

## **EAST COVENTRY HISTORICAL COMMISSION**

### **SCHEDULED MEETING MINUTES**

**WEDNESDAY, OCTOBER 14, 2015**

**Attendance:** Gail Brown (Chairperson), Scott Fitzgerald (Vice Chairperson), Penny Morton (Secretary), Larry Tietjen (Planning Commission Liaison/Member). Absent: Ann Keen (Member).

**Meeting called to order at 6:55 p.m. by G. Brown, Chairperson.**

#### **Pledge of Allegiance**

**Public Comments:** None

**Minutes:** A motion was made by S. Fitzgerald to approve the meeting minutes of Wednesday, September 9, 2015 and was seconded by L. Tietjen. Approved 4-0-0.

#### **New Business**

1. Karen Marshall, Chester County Planning Commission, led a discussion on "how to develop the informational signage for the Eagle Scout Project" which included the placement of signs and their format. There is a themed approach or a map with pictures and factual narratives. Karen left examples of the different styles. S. Fitzgerald made a motion to pursue making signage for Fricks Locks Village. L. Tietjen seconded the motion. Approved 4-0-0.
2. Planning for the Iron and Steel Heritage Partnership-300 Year Anniversary Celebration in 2016: S. Fitzgerald attended the Wednesday, September 16, 2015 meeting and provided a report.

#### **Old Business**

1. East Vincent "Parkerford Event" of Sunday, September 20, 2015. P. Morton attended to provide a presentation on the East Schuylkill Road stone arch bridge-the oldest bridge in Chester County.
2. Release letter for the furniture donation: still pending.
3. Eagle Scout Project: action pended until next month's meeting.
4. Fall Newsletter for the township was discussed.
5. Membership for Historical Commission/Volunteers Committees Drive. We need more Fricks Locks Village tour guides.

#### **Planning Commission Liaison Report – L. Tietjen**

1. Whispering Woods Subdivision: still undecided on complete use of open space. The nature of the construction of the trail is still in motion. G. Brown is concerned about the trail at the corner of Ellis Woods Road and Old Schuylkill Road.
2. East Coventry Elementary School: The Cultural Resource Notice was received by PHMC from G. D. Houtman & Sons, Inc. Response not yet received. Preliminary Plans were reviewed.

#### **Committees**

1. Oral History Committee: S. Fitzgerald (Chairperson). Scott contacted A. Keen who will help him in 2-3 weeks.
2. Archives Committee: A. Keen (Chairperson). Absent
3. Volunteer Tour Guide Committee: G. Brown/P. Morton (Co-Chairpersons). Volunteers needed. The final Fricks Locks tour of the season is on Saturday, October 24, 2015. A volunteers' End of Season party is being planned for November 14, 2015.

#### **Other Business**

The Chester County Historic Preservation Fall Workshop will be held on Saturday, October 24, 2015 in Coatesville and a Meet-And-Greet on Wednesday, November 18, 2015.

#### **Adjournment**

A motion was made by S. Fitzgerald to adjourn at 9:05 p.m. and was seconded by L. Tietjen. Approved 4-0-0.

Respectfully Submitted,

A handwritten signature in cursive script, reading "Penny Morton", written in dark ink. The signature is fluid and includes a long horizontal flourish extending to the right.

Penny Morton, Secretary