

**MINUTES FOR THE
EAST COVENTRY TOWNSHIP
PARKS, RECREATION AND CONSERVATION COMMITTEE
REGULAR MEETING HELD ON NOVEMBER 28, 2023**

The Parks, Recreation and Conservation Committee held a regular meeting on Tuesday, November 28, 2023. Present for the meeting were Bruce Stephens, Chair; Jason Stouch, Vice Chair; Flora Kapp, Secretary; Karen Nocella; Cathy Carney-Horner; Liz Willow, and Frank Coppo.

Call to Order – Pledge of Allegiance.

Mr. Stephens called the meeting to order at 7:10 p.m. and the pledge was recited.

1. Minutes.

A. Approval of the October 24, 2023 Regular Monthly Meeting Minutes.

Mrs. Nocella made a motion to approve the October 24, 2023 regular meeting minutes. Mr. Stouch seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

2. Public Comment.

There was no public comment.

3. Committee Events.

A. Review of Decorating Schoolhouse for the Holidays.

The Committee noted that the Board of Supervisors approved decorating the Schoolhouse. Mrs. Nocella will donate lights, order a banner, and obtain wreaths. Mr. Stouch will donate a tree. Public Works will have electric available at site.

4. Additional Items.

A. Consideration of John Doyle Run in Spring 2024.

Mr. Stouch suggested setting the date for Saturday, April 13, 2024 with the race to be held at Towpath Park starting at 9:00 a.m.

Mrs. Kapp made a motion to approve the date of the 2024 John Doyle Run for Saturday, April 13, 2024 at 9:00 a.m. Mrs. Carney-Horner seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

B. Consideration of Creating a 2024 Parks, Recreation and Conservation Committee Event Calendar.

The Committee discussed preparing a 2024 Parks, Recreation and Conservation Committee Event Calendar and presenting it to the Board of Supervisors. Mr. Stouch will prepare the event calendar and present it to the Parks, Recreation and Conservation Committee at the January meeting.

C. Review of 2024 Parks, Recreation and Conservation Committee Budget.

Mrs. Nocella reviewed the budget line items for the Parks, Recreation and Conservation Committee and what they entailed. Mrs. Nocella will seek clarification on some items from the Finance Director and report back to Committee.

D. Review of the Projects Committee's Ideas for Boy Scout Projects, Replacing Wooden Signs in Parks, Bridge Over Pigeon Creek, and Review of Bee House Project at Ellis Woods Park.

Mrs. Willow informed the Committee that Boy Scouts looking to obtain their Eagle Scout Merit Badges must develop their projects and the means to fund them. She felt the interest in Scouting in our area may be waning. Mr. Stouch suggested removing the wooden signs in all parks and replacing them with current signage. The Committee agreed; Mrs. Nocella mentioned it would be more cost effective for completion of current open space acquisitions and have all signage/trail maps/pickle ball signs made at the same time. The Committee decided to prepare an inventory of old and new signs in the spring. Mrs. Willow informed the Committee that the bridge at Ellis Woods Park is noted on maps as the Pigeon Creek Bridge. She would like to see this changed as it is not Pigeon Creek. They have always referred to it as the Hershey Run as it originates from the pond located on the connecting "Hershey" property. Mrs. Nocella informed the Committee that the Township is waiting for one more permit regarding the new bridge (stepping stones) over Pigeon Creek. Mr. Stouch suggested that the Boy Scout responsible for the Bee House Project be contacted to discuss repairs to some of the bee houses and their current locations. Mrs. Willow mentioned this would be a good time to clean out the bee houses, repair and possibly install them around the wildflower meadows as this would be a better place for them. The Committee agreed and Mrs. Kapp will look through previous Minutes to find the Boy Scout's name.

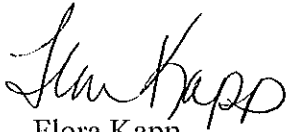
E. Consideration of the Chester County Parks and Preservation Grant Program.

The Committee discussed the following ideas for the Grant Program: (i) purchase of building materials for new trail easement from Halteman Road to Wineberry Park; (ii) improvements/repairs to the bridge at the entrance to Ellis Woods Park to overcome the erosion/runoff issue; (iii) landscaping at Wineberry parking lot and around the schoolhouse; (iv) tree planting along Pigeon Creek in Wineberry; and (v) removal of the tennis court and installation of landscaping at the Nature Preserve.

5. Adjournment.

Mrs. Nocella motioned to adjourn the meeting at 8:35 p.m. Mrs. Willow seconded the motion. Mr. Stephens called for a vote and the motion passed 7-0-0.

Respectfully submitted,

A handwritten signature in cursive script that reads "Flora Kapp".

Flora Kapp,
Secretary