

**MINUTES FOR THE  
EAST COVENTRY TOWNSHIP  
PARKS, RECREATION AND CONSERVATION COMMITTEE  
REGULAR MEETING HELD ON AUGUST 22, 2023**

The Parks, Recreation and Conservation Committee held a regular meeting on Tuesday, August 22, 2023. Present for the meeting were Bruce Stephens, Chair; Flora Kapp, Secretary; Karen Nocella; Cathy Carney-Horner; Liz Willow; and Frank Coppo. Jason Stouch, Vice Chair was not in attendance.

**Call to Order – Pledge of Allegiance.**

Mr. Stephens called the meeting to order at 7:05 PM and the pledge was recited.

**1. Minutes.**

**A. Approval of Minutes of the July 25, 2023 Monthly Meeting.**

Mrs. Willow made a motion to table the July 25, 2023 meeting minutes as minutes were not available to review. Mrs. Kapp seconded the motion, Mr. Stephens called for a vote and the motion passed 6-0-0.

**2. Public Comment.**

No public comments were made.

**3. Committee Events.**

**A. Review of Fall Festival 2023.**

Mrs. Nocella reviewed the event schedule and to do list:

- \$2,900 left in the Committee's budget.
- Down Home band agreed to play at the event. Their fee is \$560.
- Mrs. Nocella to contact Constellation Energy to see if they will sponsor again.
- Mrs. Nocella to contact the Historical Commission and ask it to prepare trivial questions or a bingo game.
- Mrs. Nocella to contact Kolb Dairy regarding ice cream truck.
- Mrs. Nocella to contact Conlin's Print regarding signs.
- Connie Coppo agreed to make cookies.
- Committee agreed on the following date/time: October 21, 10:00 AM -1:00 PM.
- Mrs. Nocella and Mrs. Kapp to get pumpkins and decorations.

#### 4. Additional Items.

##### A. Review of Newsletter Articles.

1. Mrs. Nocella informed the Committee that the deadline for newsletter articles was August 24 and asked if anyone had anything they would like to include, and no one responded. Mrs. Kapp informed the Committee she sent in articles regarding 2023 run and memorial plaque. Mrs. Nocella informed the Committee she was writing an article on the two new parcels purchased for open space.
2. Mrs. Kapp was asked and she agreed to write an announcement for the Fall Festival.

##### B. Review of Pickle Ball Court Use Rules. (Added at the Meeting).

1. Mr. Stephens asked the Committee to further discuss Pickle Ball rules. He was in favor of keeping the rules simple as follows: setting a one hour playing time limitation when people are waiting to play. Court play time is to turn over on top of hour to next set of players. Committee asked that he write up the rules that would be on signage and present at next meeting. He was also asked to include information regarding net for original court as people may not be aware of this.
2. Mrs. Willows asked when is the open play time? She was informed that it was Tuesday nights and she responded isn't everyday open play and is this dedicated time slot necessary. Committee agreed that it was not necessary.

##### C. Discussion of 2024 Budget. (Added at the Meeting).

1. Mr. Stephens asked Committee for ideas for the 2024 year to determine what funds would be needed to accomplish 2024 goals. Committee discussed various events/plans for 2024 and agreed on allocations. Mr. Stephens called for a vote to approve 2024 budget; Mrs. Kapp seconded the motion and the motion passed 6-0-0. Mr. Stephens will respond to Mr. Briggs, Township Manager, in writing with the budget as approved.

#### Adjournment.

Mrs. Willow motioned to adjourn the meeting at 8:00 PM. Mrs. Nocella seconded the motion, Mr. Stephens called for a vote and the motion passed 6-0-0.

Respectfully submitted,

*Liz Willow, acting Secretary*

Flora Kapp - on Vacation 9/25/23  
Secretary