



**EAST COVENTRY TOWNSHIP
CHESTER COUNTY, PENNSYLVANIA**

**APPLICATION FOR UNIFORM
CONSTRUCTION CODE
BOARD OF APPEALS**

855 Ellis Woods Road
Pottstown, PA 19465
610-495-5443 (Office)
610-495-9925 (Fax)

PART 1 – INSTRUCTIONS	
<ul style="list-style-type: none"> Submit five (5) paper copies and one (1) electronic copy of this Application and all supporting documentation. Submit the Application Fee in accordance with the current Township Fee Schedule. All fees shall be paid by check or money order and payable to East Coventry Township. 	
PART 2 – APPLICANT INFORMATION (person or entity responsible for all costs)	
Applicant Name:	
Applicant Street Address (if P.O. Box, include street address also):	
City, State, and Zip Code:	
Telephone Number:	Email Address:
PART 3 – PROPERTY OWNER INFORMATION (if other than the Applicant)	
Property Owner Name (person or entity that will own the Improved Property upon completion of work):	
Property Owner Street Address (if P.O. Box, include street address also):	
City, State, and Zip Code:	
Telephone Number:	Email Address:
PART 4 – ATTORNEY FOR APPLICANT (if applicable)	
Attorney Name:	
Attorney Street Address (if P.O. Box, include street address also):	
City, State, and Zip Code:	
Telephone Number:	Email Address:

PART 5 – PROPERTY INFORMATION

Street Address of Property for which relief is being sought (if P.O. Box, include street address also):

City, State and Zip Code:

Tax Map ID#	Subdivision Name (if applicable):	Lot # (if applicable):
-------------	-----------------------------------	------------------------

PART 6 – DATE PROPERTY ACQUIRED BY OWNER

Month, Day, and Year:

PART 7 – EXISTING LAND USE (check all that apply)

<input type="checkbox"/> Residential Dwelling <input type="checkbox"/> Single-Family <input type="checkbox"/> Townhouse <input type="checkbox"/> Two-Family <input type="checkbox"/> Multi-Family	<input type="checkbox"/> Non-Residential <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Educational <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Other _____
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

PART 8 – CODE CONCERNS (check all that apply)

Building
 Electric
 Plumbing
 Mechanical
 Fire
 Other

PART 9 – TIME EXTENSION REQUEST (if applicable) *Please attach 8 ½ x 11” page detailing reasons for request.*

Code Official:	Date of Decision:
----------------	-------------------

Ordered Compliance Date:	Time Extension Requested:
--------------------------	---------------------------

PART 10 – VARIANCE (complete if applicable)

You must provide ALL of the following for each variance request. If you fail to provide sufficient information, your Application will be returned to you. Please attach an 8 ½ x 11” page detailing all of the following:

- Specify the particular Code.
- Specify the particular Code Section.
- Specify any referenced standards.
- Indicate what portions of the building will be affected by this variance request.
- Detail your alternative approach, including all proposed materials.
- Identify why compliance with the Code is impractical.
- Demonstrate how the variance request will continue to meet the Code’s intent.
- Demonstrate how the variance request will not diminish the structural integrity of the building or structure.

PART 11 – APPEAL OF CODE DECISION (if applicable)

Code Official: _____	Date of Decision: _____
----------------------	-------------------------

Please check which of the following form the basis for your appeal:

- The true intent of the Pennsylvania Construction Code Act was incorrectly interpreted.
- The provisions of the Pennsylvania Construction Code Act do not apply to this construction.
- The true intent of the Uniform Construction Code was incorrectly interpreted.
- The provisions of the Uniform Construction Code do not apply to this construction.
- An equivalent form of construction was proposed for use.

Please attach an 8 ½ x 11” page(s) detailing the grounds for appeal, including the appropriate provisions of the Pennsylvania Construction Code (PCCA) and/or the Uniform Construction Code (UCC).

PART 12 – OWNER CERTIFICATION (complete if Applicant is not the legal owner)

I/we hereby represent and acknowledge that I/we am/are the owner(s) of legal title of the subject property of the Application and that I/we hereby consent to the filing of this Application by the Applicant.

Owner(s) of Legal Title:

Signature _____	Date _____
Signature _____	Date _____

PART 13 – APPLICANT SIGNATURE (complete if Applicant is/are not owner(s) of legal title.)

The undersigned hereby affirms that, to the best of his/her knowledge and belief, all the above statements and attachments are true, correct, and complete.

Applicant's Signature	Date _____
-----------------------	------------