

**MINUTES FOR THE  
EAST COVENTRY TOWNSHIP  
PARKS, RECREATION AND CONSERVATION COMMITTEE  
REGULAR MEETING HELD ON OCTOBER 28, 2025**

The Parks, Recreation and Conservation Committee held a regular meeting on Tuesday, October 28, 2025. Present for the meeting were Frank Coppo, Chair; Flora Kapp, Secretary, Liz Willow; Karen Nocella; Eric Hughes; and Cathy Carney-Horner. Also in attendance was Eugene Briggs, Township Manager. Bruce Stephens, Vice Chair, was absent.

Mr. Coppo called the meeting to order at 7:00 p.m. and the pledge was recited.

**1. Minutes.**

**A. Consideration of Approval of the August 26, 2025, Regular Meeting Minutes.**

Mr. Coppo made a motion to approve the August 26, 2025 Regular Meeting Minutes. Ms. Nocella seconded the motion. Mr. Coppo called for a vote and the motion passed 6-0-0.

**B. Consideration of Approval of the September 23, 2025 Regular Meeting Minutes.**

Ms. Carney-Horner made a motion to approve the September 23, 2025 Regular Meeting Minutes. Mr. Coppo seconded the motion. Mr. Coppo called for a vote and the motion passed 6-0-0.

**2. New Business.**

**A. Receive Presentation from Jahaco Representative Regarding Memorial Bench Program.**

Jeff and Amy Burke, owners of the Jahaco Company, were present at the meeting to inform the Committee about their 100% recycled benches and their bench memorial program for townships.

**B. Consideration of Making a Recommendation to the Board of Supervisors on the Adoption of the Recommendations of the East Coventry Township Joint Parks, Recreation and Conservation Committee and Open Space Committee Trails Subcommittee.**

Mr. Hughes presented to the Committee the trail revisions the Subcommittee felt needed for the two Township parks, Ellis Woods and East Coventry Nature Preserve. There was discussion regarding:

- 1) Naming of trails (trail vs. loop vs. link);

- 2) Elimination and or rerouting of trails (both parks);
- 3) Trail signage revisions; and,
- 4) Trails on private property with conservation easements.

Discussion will be ongoing.

**C. Discuss Draft Kiosk Trail Maps.**

This topic was covered in the discussion above.

**D. Discuss Joint Eagle Scout Project Opportunity with Historical Commission.**

A Boy Scout had reached out to Ms. Nocella regarding an Eagle Scout project. His information is to be passed on to the Historical Commission.

**3. Unfinished Business.**

**A. Consideration of the Design/Wording for Towpath Park Signage.**

Ms. Nocella to contact sign designer for graphics of mules pulling barges to share with the Committee at its next meeting.

**B. Receive Update Regarding Approved Eagle Scout Project – Bridge Over Pigeon Creek on the Schoolhouse Trail; Logan Small, Senior Patrol Leader, Troop 127.**

No update at this time.

**C. Receive Updates Re: Raptor Nest Box Acquisition Possibilities and Addition of Kestrel/Owl Nest Boxes to East Coventry Township Parks System.**

No updates at this time.

**D. Receive Update Re: Parks Issues – i.e. Prospective Future Creekview Land Use, Official Boundaries of Ellis Woods Park and East Coventry Nature Preserve; Preservation of Ellis Woods Park Parcels, etc.**

No update at this time.

**E. Discuss East Coventry Nature Preserve Trail Conditions and Maintenance Issues.**

Ms. Kapp is concerned with possible erosion in the gap where preservation of the stone wall at East Coventry Nature Preserve was completed and would like to see the brush along the Purple Martin side of the trail be cleaned out. Mr. Briggs requested an email be sent to the Public Works Director and him. She also mentioned removal of the bee boxes at Ellis Woods as they are falling apart.

**4. Committee Events.**

**A. Discuss 2026 John Doyle Run.**

Ms. Kapp updated the Committee on developments of the Run to date. She explained that she had walked the trail and felt could all be held within Ellis Woods Park, which would help to reduce number of volunteers and road closures needed. She discussed with the Committee possibly increasing the entrance fees, and requested help with letters.

**B. Discuss 2025 Fall Festival.**

Ms. Nocella informed the Committee that she felt it was a success and it was mentioned all over on Facebook.

**C. Discuss Potential for East Coventry Township Flag Retirement Ceremony.**

No updates at this time.

**D. Discuss/Receive Update Regarding Historic Schoolhouse Goals, Details and Maintenance Issues.**

It was determined that the Committee needs to reach out to the Historical Commission for dates they would be available to meet at the Schoolhouse to review.

**E. Discuss Fall Riparian Buffer Maintenance Day.**

Committee members decided on 1:30 p.m. Saturday, November 15<sup>th</sup> and a rain date of 1:30 p.m. Sunday, November 16<sup>th</sup>.

**F. Consideration of Making a Recommendation to the Board of Supervisors to Approve the Wreaths Across America Event at Ellis Woods Revolutionary Cemetery on December 13, 2025.**

Ms. Willow made the motion to make a recommendation that the Board of Supervisors approve the Wreaths Across America Event at Ellis Woods Revolutionary Cemetery on December 13, 2025. Mr. Coppo seconded the motion. Mr. Coppo called for a vote and the motion passed 6-0-0.

**5. Public Comment.**

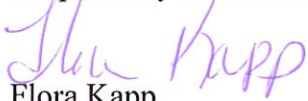
Peter Kovacic, Schoolhouse Road, asked about cost of wooden benches vs. the recycled plastic benches.

Mr. Briggs requested an email regarding approval of Wreaths Across America for the next Board of Supervisors meeting.

**6. Adjournment.**

Mr. Coppo made a motion to adjourn the meeting at 8:53 p.m. Ms. Nocella seconded the motion. Mr. Coppo called for a vote and the motion passed 6-0-0.

Respectfully submitted,



Flora Kapp,  
Secretary