to supply tree stand, and pick up coffee, hot chocolate and donuts.
- ❖ Liz and Eric have a program planned; winter birds and what they eat, Eric has various stations planned to explain winter birds along the trail. Liz suggested explanation on how to use pamphlet.

**Agenda Item: Miscellaneous**

- ❖ Karen shared with Committee that it was recommended to her we should seek Chester County recognition/award for Ellis Woods Park. Jason will talk to Owen Prusik, Chester County Parks.
- ❖ Frank and Connie said the plantings down by creek look good and that deer have not bothered them to date.
- ❖ Stone wall
  - Karen found out that could not move forward with stone wall reconstruction as thought as township requires three bids. She was able to get two, third company never submitted pricing. Committee decided to go with lowest bid.
- ❖ Frank asked Committee about greenhouse at the old East Coventry Elementary School. Committee decided that Township could not use it.
- ❖ Eric asked if our committee can act as Environmental Advisory Council. Karen was not sure and would have to ask legal. Eric to pursue research and review ordinance.
- ❖ Eric informed committee that the Delaware River Watershed reached out to him looking for history of Ellis Woods Park. He forwarded information of the improvements to trails and park and it was presented to their committee.
- ❖ Eric mentioned that Valley Forge Audubon Society is planning to do more birding walks at Ellis Woods Park.
- ❖ Karen mentioned we need ideas to engage the community.
  - Suggestion was made to have Bird box building clinic at township under the pavilion in the spring.
    - Frank said he could cut the wood.
    - Participants can build them.
    - For bird boxes installed in park could put plaque on each, who built/donated.
    - Would need to go in Spring/May township newsletter.
    - Flora to supply Eric with Anthony's email. Eric to reach out him to see if he would be interested.

Liz motion to adjourn meeting, Frank seconded, all in favor. Meeting adjourned at 8:40 pm.

Signed:  Date: 1/25/2022